

CENTER JOINT UNIFIED SCHOOL DISTRICT

www.centerusd.k12.ca.us

Students will realize their dreams by developing communication skills, reasoning, integrity, and motivation through academic excellence, a well-rounded education, and being active citizens of our diverse community.

BOARD OF TRUSTEES REGULAR MEETING

◆ District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747

Wednesday, May 21, 2014 - 6:00 p.m.

STATUS

- I. **CALL TO ORDER & ROLL CALL - 5:30 p.m.**
- II. **ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**
 - 1. Conference with Labor Negotiator, David Grimes, Re: CSEA and CUTA (G.C. §54957.6)
 - 2. Public Employee Performance Evaluation (Certificated) - Superintendent (G.C. §54957)
- III. **PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**
- IV. **CLOSED SESSION - 5:30 p.m.**
- V. **OPEN SESSION - CALL TO ORDER - 6:00 p.m.**
- VI. **FLAG SALUTE**
- VII. **ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION** Info/Action
- VIII. **ADOPTION OF AGENDA** Action
- IX. **STUDENT BOARD REPRESENTATIVE REPORTS (3 minutes each)** Info
 - 1. Center High School - Kelsey Wooley
 - 2. McClellan High School - Chris Jeffers
 - 3. Antelope View Charter School - Marianna Flores
 - 4. Global Youth Charter School - Marianna Flores

Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Superintendent's Office at (916) 338-6409 at least 48 hours before the scheduled Board meeting. [Government Code §54954.2] [Americans with Disabilities Act of 1990, §202.]

NOTICE: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the schedule meeting, can be viewed at Center Joint Unified School District, Superintendent's Office, located at 8408 Watt Avenue, Antelope, CA. For more information please call 916-338-6409.

X. ORGANIZATION REPORTS (3 minutes each)

Info

1. CUTA - Heather Woods, President
2. CSEA - Marie Huggins, President

XI. COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA

Public
Comments
Invited

Anyone may address the Board regarding any item that is within the Board's subject matter jurisdiction. However, the Board may not discuss or take action on any item which is not on this agenda except as authorized by Government Code Section 54954.2. A speaker shall be limited to 3 minutes (Board Policy 9323). All public comments on items listed on this agenda will be heard at the time the Board is discussing that item.

XII. BOARD / SUPERINTENDENT REPORTS (10 minutes)

Info

XIII. CONSENT AGENDA (5 minutes)

Action

NOTE: The Board will be asked to approve all of the following items by a single vote, unless any member of the Board asks that an item be removed from the consent agenda and considered and discussed separately.

- | | | |
|------------------|-----|--|
| Governance | 1. | Approve Adoption of Minutes from April 23, 2014 Regular Meeting |
| ↓ | 2. | Approve Adoption of Minutes from May 7, 2014 Special Meeting |
| Personnel | 3. | Approve Classified Personnel Transactions |
| ↓ | 4. | Approve Certificated Personnel Transactions |
| ↓ | 5. | Approve Appendix B - CUTA Contract Stipends and Hourly Rate |
| ↓ | 6. | Approve Memorandum of Understanding - Technology Mentor |
| Special Ed | 7. | Ratify 2013/2014 Individual Service Agreements: |
| | | 2013/14-246 CTEC/Supported Life Institute |
| | | 2013/14-247 Capitol Academy |
| Student Serv. | 8. | Approve 2014/2015 Contract with Dr. Robert A. Hoffman O.D. MCT Vision Screening |
| Curr & Instr | 9. | Approve Memorandum of Understanding Between Sacramento Children's Home and Center Joint Unified School District on the Implementation of Social Emotional Learning Curriculum "Stop and Think" and "Too Good for Violence" in District Schools |
| ↓ | 10. | Approve Center High School CIF Representatives 2014-2015 |
| ↓ | 11. | Approve OdysseyWare Online Licenses 2014-15 |
| ↓ | 12. | Approve US Department of Education Office of Indian Education Consortium Application Agreement |
| ↓ | 13. | Approve 2014-2015 Perkins Grant Application for Center High School |
| ↓ | 14. | Approve Agreement for enVision Consulting Group, Inc for School Accountability Report Card Services for the the Center Joint Unified School District During the 2014/2015 Fiscal Year |
| ↓ | 15. | Approve Creation of Center Adult School and Assign Facilities as Room 9,10, & 15 Co-located on the Campus with Spinelli Elementary School |
| Facilities & Op. | 16. | Approve CDI/CDC Annual Report for 2014 |
| ↓ | 17. | Approve Safe School and Emergency Preparedness Plan - Dudley |
| ↓ | 18. | Approve Professional Services Agreement: Loy Mattison Enterprises |
| ↓ | 19. | Approve Resolution #13/2013-14: Amendment #1 - Developer Agreement, HBT of Riolo Vineyards LLC |
| Business | 20. | Approve Payroll Orders: July 2013 - April 2014 |
| ↓ | 21. | Approve Supplemental Agenda (Vendor Warrants): April 2014 |

XIV. INFORMATION ITEMS

Info

- | | | |
|--------------|----|--------------------------------------|
| Curr & Instr | 1. | Family Resource Center Annual Update |
|--------------|----|--------------------------------------|

XV. BUSINESS ITEMS

Personnel

A. Declaration of Need for Fully Qualified Educators 2014/15 SY

Action

The Department of Education and the Commission on Teacher Credentialing regulations for the issuance of emergency teaching credentials require individual districts to submit a "Declaration of Need for Fully Qualified Educators" each year for any anticipated certificated positions that may need to be filled with an individual holding an emergency credential.

↓

B. Instructional Materials Adoption Kindergarten-5th Grade Math Textbooks

Action

The committee, with representation from all sites, reached agreement in recommending the textbooks from My Math, published by McMillian/McGraw Hill. The committee further recommended that My Math be our Kindergarten-5th grade adopted Math curriculum. With the adoption of these materials, we will have completed our adoption cycle for Math materials.

XVI. ADVANCE PLANNING

Info

a. *Future Meeting Dates:*

i. *Special Meeting: Wednesday, June 4, 2014 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747*

ii. *Regular Meeting: Wednesday, June 11, 2014 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747*

b. *Suggested Agenda Items:*

XVII. CONTINUATION OF CLOSED SESSION (Item IV)

Action

XVIII. ADJOURNMENT

Action

Center Joint Unified School District

AGENDA REQUEST FOR:	
Dept./Site: Superintendent's Office	Action Item <u> X </u>
To: Board of Trustees	Information Item <u> </u>
Date: May 21, 2014	#Attached Pages <u> </u>
From: Scott A. Loehr, Superintendent	
Principal's Initials: <u> </u>	

SUBJECT: Adoption of Minutes

The minutes from the following meeting are being presented:

April 23, 2014 Regular Meeting

RECOMMENDATION: The CJUSD Board of Trustees approve the presented minutes.

CONTENTS

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747

Wednesday, April 23, 2014

MINUTES

OPEN SESSION - CALL TO ORDER - President Hunt called the meeting to order at 5:30 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson, Mr. Hunt, Mrs. Kelley, Mrs. Pope, Mr. Wilson

Administrators Present: Scott Loehr, Superintendent
Jeanne Bess, Director of Fiscal Services
David Grimes, Director of Personnel/Student Services

Administrators Absent: Craig Deason, Assist. Supt., Operations & Facilities

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Student Expulsions/Readmissions (G.C. §54962)
2. Conference with Labor Negotiator, David Grimes, Re: CSEA and CUTA (G.C. §54957.6)
3. Public Employee Performance Evaluation (Certificated) - Superintendent (G.C. §54957)

PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

CLOSED SESSION - 5:30 p.m.

OPEN SESSION - CALL TO ORDER – 6:04 p.m.

FLAG SALUTE - led by Kelly Kelley

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION – the Board met in Closed Session and no action was taken. The following items had action taken during Open Session:

1. Student Expulsions/Readmissions (G.C. §54962)
Student Expulsion #13-14.16 - Recommendation approved.

Motion: Wilson
Second: Kelley

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

Student Expulsion #13-14.17 - Recommendation approved.

Motion: Wilson
Second: Kelley

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

Student Expulsion #13-14.18 - Recommendation approved.

Motion: Wilson
Second: Pope

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

Student Expulsion #13-14.19 - Recommendation approved.

Motion: Wilson
Second: Anderson

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

Student Expulsion #13-14.20 - Recommendation approved.

Motion: Wilson
Second: Kelley

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

It was announced that the Board will be returning to closed session after the meeting.

ADOPTION OF AGENDA - There was a motion to approve the adoption of the as presented.

Motion: Anderson
Second: Wilson

The motion was pulled and there was a motion to amend the agenda as presented: pull Consent Agenda Item 14 for separate consideration.

Motion: Kelley
Second: Wilson

Vote: General Consent

STUDENT BOARD REPRESENTATIVE REPORTS

1. Center High School - Kelsey Wooley was not available to report.
2. McClellan High School – Chris Jeffers
 - final student recognition will be held at 11:00am on Monday, May 5. Students will be recognized for Honor Roll and Perfect Attendance.
 - semi-formal dance held at Riles on April 4th was a huge success. Thanked Mrs. G for planning this event and making it happen. Staff was thanked for attending. The also thanked Riles for the use of their facilities and Mr. French for coordinating with Mrs. G for this event.
 - Another 7 students graduated on April 4th. Congratulations to Enrique Davillia, Denasha Nago, Anthony Mullen, Thomas DelCasillo, Julia Morales, and Anisha Butler. This brings the total number of graduates to 21.
 - They are busy preparing for end of the year activities, including Senior Dinner on May 22nd, Graduation on May 28th and En of the Year Field Day on May 29th
 - McClellan is hosting softball every Tuesday & Thursday after school from 2:00 – 3:00 pm under the direction of Michael Ratliff.
 - in the month of March Ms. Jones hosted a “Be On Time to School” challenge. Thirty-three students conquered the challenge, being on time for school every day that they were here. Those student won a donut and a chance to win raffle prizes.

3. Global Youth Charter School & Antelope View Charter School - Marianna Flores
- Global had a spaghetti dinner to raise funds for a family at the school who has a daughter diagnosed with cancer. They raised over \$1,000.
 - Prom is this Saturday; theme is Red Carpet.
 - high school and junior high students went to Sky High before Easter Break. After the field trip to Sky High, the junior high students had an academic egg hunt.
 - Six Flags field trip is coming up for students with all As and Bs
 - Open House will be held on May 6th, from 5:30-7:30 p.m.

ORGANIZATION REPORTS

1. CUTA - Heather Woods, President, McClellan thanked Mr French for being with them and being very helpful at the dance. There are 2 ice creams socials coming up: put on by Dudley and Oak Hill PTAs this Friday. Open House at Riles will be May 1. May 15 will be all elementary Open Houses. She noted that it is unbelievable the amount of hours our teachers put into the planning for Open House. Leadership Day will be May 15th at North Country. The hat fundraiser at Dudley was successful. St Baldrick's was huge at Spinelli (raised about \$4,000); they are looking at making it district wide next year. She noted that this is the time of year when we get anxious and looking forward to next year.
2. CSEA - Marie Huggins, President, noted the CSEA and the district continue to negotiate of items in the contract. Some items are not easy to work on but we are working forward. She noted that they appreciated Mr. Loehr attending their meeting today and discussing LCAP. CSEA has put out a survey to find out how they can improve things for students through CSEA lines. Classified Employee Week is May 19-23 and they will recognize the classified employee of the year for each site. They will also recognize the Debra Brown scholarship recipients. CSEA will present Center High School winners at the senior awards night.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA –

Cindy Campbell, parent, noted that her son was involved with a team for St Baldrick's. She noted that he hopes to bring it to Antelope rather than having to go to Galleria Mall for the fundraiser. Mrs. Campbell was at the carnival she saw many faces out there. All of the sites but one sold tickets; sites are getting a total of \$1,600 for participating in the sale of tickets. Because Riles PTA was the founder of this event, they will be receiving \$1,000. Boosters Club will be reviewing for scholarships; they will be giving four \$500 scholarships, announced at Senior Awards Night. It was asked how much money the Boosters Club made from the Carnival. She noted that they profited \$10,500. Heather Woods noted that everyone that went enjoyed it and it gave an opportunity to raise funds.

Tim Keller, community member, noted that he has the martial arts business within the district boundaries. He noted that they hold a haunted house and have donated money to the endowment. He noted that there are businesses in the community that are wanting to get involved with the school district and help school PTAs raise funds; he also noted that he wants to contribute. Thanked Mr. French for helping him out at Riles. Thanked the district for everything they do. Mrs. Anderson thanked Mr. Keller for taking an interest and helping the district. She noted that we are very willing to work with him. Trustee Pope noted that her kids went through his program and it's a great program. She also thanked him for his donations to the endowment. Mr. Keller noted that students that do Tae Kwon Do tend to better in school. Trustee Pope noted that it helps with every area of athleticism.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA (continued)

Claudia Buderer, district employee, noted that she is the Communication Officer for CSEA and does the newsletter for CSEA. She noted that when she took over the newsletter that she noticed that the board member email addresses were included. She asked that these be reviewed, that they are up-to-date. She noted that occasionally members complain that emails are not always responded to. Trustee Anderson noted that it depends on what the subject is. Trustee Hunt agreed that most times what they receive in emails involve negotiations and they cannot negotiate for the district. He also noted that to ignore is not polite either. He noted that if the message goes to the entire board they have to be careful not to respond back to all. Trustee Wilson noted that years ago that if it came to the entire board the President would respond back. Mr. Loehr noted that often they are personnel matters and they are not able to respond to those. He also noted that often they come as comments rather than questions and there isn't anything to respond to or don't know how to respond. Ms. Buderer noted that she will address this at the next chapter meeting.

She also brought forth the concern with her position at the elementary site. She noted that there are inadequate tech hours for the school sites to meet the needs of students and staff. She noted that the infrastructures are outdated. She noted that there is increasing use of technology in the classroom and noted that it is requiring more resources for staff and students. She has an increasing work load. She has been told that people are aware of the increase but it has never actually been addressed. She shared her concerns with the stresses coming with new devices being used on campus. She noted that she also sees that money needs to be budgeted for better equipment and for training for staff on the new devices.

Then she read a page from Ron Baioni that noted four areas of concern: 1) the need for more site computer technicians, 2) we need to make long term fixes to the land line networks at some sites, 3) budget for and purchase staff laptops/desktops rather than tablets, and 4) organized training for staff on the technology being rolled out. Trustee Pope asked how many technicians there are in the district. It was noted that there are 4 techs for 7 sites. Trustee Hunt noted that the district appreciates what they do. He also noted that we want the technology to be there, but we also want it function correctly and have support. He noted that the board cannot address this item at this time. He did acknowledge that there are limited resources. He referred her to the district. Mr. Loehr noted that he appreciates all that Claudia does. He thanked her and Ron for their input. He noted that we have a restraint of dollars. He also noted that the Technology Plan needs to be updated.

Mrs. Smith, parent, noted that she has shared her concerns with Common Core with Mr. Jackson at Dudley Elementary. She noted that she has done research on Common Core and has some major concerns with it. She wanted to bring to the Board's attention a bill, AB 2307, that will be heard by the Education Committee on April 30th that will allow individual school districts to opt out of implementing Common Core standards. The hardest thing she comes across in doing the research is the funding associated with it. She also stated that the math standards are poorly written. She stated that the recent math work that has come home with her kids that is stamped "Common Core" has much lower rigor than what they were coming home with before. She is concerned that her younger children are missing out on the most critical years of their education. Trustee Wilson noted that California has made Common Core a part of its state standards, so if we don't implement it we will not be funded. He noted that there are those who share her concerns. Mrs. Smith noted that she was wanting to see where the board stood on this.

She noted that the budget stuff is really hard to figure out. She asked if we taking away all the line items and making it one amount to use the money where we want, is so we can use that money to pay for the Common Core implementation that was not funded. Trustee Hunt noted that it is to show that you are using the money for what it was intended for, benefitting the students. Mrs. Woods, CUTA

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA (continued)

President, note that even though LCAP/LCFF and Common Core came about the same time, they are not connected. Trustee Wilson noted that even before Common Core, California had state standards. Mr. Loehr noted that we invite her to be a part of the process; she can ask questions of Rebecca Lawson or Mr. Jackson.

BOARD/SUPERINTENDENT REPORTS

Mrs. Pope

- thanked everyone for coming and speaking.

Mrs. Anderson

- thanked everyone for coming out.

Mr. Wilson

- enjoyed the Open House at Riles Middle School.
- noted that he won't be able to attend the ice cream social; he will be attending the Scottish Games.
- noted that it is good to see Mr. Keller.

Mrs. Kelley

- apologized for missing the Top Ten Dinner.
- noted that she is looking forward to end of the year activities.
- thanked all the speakers tonight.

Mr. Loehr

- noted that it is Administrative Assistant Day and that he appreciates everything Mrs. Hunt does for him and the Board.
- thanked Heather and Marie; we have good relations with both unions.
- noted that May 7th will be the Special Board meeting to give out awards.
- has been working on the LCAP process ; been going out to speak to different groups.
- noted that the Top Ten Dinner was a really nice event.
- looking forward to Purple Cord on Friday night.
- announced that Mr. Jackson is at Senior Recognition with his daughter tonight.

Mr. Hunt

- congratulated Mrs. Campbell; she does so much raising money for the district schools.
- Saturday at Dudley and North Country there are some service projects going on in the Nature Areas.

CONSENT AGENDA

1. Approved Adoption of Minutes from March 12, 2014 Board Workshop
2. Approved Adoption of Minutes from March 19, 2014 Regular Meeting
3. Approved Adoption of Minutes from April 2, 2014 Board Workshop
4. Approved Classified Personnel Transactions
5. Approved Certificated Personnel Transactions
6. Approved Request for Leave of Absence
7. Approved CUTA Bargaining Contract: July 1, 2013 - June 30, 2016
8. Ratified 2013/2014 Individual Service Agreements:
 - 2013/14-202 Easter Seals
 - 2013/14-203 Capitol Academy
 - 2013/14-204-205 Supported Life Institute (CTEC)
 - 2013/14-206-245 Bright Futures Therapy

CONSENT AGENDA (continued)

9. Approved 2014-2015 Contract with CHH/Center for Hearing Health, Hearing Conservation Services
10. Approved California High School Exit Exam (CAHSEE) Waiver Request
11. Approved Professional Services Agreement: Hugh R. Davison
12. Approved Payroll Orders: July 2013 - March 2014
13. Approved Supplemental Agenda (Vendor Warrants): March 2014
14. *This item was pulled for separate consideration.*
15. Approved 2013-2014 Safe School and Emergency Preparedness Plan - AVCS/Global

Motion: Wilson

Vote: General Consent

Second: Pope

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION

14. Approved Resolution #12/2013-14: Resolution on Board Compensation for Missed Meeting

Motion: Wilson

Ayes: Hunt, Kelley, Pope, Wilson

Second: Kelley

Noes: None

Abstain: Anderson

BUSINESS ITEMS

A. APPROVED - Second Reading: Board Policies/Regulations/Exhibits

Replace BP	0420.43	Charter School Revocation
Replace BP	2210	Administrative Discretion Regarding Board Policy
Delete BP	3111	Deferred Maintenance Funds
Replace BP/AR	3551	Food Service Operations/Cafeteria Fund
Replace AR	3554	Other Food Sales
Replace BP	4111/4211/4311	Recruitment and Selection
Replace BP	4131	Staff Development
Delete AR	4131	Staff Development
Replace BP	4231	Staff Development
Delete AR	4231	Staff Development
Replace BP	4331	Staff Development
Delete AR	4331	Staff Development
Replace BP/AR	5123	Promotion/Acceleration/Retention
Replace BP/AR	5141.21	Administering Medication and Monitoring Health Conditions
Replace BP	5146	Married/Pregnant/Parenting Students
Delete AR	5146	Married/Pregnant/Parenting Students
Replace BP	6142.6	Visual and Performing Arts Education
Replace BP	6142.91	Reading/Language Arts Instruction
Delete AR	6142.91	Reading/Language Arts Instruction
Replace BP	6146.1	High School Graduation Requirements
Replace AR	6159.4	Behavioral Interventions for Special Education Students
Replace BP/AR	6162.51	State Academic Achievement Tests
Replace BP	6164.2	Guidance/Counseling Services
Delete AR	6164.2	Guidance/Counseling Services
Replace BP/AR	6173.1	Education for Foster Youth
Replace BP	6176	Weekend/Saturday Classes
Delete AR	6176	Weekend/Saturday Classes
Replace BP	6177	Summer Learning Programs
Replace BP	6179	Supplemental Instruction
Delete AR	6179	Supplemental Instruction
Replace BP	6184	Continuation Education
Replace BP/AR	7214	General Obligation Bonds

Motion: Kelley

Ayes: Anderson, Hunt, Kelley, Pope

Second: Pope

Noes: Wilson

BUSINESS ITEMS (continued)

B. Operation Wallacea Trip to Honduras

There was a motion to table this item indefinitely.

Motion: Wilson

Second: Kelley

Mr. Loehr noted that it was an error that this item was placed on the agenda this time. Trustee Hunt noted that he doesn't want to put the Board in a situation where they are saying what is good and not good, but thinks the Board trusts the Superintendent's and Principal's judgement on student safety as apposed to opportunity. Mrs. Clark, instructor, noted that she has done research and noted that the Dominica trip is safe. The company has extended the deadline because of the change of trips.

Wilson made a motion to wave the rules to allow there to be discussion about a trip to Dominica.

Motion: Wilson

Vote: General Consent

Second: Kelley

Mr. Jordan, Principal at CHS, noted that the Honduras trip had some issues. The advanteages to the Dominica trip is that they stay in dorms, non of the safety warnings that came up with the other trip. The company that sponsors the trips has extended the deadline to tomorrow. The Board had a discussion as to when this item could come up for Board review. It was decided that the original item could be voted on if amended.

Trustee Hunt asked that they return to Business Items. There was a vote on the motion to Table Business Item B.

Item failed to be Tabled

Ayes: Anderson, Kelley

Noes: Pope, Wilson, Hunt

APPROVED AS AMENDED - Operation Wallacea Trip to Dominica

There was a motion to amend the item on the agenda to "Operation Wallacea Trip to Dominica"

Motion: Kelley

Ayes: Hunt, Kelley, Pope, Wilson

Second: Pope

Noes: Anderson

Trustee Wilson shared his concerns as to whether we could approve this trip right now. There was some discussion as to district liability. Trustee Kelley noted that this is more of showing support not that we are liable. She also noted that the parents make the decision as to whether or not their child goes on this trip it is not a required trip.

Trustee Kelley made a motion to approve Item XIV B as amended.

Motion: Kelley

Ayes: Hunt, Kelley, Pope, Wilson

Second: Pope

Noes: Anderson

Trustee Anderson asked that it be run through the legal department. Trustee Pope thanked Trustee Kelley for the statement that it is the parents decision.

C. APPROVED - Instructional Materials Adoption 6th-12th Grade Math Textbooks

Trustee Wilson noted that there are actual examples in the parts to go home, rather than only in the books that stay at school. Mr. Loehr noted that this has been a huge undertaking, and they are happy that they are adopting a 6-12 program.

Motion: Kelley
Second: Pope

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: none

ADVANCE PLANNING

a. Future Meeting Dates:

- i. Special Meeting:** Wednesday, May 7, 2014 @ 6:00 p.m. - Center High School Theater, 3111 Center Court Lane, Antelope, CA 95843
- ii. Regular Meeting:** Wednesday, May 21, 2014 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747

b. Suggested Agenda Items: Mr. Loehr noted that there will be an additional meeting on June 4 for LCAP and Budget. Trustee Pope asked for a discussion with Mr. Lord about his goals for technology for the next 2-3 years; Mr. Loehr noted that they are revisiting the Tech Plan & that would be brought forward.

CONTINUATION OF CLOSED SESSION – 8:11 p.m.

Trustee Anderson left Closed Session at 8:45 p.m.

RETURN TO OPEN SESSION – 8:59 p.m.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION – the Board met in Closed Session and no action was taken.

ADJOURNMENT – 9:00 p.m.

Motion: Wilson
Second: Kelley

Ayes: Hunt, Kelley, Pope, Wilson
Noes: Anderson

Respectfully submitted,

Scott A. Loehr, Superintendent
Secretary to the Board of Trustees

Kelly Kelley, Clerk
Board of Trustees

Adoption Date

Center Joint Unified School District

AGENDA REQUEST FOR:	
Dept./Site: Superintendent's Office	Action Item <u> X </u>
To: Board of Trustees	Information Item <u> </u>
Date: May 21, 2014	#Attached Pages <u> </u>
From: Scott A. Loehr, Superintendent	
Principal's Initials: <u> </u>	

SUBJECT: Adoption of Minutes

The minutes from the following meeting are being presented:

May 7, 2014 Special Meeting

RECOMMENDATION: The CJUSD Board of Trustees approve the presented minutes.

CONSENT AGENDA

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES SPECIAL MEETING Center High School Theater 3111 Center Court Lane, Antelope, CA 95843

Wednesday, May 7, 2014

MINUTES

CALL TO ORDER - Trustee Hunt called the meeting to order at 6:03 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson, Mr. Hunt, Mrs. Kelley (not present at beginning of meeting), Mrs. Pope, Mr. Wilson

Administrators Present: Scott Loehr, Superintendent
Craig Deason, Assist. Supt., Operations & Facilities
Jeanne Bess, Director of Fiscal Services
David Grimes, Director of Personnel/Student Services

FLAG SALUTE - led by Scott Loehr

ADOPTION OF AGENDA - the agenda was adopted as presented.

Motion: Wilson
Second: Pope

Ayes: Anderson, Hunt, Pope, Wilson
Noes: None
Absent: Kelley

COMMENTS FROM THE AUDIENCE REGARDING ITEMS ON THE AGENDA - None

Trustee Kelley joined the meeting at 6:13 p.m.

RECOGNITIONS

1. Staff and Student Recognitions from Various Sites – The retirees were recognized for their years of service with the district and were presented with a plaque. Students from each site were presented certificates for various academic and/or athletic accomplishments.

ADVANCE PLANNING

a. Future Meeting Dates:

i. Regular Meeting: Wednesday, May 21, 2014 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747

b. Suggested Agenda Items:

ADJOURNMENT – 7:15 p.m.

Motion: Wilson
Second: Kelley

Vote: General Consent

Respectfully submitted,

/s/
Scott A. Loehr, Superintendent
Secretary to the Board of Trustees

/s/
Kelly Kelley, Clerk
Board of Trustees

5/21/14
Adoption Date

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Personnel Department

Date: May 21, 2014 **Action Item** X

To: Board of Trustees **Information Item**

From: David Grimes, *DK* **# Attached Pages** 1
Director of Personnel/Student Services

SUBJECT: CLASSIFIED PERSONNEL TRANSACTIONS

NEW HIRE: Lesli Garland, Speech/Language/Pathology Asst.
Olga Vataman, Speech/Language/Pathology Asst.
Desiree Jones, Bus Driver

RESIGNATION: Miguel Rivero, Instructional Specialist PH/Autism
Dianna Shurtleff, Office Assistant

RECOMMENDATION: Approve Classified Personnel Transactions as Submitted

Lesli Garland has been hired as a Speech/Language/Pathology Assistant effective April 22, 2014.

Olga Vataman has been hired as a Speech/Language/Pathology Assistant effective April 22, 2014.

Desiree Jones has been hired as a Bus Driver effective April 28, 2014.

Miguel Rivero has resigned from his position as Instructional Specialist PH/Autism at North Country Elementary School effective April 25, 2014.

Dianna Shurtleff has resigned from her position as Office Assistant at Spinelli Elementary School effective May 16, 2014.

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site:	Personnel Department	Action Item	<u>X</u>
Date:	May 21, 2014	Information Item	<u>-</u>
To:	Board of Trustees	# Attached Pages	<u>1</u>
From:	David Grimes, Director of Personnel and Student Services		

Subject: Certificated Personnel Transactions

New Hire

Jerome Butler, Curriculum and Instruction

Promotion

David French, McClellan Continuation High School

Rehire

Todd Silverman, Dudley Elementary School

Resignation

Darlene Cooper-Perez, Curriculum and Instruction

Retirement

Denise Faria, Dudley Elementary School

Janine Orr, Wilson Riles Middle School

Recommendation: Approve Certificated Personnel Transactions as Submitted

CONSENT AGENDA

XIII-4

New Hire

Jerome Butler has been hired as an Adult Education Teacher, Curriculum and Instruction, effective May 12, 2014.

Promotion

David French has been promoted to Principal, McClellan Continuation High School, effective July 1, 2014.

Rehire

Todd Silverman has been rehired as a Temporary Counselor, Dudley Elementary School, effective August 4, 2014.

Resignation

Darlene Cooper-Perez has resigned from her position as Speech Therapist, Curriculum and Instruction, effective end of day on May 30, 2014.

Retirement

Denise Faria has submitted her intent to retire from her position as Special Education Teacher, Dudley Elementary School, effective end of day on May 30, 2014.

Janine Orr has submitted her intent to retire from her position as Special Education Teacher, Wilson Riles Middle School, effective end of day on May 30, 2014.

AGENDA ITEM # XIII-5

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: **Personnel Department**

Date: **May 21, 2014**

To: **Board of Trustees**

From: **David Grimes, Director of Personnel/Student Services**

Action Item X

Information Item

Attached Pages

**SUBJECT: APPENDIX B – CUTA CONTRACT
STIPENDS AND HOURLY RATE**

**Center Joint Unified School District and CUTA Bargaining Unit
have reached a tentative agreed regarding revised Stipends and Hourly
rates for extra-curricular activities to be effective July 1, 2014.**

RECOMMENDATION: Approve Revised Stipends and Hourly Rates

AGENDA ITEM # XIII-5

CONSENT AGENDA

T.A. 5/9/14
D.E.A.
H.W.

APPENDIX B
EXTRA CURRICULAR ATHLETICS

2014/15

All Extra-Curricular positions must be authorized and approved in advance by the site principal on a yearly basis. Appoints will be made for a one school year term. The need for an assistant coach will be determined by the number of athletes involved in the sport and at the discretion of the principal in consultation with the athletic director.

Comprehensive High School

SPORT	STIPEND	SPORT	STIPEND
Athletic Director	4,500	SOCCER	
BASEBALL		Varsity Head	3,500
Varsity Head	3,500	JV Head	2,500
JV Head	2,500	Varsity Assistant	2,250
Varsity Assistant	2,250	SOFTBALL	
BASKETBALL		Varsity Head	3,500
Varsity Head	3,500	JV Head	2,500
JV Head	2,500	Varsity Assistant	2,250
FR Head	2,500	SWIMMING	
Varsity Assistant	2,250	Varsity Head (Girls & Boys)	3,500
CROSS COUNTRY		Assistant	2,250
Varsity Head (Girls & Boys)	3,500	TENNIS	
Assistant	2,500	Varsity Head (Girls & Boys)	3,500
FOOTBALL		JV Head	2,500
Varsity Head	3,500	Varsity Assistant	2,250
JV Head	2,500	TRACK	
FR Head	2,500	Varsity Head (Girls & Boys)	3,500
Varsity Assistant	2,250	JV Head	2,500
GOLF		Varsity Assistant	2,250
Varsity Head (Girls & Boys)	3,500	VOLLEYBALL	
CHEER/DANCE		Varsity Head	3,500
Spirit Leader	3,500	JV Head	2,500
Spirit Assistant	2,250	FR Head	2,500
Dance Team Advisor	2,250	Varsity Assistant	2,250
OTHER		WRESTLING	
All Other Assistant Coach	2,250	Varsity Head	3,500
(Up to 10 per school year)		JV Head	2,500
		Varsity Assistant	2,250

Continuation High School

SPORT	STIPEND
Athletic Coach	1,750

Middle School

SPORT	STIPEND
Athletic Director	2,250
7 th Grade Boys Basketball	1,750
8 th Grade Boys Basketball	1,750
7 th Grade Girls Basketball	1,750
8 th Grade Girls Basketball	1,750
7 th Grade Flag Football	1,750
8 th Grade Flag Football	1,750
7 th Grade Track	1,750
8 th Grade Track	1,750
7 th Grade Volleyball	1,750
8 th Grade Volleyball	1,750

Coaches of athletic teams advancing into the playoffs or section competitions will receive an additional 7% of his/her current extra-curricular stipend for each additional week required.

A 3% longevity bonus will be rewarded at 6 years of coaching a sport in the district. A 6% longevity bonus will be rewarded at 8 years of coaching a sport in the district. A 9% longevity bonus will be rewarded at 10 years of coaching a sport in the district. Longevity bonus will begin in the 2014-2015 school year and will be based on cumulative years of coaching within the district.

Any percentage increase to the salary schedule will be applied to stipends effective July 1st of the following school year.

EXTRA CURRICULAR

2014/15

All Extra-Curricular positions must be authorized and approved in advance by the site principal on a yearly basis. Appoints will be made for a one school year term.

Comprehensive High School

Leadership/Academics

Stipends

Activity Director	\$4,500
Center HS Testing Coordinator	3,500
Class Advisors	2,500
Club Advisors	1,000
Link Crew Coordinator	1,000
Dance Production Coordinator	1,000
Renaissance Coordinator	1,000
SST Coordinator	1,500
AVID Coordinator	1,000
Yearbook Advisor	2,500
Newspaper Advisor	1,500
SST Coordinator	1,500
Department Chair	2,000
Academic Decathlon Advisor	1,250
Asst. Academic Decathlon Advisor	750
Performing Arts Center Coordinator	3,000
Music Director	2,700
Drama Director	2,800

Continuation High School

Leadership/Academics

Testing Coordinator	1,000
Club Advisors	1,000

Middle School

Leadership/Academics

Department Chair	\$2,000
Activities Director	1,500
Drama Director	1,500
Yearbook Advisor	1,500
Music Director	1,500
WEB Advisor	1,500
AVID Coordinator	1,500
SST Coordinator	1,500
Club Advisor	1,000
Intramural Coordinator	1,000

ELEMENTARY ACTIVITIES

Leadership/Academics

Music Director	\$1,500
Head Teacher	2,000
SST Coordinator	1,500
Club Advisor	1,000

HOURLY RATES (All Levels)

Hourly/Summer Programs	\$35
------------------------	------

When the district requires professional development beyond the contract, unit members will be paid the above rate with written pre-approval (see appendix) from administration.

Any percentage increase to the salary schedule will be applied to stipends and the hourly rate effective July 1st of the following school year.

AGENDA ITEM # XIII-6

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Personnel Department

Date: May 21, 2014

To: Board of Trustees *DH*

From: David Grimes, Director of Personnel/Student Services

Action Item X

Information Item

Attached Pages

SUBJECT: **MEMORANDUM OF UNDERSTANDING
TECHNOLOGY MENTOR**

Center Joint Unified School District and CUTA Bargaining Unit have agreed to a Memorandum of Understanding for a one (1) year Technology Mentor position for the 2014/2015 school year. The purpose of this position is to provide training for classroom teachers in the implementation of technology.

RECOMMENDATION: Approve MOU

AGENDA ITEM # XIII-6

CONSENT AGENDA

MEMORANDUM OF UNDERSTANDING

Between
Center Joint Unified School District
And
Center Unified Teachers Association

This memorandum of understanding (MOU) confirms and clarifies the parties' mutual understanding and agreement regarding the hiring of Technology Mentors for the 2014-15 school year using one-time, start-up Common Core money.

1. The Association and the District agree to a one year Technology Mentor position at each school site, for the 2014-15 school year. The purpose of this position will be to train and support teachers in implementing technology and the use of technology to enhance lessons and curriculum.
2. The Association and the District agree that an hourly rate equal to the currently negotiated extra duty hourly rate will be paid to each Technology Mentor on a per hour basis.
3. The Association and the District agree that at least one person will be selected as a Technology Mentor at each school site, and that the position will be for the 2014-15 school year only.
4. Selection of individuals to fill a Technology Mentor position will be determined at the school site by the site principal.
5. Specific tasks performed will be determined by site administration in consultation with the Technology Mentor, and will maintain the focused goal of training and supporting classroom teachers in implementing technology and the use of technology to enhance lessons and curriculum.

FOR CUTA:

DATE 5/9/14 BY Heather Woods
Heather Woods
CUTA President

FOR DISTRICT:

DATE May 9, 2014 BY David Grimes
David Grimes
Director of Personnel

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Special Education

Date: May 21, 2014

Action Item ☒ X

To: Board of Trustees

Information Item

From: Scott Loehr, Superintendent

Attached Pages

Initials: S.L.

SUBJECT: 2013/2014 Individual Service Agreements

Please ratify the following Individual Service Agreements for special education students to receive services at nonpublic schools/agencies during the 2013/14 fiscal year.

2013/14-246	CTEC/Supported Life Institute	\$ 645.00
2013/14-247	Capitol Academy	\$ 7,335.80

RECOMMENDATION: CJUSD Board of Trustees to ratify Individual Service Agreements for the 2013/2014 school year.

CONSENT AGENDA

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Student Services

Date: May 21, 2014

To: Board of Trustees

From: David Grimes
Director of Student Services/Personnel

Action Item X

Information Item

Attached Pages

SUBJECT: 2014/2015 Contract with Dr. Robert A. Hoffman O.D. MCT Vision Screening

Please approve the attached contract for MCT Vision screening services for students enrolled in Center Joint Unified School District.

Contractor or his agents agree to test up to approximately, but not limited to, Three Hundred (300) students per day. For these services, contractor shall be paid Three Dollars per student and not less than Four Hundred and Fifty dollars (\$450) Dollars per day, whichever is greater.

RECOMMENDATION: CJUSD Board of Trustees to approve 2014/2015 school year contract with Dr. Robert A Hoffman O.D., MCT

RECEIVED



DR. ROBERT A. HOFFMAN
DR. LIANNE C. INOUE
Optometrists

SCHOOL DISTRICT
VISION SERVICES
2014 APR 10 PM 12:52

705 E. Bidwell, Suite 10
Folsom, CA 95630

916.983.6211
Fax 916.983.6608
www.eyefinity.com/folsomeye

MCT Vision Screening Contract 2014-15

Contractor or his agents shall provide Modified Clinical Technique Vision Screening Services for children enrolled in Center Unified School District.

The specific days for testing are to be mutually agreed upon by contractor and School District. The School District shall designate which children are to be tested as well as the school site(s) where testing is to occur.

Contractor or his agents agree to test up to approximately Three Hundred (300) students per day. For these services contractor shall be paid Three Dollars per student and not less than four hundred and fifty dollars per day, whichever is greater.

Contractor must be notified at least ten (10) days prior to the cancellation of any screening day by the School District in order to avoid being charged for that testing day.

Payment for services is due thirty days after the final day of testing.

County(District) Office of Education

Contractor

By: _____

By: 
Robert A. Hoffman O. D.

Tax ID 68-0201477

Date: _____

Date:  _____

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Family Resource Center

Date: May 21, 2014

To: Board of Trustees

From: Alyson Collier

Action Item X

Information Item

Attached Pages: 6

Principal's Initials:



Subject: MOU with Sacramento Children's Home to present Social Emotional Learning curriculum "Stop and Think" and "Too Good for Violence" in district schools.

Recommend: Approve

CONSENT AGENDA

MEMORANDUM OF UNDERSTANDING

Between

Sacramento Children's Home

AND

Center Joint Unified School District

I. PURPOSE:

The purpose of this agreement is to clarify roles, responsibilities and services provided by Sacramento Children's Home (SCH) and Center Joint Unified School District while conducting business at school district sites.

II. PROGRAM DESIGN: The Sacramento Children's Home eVIBE

(Early Intervention in Violence Begins with Education) Program is an evidenced based model using the following three curriculums: Nurturing Parenting Program (NPP), designed to decrease family conflict, violence abuse and neglect, Stop and Think Social Skills Program, to teach children interpersonal problem solving and conflict resolution skills necessary to interact positively and safely, Too Good For Violence (TGFV) focusing on the development of positive peer relationships and the skills necessary to prevent youth violence. These are voluntary programs integrating conflict resolution, social skills and violence prevention curriculum in a group based setting targeting multiple age groups in grades K-12. The NPP targets parents or family caregivers. Program flexibility allows for all three curriculums to be taught in the school day setting or after school hours.

III. RESPONSIBILITIES:

A. Sacramento Children's Home agrees to commit the following staff, resources, and services to support the goals and objectives of the eVIBE program:

1. Sacramento Children's Home (SCH) will be responsible to Center Joint Unified School District for the contractual, administrative, and fiscal responsibilities of the eVIBE program.
2. Sacramento Children's Home will be responsible for implementing the Stop and Think and Too Good for Violence curriculums at selected school sites.
3. The District has determined that services performed under this Agreement will result in contact with students. Sacramento Children's Home shall obtain fingerprinting clearance for all employees before services can begin. Sacramento Children's Home will provide a complete list to the school site/District employees cleared by the DOJ who will provide services under this Agreement. Failure to provide such a written certification before services begin, or within thirty days after execution of

this Agreement, whichever comes first, will result in immediate termination.

4. Sacramento Children's Home will share all eVIBE program curriculum, program events and literature with Center Joint Unified School District.
5. Sacramento Children's Home will present an eVIBE program brochure and flyer that outlines all program services and program contacts.
6. Sacramento Children's Home will provide a completion of eVIBE program certificate to students who complete required number of classes.
7. Sacramento Children's Home will host two parent engagement activities for parents of students enrolled in the eVIBE program. Site locations for these events will be determined and approved by school site administrators.
8. Sacramento Children's Home will work with school administrators for eVIBE program referrals.
9. Sacramento Children's Home will follow all policies and procedures of the Center Joint Unified School District. This will include maintaining the care and cleanliness of all designated classrooms or facilities used by the eVIBE program staff.
10. Sacramento Children's Home will collect outcome data for the purposes of compliance with outcome measures.

B. Center Joint Unified School District agrees to collaborate and partner with the Sacramento Children's Home to support the goals and objectives of the eVIBE program:

1. Center Joint Unified School District will provide the facility/classroom space to conduct concurrent groups of up to 30 students for the Stop and Think and 20 students for the Too Good For Violence program.
2. Center Joint Unified School District will provide facility space to conduct parent /family activity meetings.
3. Center Joint Unified School District will refer students/families to the Stop and Think and Too Good for Violence programs.
4. Center Joint Unified School District will work with Sacramento Children's' Home to coordinate the program implementation schedule during the school day or afterschool hours.

IV. TERMS AND CONDITIONS:

The terms of this MOU shall commence on July 1st, 2014 - June 30th, 2015 are renewable thereafter from year to year unless either participating party gives written notice of termination. Either party may terminate this MOU in thirty (30) days upon written notification on intention to terminate the agreement with or without cause. The MOU is predicated on obtaining funding from the County of Sacramento.

V. INSURANCE:

Without limiting indemnification, SCH shall maintain in force at all times during the term of this MOU and any extensions or modifications thereto, insurance against claims for injuries to person or damages to property which may arise from or in connection with the performance of the MOU by SCH, its agents, representatives or employees. Center Joint Unified School District reserves the right at any time to review the coverage, form, and amount of the insurance and may require SCH to obtain sufficient coverage, form and amount to provide adequate protection.

VI. INDEMNIFICATION:

Center Joint Unified School District shall indemnify, defend, and hold harmless SCH, its officers, agents, and employees, from and against any and all claims, losses, liabilities or damages, including payment of attorney's fees, arising out of or resulting from the failure of Center Joint Unified School District to perform the terms of this MOU or performance of this MOU, caused in whole or in part by any act or omission of Center Joint Unified School District, its officers, agents, employees, subcontractors, or anyone directly or indirectly employed by any of them regardless of whether caused in part by a party indemnified hereunder. SCH shall indemnify, defend, and hold harmless Center Joint Unified School District, its officers, agents, and employees, from and against any and all claims, losses, liabilities or damages, including payment of attorney's fees, arising out of or resulting from the failure of SCH to perform the terms of this MOU or performance of this MOU, caused in whole or in part by any act or omission of SCH, its officers, agents, employees, subcontractors, or anyone directly or indirectly employed by any of them regardless of whether caused in part by a party indemnified hereunder.

VII. AMENDMENTS:

Amendments to this MOU may be made with mutual written agreement from the participating parties.

This operational agreement shall be effective upon signature. We, the undersigned, as authorized representatives of the Sacramento Children's Home and the ____ School District, do hereby approve this document.

Roy L. Alexander, Chief Executive Officer
Sacramento Children's Home

Date

Center Joint Unified School District Superintendent

Date

Date

MEMORANDUM OF UNDERSTANDING

Between

Sacramento Children's Home

AND

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9. Sacramento Children's Home will follow all policies and procedures of the Center Joint Unified School District. This will include maintaining the care and cleanliness of all designated classrooms or facilities used by the eVIBE program staff.
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IV. TERMS AND CONDITIONS:

The terms of this MOU shall commence on July 1st, 2014 - June 30th, 2015 are renewable thereafter from year to year unless either participating party gives written notice of termination. Either party may terminate this MOU in thirty (30) days upon written notification on intention to terminate the agreement with or without cause. The MOU is predicated on obtaining funding from the County of Sacramento.

V. INSURANCE:

Without limiting indemnification, SCH shall maintain in force at all times during the term of this MOU and any extensions or modifications thereto, insurance against claims for injuries to person or damages to property which may arise from or in connection with the performance of the MOU by SCH, its agents, representatives or employees. Center Joint Unified School District reserves the right at any time to review the coverage, form, and amount of the insurance and may require SCH to obtain sufficient coverage, form and amount to provide adequate protection.

VI. INDEMNIFICATION:

Center Joint Unified School District shall indemnify, defend, and hold harmless SCH, its officers, agents, and employees, from and against any and all claims, losses, liabilities or damages, including payment of attorney's fees, arising out of or resulting from the failure of Center Joint Unified School District to perform the terms of this MOU or performance of this MOU, caused in whole or in part by any act or omission of Center Joint Unified School District, its officers, agents, employees, subcontractors, or anyone directly or indirectly employed by any of them regardless of whether caused in part by a party indemnified hereunder. SCH shall indemnify, defend, and hold harmless Center Joint Unified School District, its officers, agents, and employees, from and against any and all claims, losses, liabilities or damages, including payment of attorney's fees, arising out of or resulting from the failure of SCH to perform the terms of this MOU or performance of this MOU, caused in whole or in part by any act or omission of SCH, its officers, agents, employees, subcontractors, or anyone directly or indirectly employed by any of them regardless of whether caused in part by a party indemnified hereunder.

VII. AMENDMENTS:

Amendments to this MOU may be made with mutual written agreement from the participating parties.

This operational agreement shall be effective upon signature. We, the undersigned, as authorized representatives of the Sacramento Children's Home and the ____ School District, do hereby approve this document.

Roy L. Alexander, Chief Executive Officer
Sacramento Children's Home

Date

Center Joint Unified School District Superintendent

Date

Date

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Center High School

Date: May 2, 2014

To: CUSD Board of Trustees

From: Mike Jordan

Principal's Initials MS

Action Item XXXXX

Information Item _____

Attached Pages 3

SUBJECT:

CENTER HIGH SCHOOL CIF REPRESENTATIVES 2014-2015

John Gallagher, Center High School Athletic Director, is requesting approval for Center High School's 2014-2015 Designation of CIF Representatives to League. Those listed on the attached roster (Mike Jordan, Principal; Sara Wetteland, Assistant Principal; John Gallagher, Athletic Director) will be authorized to represent Center High School Athletics in an official capacity, including voting on pertinent issues related to Sac Joaquin Section athletics.

CONSENT AGENDA

RECOMMENDATION: Approve Center High School's 2014-2015 CIF Designees.

XIII- 10



OFFICE OF SUPERINTENDENT

APR 24 2014

CENTER JOINT
UNIFIED SCHOOL DISTRICT

**TO: SUPERINTENDENT OF PUBLIC SCHOOLS
PRINCIPAL OF PRIVATE SCHOOLS**

FROM: ROGER L. BLAKE

RE: FORM TO RECORD DISTRICT AND/OR SCHOOL REPRESENTATIVES TO LEAGUES

DATE: APRIL 23, 2014

Enclosed is a form upon which to record your district and/or school representatives to leagues for next year, 2014-2015. It is a form sent every year to you in order to obtain the names of league representatives to every league in the state and to make sure that the league representatives are designated by school district or school governing boards. It is a legal requirement that league representatives be so designated.

The education code gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues. This is a necessity! (Ed. Code 33353 (a) (1))

We are asking that, after action by the governing board, you send the names of league representatives to your CIF Section office. Obviously, the presumption behind this code section is that the representatives of boards are the only people who will be voting on issues, at the league and section level, that impact athletics.

If a governing board does not take appropriate action to designate representatives or this information is not given to Section offices within the required time frame, CIF is required to suspend voting privileges (CIF Constitution, Article 2, Section 25, p.17) for the affected schools.

At the State Federated Council level we will be asking that Sections verify that their representatives are designated in compliance with this Ed. Code section.

I hope this gives you a bit of background. Thank you for all you do to help support high school athletics. It is a valuable program in all high schools and we appreciate the support you give to the program and to CIF.

Please return the enclosed form no later than June 25, 2014 directly to your CIF Section Office. Addresses of each section are listed on the back of the form. Please contact us if we can give you further information.

2014-2015 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE)** no later than June 25, 2014.

Center Joint Unified School District/Governing Board at its 5/21/14 meeting,
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2014-2015 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Center High School
NAME OF REPRESENTATIVE Sara Wetteland POSITION Assist Principal
ADDRESS 3111 Center Court Lane CITY Antelope ZIP 95843
PHONE 916-338-6420 FAX _____ E-MAIL Swetteland@centerusd.org

NAME OF SCHOOL Center High School
NAME OF REPRESENTATIVE John Gallagher POSITION Athletic Director
ADDRESS 3111 Center Court Lane CITY Antelope ZIP 95843
PHONE 916-338-6420 FAX _____ E-MAIL John.g@centerusd.org

NAME OF SCHOOL Center High School
NAME OF REPRESENTATIVE Michael Jordan POSITION Principal
ADDRESS 3111 Center Court Lane CITY Antelope ZIP 95843
PHONE 916-338-6420 FAX _____ E-MAIL Mikejordan@centerusd.org

NAME OF SCHOOL _____
NAME OF REPRESENTATIVE _____ POSITION _____
ADDRESS _____ CITY _____ ZIP _____
PHONE _____ FAX _____ E-MAIL _____

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. NOTE: League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Michael Jordan Signature [Signature]
Address 3111 Center Court Lane City Antelope ZIP 95843
Phone 916-338-6425 Fax _____

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.
SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.**

CIF SECTION OFFICES

CIF CENTRAL SECTION

Jim Crichlow, Commissioner
P.O. Box 1567
Porterville, CA 93258
Phone: (559) 781-7586
Fax: (559) 781-7033

CIF CENTRAL COAST SECTION

Nancy Lazenby Blaser, Commissioner
6830 Via Del Oro, Suite 103
San Jose, CA 95119
Phone: (408) 224-2994
Fax: (408) 224-0476

CIF LOS ANGELES SECTION

John Aguirre, Commissioner
8401 Arleta Ave.
Sun Valley, CA 91352
Phone: (818) 767-0800
Fax: (818) 767-0802

CIF NORTH COAST SECTION

Gil Lemmon, Commissioner
5 Crow Canyon Court, Suite 209
San Ramon, CA 94583
Phone: (925) 263-2110
Fax: (925) 263-2120

CIF NORTHERN SECTION

Elizabeth Kyle, Commissioner
2241 St. George Lane, Suite 2
Chico, CA 95926
Phone: (530) 343-7285
Fax: (530) 343-5619

CIF OAKLAND SECTION

Russell White, Commissioner
900 High Street
Oakland, CA 94601
Phone: (510) 434-3341
Fax: (510) 434-3351

CIF SAC-JOQUIN SECTION

Pete Saco, Commissioner
P.O. Box 289
Lodi, CA 95241
Phone: (209) 334-5900
Fax: (209) 334-0300

CIF SAN DIEGO SECTION

Jerry Schniepp, Commissioner
2131 Pan American Plaza
San Diego, CA 92101
Phone: (858) 292-8165
Fax: (858) 292-1375

CIF SAN FRANCISCO SECTION

Don Collins, Commissioner
555 Portola Drive, Bungalow 2
San Francisco, CA 94131
Phone: (415) 920-5185
Fax: (415) 920-5189

CIF SOUTHERN SECTION

Rob Wigod, Commissioner
10932 Pine Street
Los Alamitos, CA 90720
Phone: (562) 493-9500
Fax: (562) 493-6266

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site:	Curriculum	
Date:	May 21, 2014	Action Item <u> X </u>
To:	Board of Trustees	Information Item
From:	Scott Loehr, Superintendent	# Attached Pages
	Initials: <u>S.L.</u>	

SUBJECT: OdysseyWare Online

Please ratify/approve OdysseyWare Online licenses of OdysseyWare Full Academic content grades 3-12 for core curriculum (Social Studies/History, Science, math, Language Arts), Electives, Placement Testing, CRx, Prescriptive and GED Prep Course. 24/7 Online Access, Technical Support, and OdysseyCare.

\$100 Per Concurrent user/30 days – Summer School	\$ 8,000.00
\$700 Per Concurrent user/Annual	\$14,000.00

RECOMMENDATION: CJUSD Board of Trustees to ratify/approve OdysseyWare Online for CHS Summer School 2014/15 and approve Annual Credit Recovery to be used in to be used in Center Joint Unified School District during the 2014/15 fiscal year.

CONSENT AGENDA



300 N. McKemy AVE
Chandler, AZ 85226
(877) 795-8904

Customer
30003444 000
Terms

DUE UPON RECEIPT OF INVOICE

Order #
02441338-00001

Order Date
04/30/14

Invoice Date
05/01/14

Page
1

Invoice # 31291460

Sales Rep
JORDAN NEMMERS
Ship Via
BESTWAY STANDARD

Bill To:

MICHELLE CHURCHILL
CENTER JUSD
8408 WATT AVE
ANTELOPE, CA 95843-9116

Ship To:

MICHELLE CHURCHILL
CENTER JUSD
8408 WATT AVE
ANTELOPE, CA 95843-9116

Customer P.O. 142123

Billing Name: CENTER JUSD

Qty Ship	Item	Description	Price	Est Ship
80	20033	OW 2.0 SUMMER SCHOOL LICENSE	100.00 EA	8,000.00

SUMMER SCHOOL SEATS EFFECTIVE 6/1/14 THRU 6/30/14
PAYMENT DUE WITHIN 30 DAYS FROM INVOICE DATE
(BY 5-30-14)

OWS OWS

SubTotal	8,000.00
Tax (7.8%)	00
Total	8,000.00



ODYSSEYWARE®
A Division of Glynlyon, Inc.

300 N. McKemy AVE
Chandler, AZ 85226
(877) 795-8904

Customer
30003444 000
Terms

Page
1

Invoice # 31289449

DUE UPON RECEIPT OF INVOICE

Order #
02422173-00001

Order Date
02/20/14

Invoice Date
04/29/14

Sales Rep
JORDAN NEMMERS
Ship Via
BESTWAY STANDARD

Bill To:

MICHELLE CHURCHILL
CENTER JUSD
8408 WATT AVE
ANTELOPE, CA 95843-9116

Ship To:

MICHELLE CHURCHILL
CENTER JUSD
8408 WATT AVE
ANTELOPE, CA 95843-9116

Customer P.O. 2014 RENEWAL

Billing Name: CENTER JUSD

Qty Ship	Item	Description	Price	Ext Ship
20	20014	OW 2.0 ON-LINE RENEWAL	700.00 EA	14,000.00

EFFECTIVE 6/1/14 THRU 5/31/15, PAYMENT DUE WITHIN
30 DAYS FROM RENEWAL DATE (BY 6/1/14)
FOR USE AT CENTRAL HS

SubTotal	14,000.00
Tax (7.8%)	.00
Total	14,000.00

OWS OWS

LICENSE AGREEMENT ATTACHMENT "A"

Odysseyware Online License and Content Specifications

Customer Information

School Name:	Center Joint Unified School District	Title: Superintendent
Contact Name:	Mr. Scott Loehr	
Address:	8408 Watt Avenue	
	Antelope, California 95843-9116	
Phone:	(916) 338-8400	Alt. Phone:
Email:	sloeher@centerusd.k12.ca.us	Fax: (916) 338-6411

Content Specifications

Software Version: 2.0

Odysseyware Curriculum

- ☒ Concurrent User License(s)
- ☐ E-Cash
- ☐ Per Course Per Student
- ☐ Select ES Concurrent License(s)
- ☐ Select MS Concurrent License(s)
- ☐ Select HS Concurrent License(s)
- ☐ Site License(s)
- ☐ Student License(s)
- ☐ Pilot License(s)
- ☐ Summer School License(s)

Professional Development & Training Options

☐ Expedite Fee (On-Site Only)

Training Packages

- ☐ BRONZE A
- ☐ BRONZE B
- ☐ SILVER A
- ☐ SILVER B
- ☐ SILVER C
- ☐ GOLD A
- ☐ GOLD B
- ☐ PLATINUM
- ☐ SELECT TRAINING
- ☐ COMMON CORE/ASSESSMENT REMEDIATION TRAINING

Assessment Tool Curriculum

- ☐ Common Core Assessment Remediation Tool
- ☐ Assessment Remediation Tool

Training Modules:

- ☐ Webinar
- ☐ On-Site

License Fee Calculation

<u>20</u>	Number of Licenses
\$ <u>700</u>	Price per License
\$ <u>14,000</u>	Total for Licenses
\$ <u> </u>	E-Cash
\$ <u> </u>	Training Packages
\$ <u> </u>	Training Modules
\$ <u> </u>	Other/Misc.
\$ <u>14,000</u>	TOTAL FEES



Term: Annual Licenses Effective: 8/1/14 Through: 5/31/15
2014 Renewal

ODYSSEYWARE CONCURRENT LICENSE AGREEMENT

LICENSOR: OdysseyWare, a division of Glynlyon, Inc., a Nevada Corporation
("Licensor") 300 North McKemy Avenue
Chandler, AZ 85226

33444

LICENSEE:	Name:	Center Joint Unified School District
("Licensee")	Street Address:	8408 Watt Avenue
("Customer")	City/State/Zip:	Antelope, California 95843-9116
	Phone:	(916) 338-6400
	Email:	

This license agreement ("Agreement") is hereby entered into this 1st day of August, 2013 between "Licensor" and "Licensee" for the use of Licensor's proprietary Internet based learning management system and curriculum entitled OdysseyWare® 2011 Release Version (Version 2.0) including academic core curriculum content for grades 3-12 (Social Studies/History, Science, Math, Language Arts), Electives, Placement Testing, CRx, Prescriptive and GED Prep Course, and all of its components including but not limited to data, software, technology, animation, photographs, graphic, audio and visual files, text, platform, documentation and any and all related materials (collectively hereinafter referred to as the "Application"). The parties agree that access to and use of the Application by the Licensee or its employees, teachers, agents, students or Authorized Users (as the term is defined below) is subject to the following terms and conditions set for the herein:

1. **TERM.** The duration of the License set forth in this Agreement and any one or more User Licenses granted pursuant to this Agreement is for one year commencing on 8/1/13 and ending on 7/31/14 (the ("Initial Term"). Upon issuance by Licensor of an invoice for payment to extend or renew the License for an additional or renewal term of one year (or such other duration as stated in the invoice) and either: payment of such renewal license fees by Licensee; or, Licensee's continued accessing of and use of the Application, this Agreement shall be extended for a renewal term of one year (or such other duration if stated in the invoice) ("Renewal Term") to commence upon the expiration of the then in effect Initial Term or Renewal Term. The Initial Term and any Renewal Terms shall collectively be referred to as the "Term" as used herein.

2. **GRANT OF RIGHTS/LICENSE.** Subject to the terms and conditions set forth herein, Licensor hereby grants to Licensee a one-year, non-exclusive, non-transferable license to utilize the Application solely with Licensee's students, administrators, faculty and staff ("Authorized Users"), through one or more "User License(s)," as that term is further defined herein ("License"). The number of User Licenses granted is set forth in Attachment "A." Licensee shall not assign or sub-license any of its rights hereunder in any manner whatsoever without Licensor's prior written consent. Licensee shall have the right to access the Application via the Internet with the number of paid in full User Licenses stated on Attachment "A."

3. **USER LICENSES:**

a. A "User License" shall mean a license to access the Application via the Internet. A User License may be used by any number of Licensee's Authorized Users but each User License may not be used by more than one of Licensee's Authorized Users concurrently. The maximum number of Licensee's Authorized Users that may access and use the Application concurrently shall be no more than the number of concurrent User Licenses specified in Attachment "A."

b. Licensee may purchase individual courses for a student not utilizing a User License ("Single Course Student") upon payment of the per-course fee amount specified on the Attachment "A." Licensee may purchase only one (1) course for any Single Course Student and shall pay the per-course fee for any Single Course Student courses purchased in full in advance of Licensor granting access to the Single Course Student.

c. Each Authorized User and the User License is subject to the Privacy Policy OdysseyWare posted at <http://www.odysseyware.com> as may be amended, supplemented, changed, or terminated from time to time without notice. In the event of a conflict, the provisions of this Agreement shall supersede the Privacy Policy OdysseyWare.

4. **FEES.** Licensee shall pay the Licensee Fees, User License Fees, Training Fees and other related fees as set forth in Attachment "A" contemporaneously with the execution of this Agreement for the Initial Term; and, for any Renewal Term, Licensee shall remit to Licensor the License Fees and such other fees as set forth in the Licensor's renewal invoice. Licensee shall remit full payment to Licensor for other fees upon receipt by Licensee of Licensor's invoice for such Other Fees or when such ancillary services or goods for which the other fees are incurred are delivered, whichever occurs first. Licensor retains the right to discontinue Licensee's access to or use of the Application, without prior notice to Licensee, if Licensee fails to make any payment of fees or payments due to Licensor within thirty (30) days of when any such fees or payments are invoiced or due.

5. OWNERSHIP. The Application and all its associated materials are the solely-owned or legally licensed property of Licensor and under the terms of this Agreement the Application is licensed, not sold, to licensee. Licensee acknowledges and agrees that its rights are limited to a non-exclusive, non-transferable, limited license for use of the Application and any software programs or other proprietary material of third parties that are incorporated into the Application, according to the terms of this Agreement. Licensor reserves and retains all right, title, and interest (including but not limited to copyrights, patents, trademarks, and service marks and other intellectual property rights) in, to and associated with the Application including all rights to any and all derivative works that may result from the use of the Application by Licensee.

6. TRAINING. Licensor shall provide training to Licensee and its Authorized Users upon payment to Licensor the Training Fee. Any deficiency in training in terms of content, scope, or time devoted to the training, must be specified in detail by Licensee in writing to Licensor within sixty (60) calendar days after the completion of the training. Failure to submit such notice will be deemed an acceptance by Licensee of the training.

7. WARRANTIES AND REPRESENTATIONS. Licensee hereby warrants and represents that it shall:

a. promptly and completely install, use, test and inspect the Application to ensure that it conforms with the agreed requirements in all material respects and shall promptly advise Licensor in writing of any non-conformity within one hundred twenty (120) days from the date that access to the Application is first provided.

b. utilize the Application only as expressly provided for herein and shall not do any act or thing or fail to do any act or thing, or knowingly permit or allow any other person or entity to do any act or thing or fail to do any act or thing, that will harm or diminish Licensor's rights in and to the Application including, without limitation, the copyrights, trademarks or intellectual property therein or make copies of, nor distribute, nor permit any use of the Application, or any intellectual property related thereto and licensed hereby, other than as specifically authorized herein.

c. not deem any intermittent lack of access to the Application or and/or periodic interruption of access to the Application, to be a material breach of any obligation of Licensor or breach of warranty, even if such interruption or lack of access occurs during Licensee's school hours or classes.

d. not, nor permit or allow any other party to, reverse engineer or otherwise analyze, reconstruct, disassemble, or reproduce any portion of the Application in any way.

e. furnish all computer and network hardware and software with adequate system configuration and maintenance and adequate internet service to operate the Application.

8. CUSTOMIZATION TOOL.

a. Licensee acknowledges that Licensor may provide Licensee with access to an application allowing for the creation, modification, and deletion of portions of the Application and its related curriculum ("Customization Tool"). Licensee acknowledges and agrees that any and all content or material used, added, modified or created through or in connection with the Customization Tool ("Custom Content") shall be the sole and exclusive property of Licensor and Licensee for itself and its agents, employees and Authorized Users, hereby assigns, quit-claims and waives any and all rights to any Custom Content that may be created, shared or utilized in connection with the Application through the Customization Tool.

b. Licensee shall not use, nor permit its staff, teachers, or students to use the Customization Tool in any manner that could infringe upon any proprietary rights of any party or that could defame, slander, or libel any party, or to add or provide access to any content that Licensor deems in its sole discretion to be harmful, threatening, unlawful, defamatory, infringing, harassing, vulgar, obscene, fraudulent, invasive of privacy or publicity rights, hateful, or racially, ethnically, or otherwise objectionable, or otherwise violates any law of the United States or any other applicable jurisdiction.

9. TECHNICAL SUPPORT AND OPERABILITY. For the duration of the License, Licensor shall provide Licensee with technical support for the Application subject to Licensee's payment in full of any and all balances due to Licensor. The following issues are not covered by Licensor technical support under any circumstances, and Licensor shall not be responsible for any action or inaction by Licensee in reliance on any statements made on technical support matters identified as follows in subparagraphs 9a, d, or any other subject matter outside the scope of the technical support provided by Licensor pursuant to this Agreement:

a. Network issues including but not limited to internet service providers, online service providers, spyware, viruses, malware, faulty communications, etc.

b. Hardware issues including but not limited to switched, hubs, modems, routers, firewalls, computers, etc.

c. Infrastructure issues including but not limited to power, electrical, cable, internet connection, etc.

d. Issues related to Licensee's use of third party software that are not caused by or related to the Application, as determined by Licensor in Licensor's sole discretion.

10. DISCLAIMER.

a. Licensor does not guarantee the operability of the Application with all operating systems or software. Licensor is not responsible for any hardware failure, operating system or software conflict, server or security issue, or any other condition compromising the operability of the Application or otherwise interfering with the Application's functioning.

b. THE APPLICATION IS PROVIDED "AS IS", WITHOUT WARRANTY OF ANY KIND. LICENSOR HEREBY DISCLAIMS ALL WARRANTIES WITH RESPECT TO THE APPLICATION, EXPRESS, IMPLIED, OR STATUTORY, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, OF SATISFACTORY QUALITY, OF FITNESS FOR A PARTICULAR PURPOSE, OF ACCURACY, OF QUIET ENJOYMENT, AND NON-INFRINGEMENT OF THIRD PARTY RIGHTS.

c. LICENSOR DOES NOT WARRANT, GUARANTEE, OR MAKE ANY REPRESENTATIONS THAT THE CONTENT IS FREE OF ERROR OR THAT IT WILL MEET LICENSEE'S NEEDS OR REQUIREMENTS, THAT THE APPLICATION WILL BE AVAILABLE AT ANY PARTICULAR TIME OR LOCATION, OR THAT THE CONTENT WILL BE FREE OF VIRUSES OR OTHER HARMFUL COMPONENTS.

d. The disclaimers set forth in this Agreement supersede any and all oral or written statements, promises, information, advice, suggestions, demonstrations or recommendations given by Licensor, its representatives, dealers, distributors, agents, or employees. No statements that are not set forth expressly, specifically and unequivocally in this Agreement shall create a warranty or in any way increase the scope of this Agreement and Licensee may not rely on any such information, advice, suggestions, or recommendations.

e. LICENSOR HEREBY DISCLAIMS FOR ALL PURPOSES AND CIRCUMSTANCES ANY RESPONSIBILITY OR LIABILITY FOR USE OF THE CUSTOMIZATION TOOL.

11. TERMINATION.

a. This Agreement and all License(s) granted herein shall terminate upon: (1) expiration of the Term; (2) mutual written agreement of the Parties; or (3) notice of termination issued by a party due to a Default by the other party as described in Paragraph 12 herein.

b. Upon termination, Licensee shall immediately pay to Licensor all amounts due. There are no refunds whether prorated or otherwise, shall be due Licensee.

c. Upon termination, all rights granted to Licensee and Authorized Users shall automatically, immediately, and irrevocably revert to Licensor and the Licensee and Authorized Users, shall immediately discontinue any and all access to and use of the Application.

d. Within thirty (30) days of termination, Licensee shall irrevocably and entirely delete, at Licensee's sole cost and expense, all Application components and materials, and any and all copies thereof, within Licensee's possession or control, in whatever form then existing, including translations or compilations, whether partial or complete, and whether or not modified or merged into other software. Licensor has the right to obtain upon request, within thirty (30) days of the termination of the license granted under this Agreement, a written statement made under oath by Licensee that all Application components and materials have been destroyed and deleted, including the person(s) responsible for the destruction and/or deletion, the date(s) on which it was completed, and written certification of said destruction and/or deletion.

12. DEFAULT. Upon a Default, the non-defaulting party may elect to terminate the remainder the Licenses granted hereunder prior to the expiration of the Term by issuing written notice of termination to the defaulting party. If Licensee is the defaulting party, Licensor may elect to suspend Licensee's access to the Application without immediately terminating the License. A "Default" of this Agreement will be deemed to have occurred if:

a. Thirty (30) days after delivery of written notice of a material breach of this Agreement from the non-breaching party, if the party to whom written notice is given does not cure said breach within the thirty (30) days;

b. Upon the second breach by Licensee of a payment obligation under this Agreement in any twelve (12) month period, if written notice of the breach was issued by Licensor upon the first breach, whether or not such breaches were cured within thirty (30) days of such notice; or

c. Upon any violation by Licensee of Paragraph 7(b), 7(d), or 8(b) of this Agreement, the breach of any one of which shall be deemed for all purposes a non-curable breach.

13. ASSIGNMENT. Neither party may assign this Agreement, or any part thereof, without written permission from the other party, except for the unconditional right of Licensor to assign or otherwise transfer this Agreement to any affiliate or any person or entity acquiring ownership of a substantial portion of Licensor's business interests.

14. CONTROLLING LAW. This Agreement shall be governed by the Uniform Commercial Code and Arizona law. The Parties hereby agree that in any action arising from or related to this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees and court costs.

15. CONTROVERSIES. The Parties hereby agree that as a condition precedent to any party initiating any lawsuit to assert a claim for monetary damages arising out of or relating to this Agreement, including the breach hereof, such party shall first initiate and participate in good faith in a mediation for no less than eight (8) hours and presided over by a mutually agreed upon mediator. The mediation fees shall be borne equally by the Parties. Upon fulfilling the mediation condition precedent, a party may thereafter file suit in court for monetary relief. The requirement mediation as a condition precedent to a party to this Agreement filing any action for monetary damages shall not apply or be a condition precedent to any party seeking injunctive relief from any court of competent jurisdiction to issue such injunctive relief.

16. **LIMITATION OF LIABILITY.** LICENSOR, ITS SUBSIDIARIES, AFFILIATES, AND ASSIGNS, AND EACH OF THEIR DIRECTORS, OFFICERS, AGENTS, CONTRACTORS, PARTNERS, AND EMPLOYEES, SHALL NOT BE LIABLE TO LICENSEE, AUTHORIZED USERS OR ANY THIRD PARTY FOR ANY INDIRECT, SPECIAL, CONSEQUENTIAL, OR INCIDENTAL DAMAGES INCLUDING BUT NOT LIMITED TO DAMAGES FOR LOSS OF FUNDS OR PROPERTY, BUSINESS INTERRUPTION, LOSS OF BUSINESS OPPORTUNITY, LOSS OF DATA, OR ANY OTHER HARDSHIP, DAMAGES, OR LOSSES ARISING OUT OF OR RELATED TO: THE USE OR INABILITY TO USE THE APPLICATION, HOWEVER CAUSED; UNAUTHORIZED OR ACCIDENTAL ACCESS TO OR ALTERATION OF DATA; STATEMENTS OR CONDUCT OF ANY THIRD PARTY; OR ANY MATTER RELATING TO THE USE OF THE APPLICATION; AND EVEN IF LICENSOR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. LICENSOR'S ENTIRE LIABILITY UNDER THIS AGREEMENT SHALL BE LIMITED TO THE AMOUNT ACTUALLY RECEIVED BY LICENSOR FROM LICENSEE.

17. **REIMBURSEMENT RIGHTS.** To the extent that Licensor or Licensee breaches an obligation, covenant, representation or warranty herein to the other ("Other party") and such breach gives rise to a claim by a third-party against the Other party, the Parties hereby agree that breaching party shall reimburse and be financially responsible ("Responsible party") to the Other party, for any and all charges, claims, damages, costs, judgments, decrees, losses, expenses (including reasonable attorneys' fees and court costs), penalties, demands, liabilities, and causes of action, demanded, claimed or obtained by a third-party against the Other party, whether or not groundless and including the expenses related to defending such claims, of any kind or nature whatsoever by reason of, based upon, relating to, or arising out of a breach or claim of breach or failure of any of the covenants, agreements, representations, or warranties the Responsible party has made hereunder. This contractual right of reimbursement hereunder shall be cumulative and shall not be exclusive of any other right or remedy which may be available.

18. **WAIVER.** No term or provision hereof shall be deemed waived and no breach excused unless such waiver or consent shall be in writing signed and dated by the party claimed to have waived or consented. A waiver by either party of any term or condition shall not be deemed or construed as a waiver of such term or condition for the future, or of any subsequent breach thereof, nor a permanent modification of such provision or of this Agreement.

19. **NOTICE.** Any notice to any party shall be effective if delivered via certified or registered mail or via overnight traceable courier, such as Federal Express, to: (i) for the Licensee, the contact person at the address provided in the introductory paragraph of this Agreement; and (ii) for Licensor, to Legal Dept. at the address provided in the introductory paragraph of this Agreement, with a copy to Licensor via email at: legal@glynlyon.com.

20. **SURVIVAL.** The duties set forth in the following paragraphs shall survive termination of this Agreement: 7(b), 7(d), 15, 17, and 19.

GLYNLYON, Inc.	Center Joint Unified School District ("Licensee"/"Customer")
By: <i>L. Kevin Youngblood</i>	By: <i>Scott A. Larkin</i>
Title: <i>PRESIDENT</i>	Title: <i>Superintendent</i>
Printed Name: <i>L. Kevin Youngblood</i>	Printed Name: <i>SCOTT A. LARKIN</i>
Date: <i>11/2/13</i>	Date: <i>11/6/13</i>

Center Joint Unified School District

AGENDA REQUEST FOR:	
Dept./Site: Superintendent's Office	Action Item _____
To: Board of Trustees	Information Item _____
Date: May 21, 2014	# Attached Pages _____
From: Scott A. Loehr, Superintendent	
Principal/Administrator Initials: _____	

<p>SUBJECT: US Department of Education Office of Indian Education Consortium Application Agreement</p> <p>This agreement acts as a Consortium Memorandum of Understanding for the Title VII Indian Education formula-based program. There are currently 9 school district in Sacramento County who are part of this Consortium.</p> <p>RECOMMENDATION: CJUSD Board of Trustees approve the US Department of Education Office of Indian Education Consortium Application Agreement.</p>
--

CONSENT AGENDA



Capitol
Area
Indian
Resources,
Inc.

916-971-9190
Fax: 916-971-0480
cair@cair.us
www.cair.us
3423 Arden Way
Sacramento
CA 95825

May 2, 2013

Scott A. Loehr
Center USD
8408 Watt Avenue
Antelope, CA 95643

Dear Superintendent Loehr,

Attached please find a Consortium Memorandum of Understanding (MOU) for the Title VII Indian Education formula-based program. Since 2008, the Sacramento County Office of Education (SCOE) has applied for these funds, and in turn they pass funds directly to Capitol Area Indian Resources (CAIR), Inc., an educational nonprofit serving American Indian students. There are currently nine school districts in Sacramento County who are part of this Consortium.

2012/13 was the first year a MOU was required by the U.S. DOE Indian Education Office (OIE). We have attached the 2014/15 MOU, but want to clarify that you do not have to hold meetings or hearings. CAIR will provide and conduct all activities such as program services and meetings. OIE also requires a parent member from each district to be on the consortium parent committee—we have that in place as well.

During the student count period last month, there were 32 American Indian students included in the count for your school district, which equates to \$194.37 per student.

As part of the application, we need a signed MOU from each district by May 16th. Thank you in advance for your prompt attention to this request and for your assistance in serving American Indian youth with needed additional services.

Once the MOU is signed, we would be glad to pick it up in person, or you can email a scanned copy and mail it to CAIR at 3423 Arden Way, Sacramento, CA, 95825.

If you have any questions about the Title VII grant or the attached form, please do not hesitate to contact me at 971-9190, or Jan Mayer, Ed.D, SCOE Curriculum Specialist for English Learners, at 228-2619.

Sincerely,

Cindy La Marr
Executive Director

Cc: Jan Mayer

**U.S. Department of Education Office of Indian Education
Consortium Application Agreement**

For the purpose of applying for the School Year 2014-2015 Indian Education Formula Grant as consortium members, Center Joint Unified School District, a local educational agency (LEA) and partner in the Sacramento County Office of Education Consortium agree that:

I. General Agreement

- A. We, as a consortium member will meet federal requirements (34 CFR §75.127-129) attached.
- B. We will not submit a separate application as an individual LEA for this same grant.
- C. Each LEA member is legally and individually responsible to:
 - 1. Carry out the activities we agree to perform; and
 - 2. Use funds received under the agreement in accordance with Federal requirements that apply to the grant, including the parent consultation and committee requirements below.

II. Lead LEA

- A. The lead consortium member LEA will be the Sacramento County Office of Education (SCOE), which will act on behalf of all consortium member LEAs.
- B. This agreement binds each member of the group to every statement and assurance made by the lead applicant in the application.
- C. The lead LEA is legally responsible for:
 - 1. The use of all grant funds;
 - 2. Ensuring that the project is carried out by the group in accordance with Federal requirements; and
- D. Ensuring that indirect cost funds are determined as required by federal regulations (34 CFR§75.564(e)).

III. Parent Consultation and Committee Requirements

- A. The local program for which we seek funding ("Indian Education program") was developed in open consultation with parents of Indian children and teachers (and Indian students from secondary schools, if appropriate). We held public hearings to provide individuals in each member LEA a full opportunity to understand the program and to offer recommendations regarding the program.

___ Option 1: Public hearings were held in each member LEA, or
X Option 2: One hearing was held in a geographically convenient location and advertised to all member LEA populations.
- B. The Indian Education program was developed with the participation and written approval of a Parent Committee.
___ Option 1: Each member LEA has a Parent Committee that meets federal requirements (Section 7114(c) of the ESEA, Title VII, Part A), or
X Option 2: We have formed one Parent Committee, composed of parents from each member LEA, that meets federal requirements (section 7114(c) of the ESEA, Title VII, Part A).

- C. The Parent Committee has written policies and procedures (including those relating to the hiring of personnel) to ensure that the Indian Education program will be operated and evaluated in consultation with, and with the involvement of, parents of children in each LEA, and representatives of the area to be served.

IV. Comprehensive Program

- A. These grant funds will be used to carry out, in each member LEA, a comprehensive program for meeting the needs of Indian children, including their language and cultural needs, consistent with federal requirements (ESEA section 7115, 20 USC 7425). The particular activities for this grant will be:
1. Reading Intervention: Provide tutoring, skill development individually, in small groups and during the summer.
 2. Mathematics Intervention: Provide tutoring, skill development individually, in small groups and during the summer.

Signed by an authorized representative of Center Joint Unified School District.

LEA Signature

Title

Center JUSD

Date

Group Applications: From Code of Federal Regulations (34 CFR Part 75)

§ 75.127 Eligible parties may apply as a group

- Eligible parties may apply as a group for a grant.
- Depending on the program under which a group of eligible parties seeks assistance, the term used to refer to the group may vary. The list that follows contains some of the terms used to identify a group of eligible parties:
- Combination of institutions of higher education
- Consortium
- Joint applicants
- Cooperative arrangements

(Authority: 20 U.S.C. 1221e-3 and 3474)

§ 75.128 Who acts as applicant; the group agreement

If a group of eligible parties applies for a grant, the members of the group shall either:

- Designate one member of the group to apply for the grant; or
- Establish a separate, eligible legal entity to apply for the grant.
- The members of the group shall enter into an agreement that:
- Details the activities that each member of the group plans to perform; and
- Binds each member of the group to every statement and assurance made by the applicant in the application
- The applicant shall submit the agreement with its application.

(Authority: 20 U.S.C. 1221e-3 and 3474)

§ 75.129 Legal responsibilities of each member of the group

If the Secretary makes a grant to a group of eligible applicants, the applicant for the group is the grantee and is legally responsible for:

- The use of all grant funds;
- Ensuring that the project is carried out by the group in accordance with Federal requirements; and
- Ensuring that indirect cost funds are determined as required under §75.564(e).
- Each member of the group is legally responsible to:
- Carry out the activities it agrees to perform; and
- Use the funds that it receives under the agreement in accordance with Federal requirements that apply to the grant.

(Authority: 20 U.S.C. 1221e-3 and 3474)

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Center High School

Date:

Action Item XX

To: CUSD Board of Trustees

Information Item

From: Mike Jordan

Attached Pages 14

Principal's Initials MJS

SUBJECT:

Attached you will find the 2014-2015 Perkins Grant application for Center High School. This grant provides federal funding for CTE programs.

CONSENT AGENDA

RECOMMENDATION: Please approve the application as written.

XIII-13

California Department of Education (<http://www3.cde.ca.gov/pgms/prt.aspx>)
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Perkins Grant Management System (PGMS)

Center Joint Unified (131 - Secondary)

2014-15 Application

LEA Profile

Allocation Amount	\$36,971.00
Budgeted Amount	\$36,971.00
Indirect Amount	\$1,760.00 *
Application Due Date	Thursday, May 01, 2014 11:59 PM
Application Status	Submitted For Review on 4/25/2014 5:38:12 AM
Fiscal Activity	N/A
Signed GAN Received by CDE	Not Received

* Subject to change based on Capital Outlay and actual expenditures

Local Education Agency (LEA) information

LEA Contact Information

LEA Name:

Center Joint Unified (131 - Secondary)

CDS Code: 34-73973-0000000

Address: 8408 Watt Ave.
 Antelope, CA 95843-9116

Phone: (916) 338-6330

Fax: (916) 338-6411

E-mail: sloehr@centerusd.org

Superintendent

Name: Scott Loehr

Perkins Coordinator Information

Perkins Coordinator

Name: Michael Myers

Title: Coordinator

Phone: 916-339-4772 Extension:

Fax: 916-338-6434

E-mail: mhmyers@centerusd.org

Street Address: 3111 Center Court Lane

City: Antelope

State: CA

Zip Code: 95843

Perkins Coordinator Contact During Summer

Phone: 916-429-0791 Extension:

E-mail: mhmyers@centerusd.org

Fiscal Coordinator Information

Fiscal Coordinator

Name: Jeanne Bess
Title: Fiscal Coordinator
Phone: 916 338-6302 **Extension:**
Fax: 916-338-6345
E-mail: jbess@centerusd.org
Street Address: 8408 Watt Ave
City: Antelope
State: CA
Zip Code: 95843

LEA CTE Advisory Chair Information

Name: Janice Parker
E-mail: JParker@sacregionalfire.ca.gov
Phone: 916-228-3058

Section I - State Assurances and Certifications

Certifications Sign-off

This application is a commitment to comply with the following assurances, certifications, terms, and conditions associated with the Carl D. Perkins Career and Technical Education Improvement Act of 2006.

The following Assurances, Certifications, and Grant Conditions are requirements of applicants and grantees as a condition of receiving funds. Applicants do not need to sign and return the general assurances and certification with the application; Every year, the LEA must download them, collect the appropriate signatures, and keep them on file to be available for compliance reviews, complaint investigations, or audits.

- California Department of Education General Assurances
- Drug Free Workplace Certification
- U.S. Department of Education Debarment and Suspension
- U.S. Department of Education Lobbying
- Perkins IV Assurances and Certifications
- 2014–15 Grant Conditions

Section I - LEA Sign-off Section

Other updates to the local CTE plan can be submitted in narrative form with a reference to the Local CTE Plan chapter, section, and question.

Section I - CDE Review and Sign-off Section

Section I - Section Approved

Section II - Representatives of Special Populations

Representatives of Special Populations Sign-off

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 requires local educational agencies (LEAs) to implement strategies to overcome barriers that may be lowering special population students' rates of access to or success in career technical education (CTE) programs assisted with the funds. CTE programs must be designed to enable special population students to meet the performance level targets established for the programs. These programs must also provide the activities needed to prepare these students for high-skill, high-wage, or high-demand occupations that lead to self-sufficiency.

Download the [Sign-off Form](#) for Representatives of Special Populations, collect the appropriate signatures, and keep the form on file to be available for compliance reviews, complaint investigations, or audits.

After collecting the required signatures, enter the name and title of the person representing each of the special populations listed below.

Economically Disadvantaged (Title I Coordinator)

Title I Coordinator Name: Scott Loehr
Title I Coordinator Title: Superintendent

Limited English Proficiency (English Learner Coordinator)

English Learner Coordinator Name: Scott Loehr
English Learner Coordinator Title: Superintendent

Disabled (Handicapped) (Special Education Coordinator)

Special Education Coordinator Name: Scott Loehr
Special Education Coordinator Title: Superintendent

Single Parent or Single Pregnant Women (Title IX Coordinator)

Title IX Coordinator Name: Scott Loehr
Title IX Coordinator Title: Superintendent

Gender Equity or Nontraditional Training (Title IX Coordinator)

Title IX Coordinator Name: Scott Loehr
Title IX Coordinator Title: Superintendent

Section II - LEA Sign-off Section

As the duly authorized representative of the local educational agency applying for Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2014–15 funding, I confirm that the LEA coordinators or administrators responsible for each of the programs associated with special population groups have reviewed and approved the 2014–15 Perkins IV application for funds.

Section II - CDE Review and Sign-off Section

Section II - Section Approved

Section III - Assessment of Career Technical Education Programs

Section 123(b) of Perkins IV requires states to conduct annual evaluations of the progress and efforts grant recipients are making toward achieving the core indicator performance levels established for the state's CTE programs. California LEAs provide data to the CDE through the 101-E1 report in the fall and 101-E2 report in the spring, and these data are used to determine the core indicators.

This section identifies the LEA's actual performance on each of the Core Indicators of performance and indicates if the LEA has met the state-established performance targets.

Center Joint Unified (131 - Secondary) has failed to meet one or two of the required targets of performance and is identified as a Needs Improvement Agency. For each performance target not met, explain the expected reasons for low performance, any strategies the LEA plans to implement in order to achieve the state-established performance level, and describe any planned actions to be taken to improve the performance on that particular core indicator.

N/A may indicate that the LEA:

- Failed to report the required data for that indicator
- Is one of the State Special Schools or California Education Authority
- Did not receive Perkins funds in the prior year and was not required to report data

If 5S1 is the only indicator showing an N/A, the LEA failed to submit the required CDE-101 E2 report

1S1 Academic Attainment-Reading/Language Arts

Numerator:

Number of 12th grade CTE concentrators who have met the proficient or advanced level on the English-language arts portion of the California High School Exit Examination (CAHSEE).

Denominator:

Number of 12th grade CTE concentrators.

LEA Level 2010-11:	100.00 %	LEA Level 2011-12:	100.00 %	LEA Level 2012-13:	100.00 %
State Level 2012-13:	61.00 %	Required Target:	54.90 %	Met Target:	Yes

1S2 Academic Attainment-Mathematics

Numerator:

Numerator: Number of 12th grade CTE concentrators who have met the proficient or advanced level on the mathematics portion of the CAHSEE.

Denominator:

Number of 12th grade CTE concentrators.

LEA Level 2010-11:	100.00 %	LEA Level 2011-12:	100.00 %	LEA Level 2012-13:	100.00 %
State Level 2012-13:	45.50 %	Required Target:	40.95 %	Met Target:	Yes

2S1 Technical Skill Attainment

Numerator:

Number of CTE concentrators enrolled in a capstone CTE course who received an 'A', 'B', or 'C' grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards.

Denominator:

Number of CTE concentrators enrolled in capstone CTE courses during the reporting year.

LEA Level 2010-11:	100.00 %	LEA Level 2011-12:	100.00 %	LEA Level 2012-13:	100.00 %
State Level 2012-13:	89.00 %	Required Target:	80.10 %	Met Target:	Yes

3S1 Secondary School Completion

Numerator:

Number of 12th grade CTE concentrators who earned a high school diploma, or other state-recognized equivalent (including recognized alternative standards for individuals with disabilities).

Denominator:

Number of 12th grade CTE concentrators who left secondary education during the reporting year.

LEA Level 2010-11:	100.00 %	LEA Level 2011-12:	100.00 %	LEA Level 2012-13:	100.00 %
State Level 2012-13:	91.43 %	Required Target:	82.29 %	Met Target:	Yes

4S1 Student Graduation Rate**Numerator:**

Number of 12th grade CTE concentrators who, in the reporting year, were included as graduated in the states computation of its graduation rate.

Denominator:

Number of 12th grade CTE concentrators.

LEA Level 2010-11:	100.00 %	LEA Level 2011-12:	100.00 %	LEA Level 2012-13:	100.00 %
State Level 2012-13:	83.50 %	Required Target:	75.15 %	Met Target:	Yes

5S1 Secondary Placement**Numerator:**

Number of 12th grade CTE concentrators who left secondary education during the reporting year and entered postsecondary education or advanced training, military service, or employment, as reported on a survey six months following graduation.

Denominator:

Number of 12th grade CTE concentrators who left secondary education during the reporting year and responded to a follow-up survey.

LEA Level 2010-11:	100.00 %	LEA Level 2011-12:	100.00 %	LEA Level 2012-13:	93.62 %
State Level 2012-13:	93.71 %	Required Target:	84.34 %	Met Target:	Yes

6S1 Non-traditional Participation**Numerator:**

Number of CTE participants from underrepresented gender groups who were enrolled in a program sequence that leads to employment in nontraditional fields.

Denominator:

Number of all CTE participants enrolled in a program sequence that leads to employment in nontraditional fields.

LEA Level 2010-11:	N/A	LEA Level 2011-12:	N/A	LEA Level 2012-13:	N/A
State Level 2012-13:	N/A	Required Target:	N/A	Met Target:	N/A

6S2 Non-traditional Completion**Numerator:**

Number of CTE concentrators from underrepresented gender groups enrolled in a capstone CTE course that leads to employment in a nontraditional field who received an 'A', 'B', or 'C' grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards.

Denominator:

Number of all CTE concentrators enrolled in a capstone CTE course that leads to employment in nontraditional fields.

LEA Level 2010-11:	N/A	LEA Level 2011-12:	N/A	LEA Level 2012-13:	N/A
State Level 2012-13:	N/A	Required Target:	N/A	Met Target:	N/A

Section III - LEA Sign-off Section
☒ Assessment of Career Technical Education Programs section is complete and ready for CDE review.
Section III - CDE Review and Sign-off Section

Section III - Section Approval

Section IV - Progress Report Toward Implementing The Local CTE Plan

The implementation of each LEA's local Career Technical Education (CTE) plan directly affects the implementation of the State CTE Plan. Through the five-year duration of Perkins IV, 2008–2013, LEAs will report on the progress they have made toward implementation of their local CTE plan. This progress report is an opportunity to reflect on the goals outlined in the local CTE plan as well as noting the successes and challenges that occurred during the previous school year.

Additionally, the LEA should set measurable CTE outcomes for the next school year based on the needs of the CTE students and programs offered by the LEA and the results of the core indicator data reported in Section III.

LEA personnel must respond to the following questions:

LEA Response

1. In last year's application (Section IV, question 4), the LEA identified at least three goals from the local CTE plan on which it would focus during the school year. What progress has the LEA made toward achieving those specific goals? How has the LEA improved, enhanced, or expanded CTE for students during the school year?

Goal 1 was to have at least 50% of the CTE teachers attend Model Curriculum Standards professional development training during the 2013-14 school year. During the 2013-14 school year, all CTE teachers received copies of the new Model Curriculum Standards and met within their pathways to coordinate their courses with those standards. Due to the State and Sacramento County focus on Common Core training, no County or State professional development activities were found to attend. 2 Business/Computer teachers attended the Business Educator's conference in downtown Sacramento which included discussion of the Model Curriculum Standards. The CTE teachers will continue to look for formalized professional development activities on the MCS in the 2014-15 school year.

Goal 2 was to introduce at least 3 new 1-semester courses in Technology to meet the increasing technology demands of society and meet the school district's new 1 semester selectable technology elective requirement for high school graduation. This year we introduced Photoshop/Illustrator, InDesign, Web Design to meet the Technology requirement, and introduced Advanced Computer Graphics to meet the high school's Visual and Performing Arts requirement. We are currently in the planning stages to introduce a 1 or 2 semester course next year in Medical Coding and Billing.

Goal 3 was to find courses that will place students directly into jobs following graduation, and our intent was to have 20% of the seniors leaving a capstone course going directly into a job by the end of May 2014. We have two capstone courses graduating seniors this year: Pharmacy Technician and 911 Dispatcher. There are 32 senior Pharmacy Technician students and 40 senior 911 Dispatcher students. As of the writing of this application, there are 6 students who are prepared to register with the state of California as Pharmacy Technicians and 6 students scheduled to take the entry level exam on May 19 for Sacramento Regional Fire Emergency Communications Center. While there is no guarantee for employment, these are encouraging signs, and represent approximately 17% of the graduates of those two programs. It is expected that more students will find employment once they are 18 years old and possess a high school diploma, and therefore, will likely comprise at least 20% of the CTE graduating seniors.

In regard to how we have improved, enhanced and expanded CTE, Center High School has added another pathway to CTE: Broadcasting and Advanced Broadcasting. While they have operated for some time within a partnership academy, they have met the requirements for inclusion into CTE and Perkins funding. In addition, we will be adding Medical Coding and Billing as a new CTE elective. Finally, our 911 Dispatcher program has received local and national attention as the only high school in 43 countries and 22 languages to be supported by the International Academies of Emergency Dispatch. Their support has resulted in nearly \$500,000 in professional software and dispatcher protocol flip cards being donated to Center High School, and resulted in further donations from the school, district, and local businesses of \$63,750 of new computers and large monitors that will serve both the 911 Dispatcher program and the Pharmacy Technician program. We were on the front page of the Local section of the Sacramento Bee newspaper this year, and have now attracted many students through inter-district transfers into our various programs.

2. The PGMS online application requires that LEAs verify that there is a documented historical inventory at the district for all CTE programs. Please describe the process used to update and verify your districts existing inventory system.

There are several copies, checks and balances in the Perkins inventory methods. First, all items with a value of \$500 or more are inventoried as they arrive and submitted to the district office and to the school office with the original purpose being to authorize payment of the invoice resulting from the vendor receiving a purchase order and sending the items and packing list. This, of course, also creates the inventory list which can be summoned by computer via the Perkins budget code. All technology items are inventoried and kept by the Technology Coordinator and forwarded to the District Computer Systems Manager. All purchase order request documents are copied and kept by the Perkins coordinator, and all purchase orders are copied and are kept by both the school and the district office. So an inventory is kept by the requesting teacher, by the Perkins coordinator, by the Technology Coordinator, by the School office, and by the District office.

3. All Perkins expenditures, expended to supplement other funds, must be coded using one of the following goal codes 3800 - Secondary CTE, 6000 - ROCP, and 4630 - Adult CTE. Please describe the other local funding sources that your district uses to support the Career Technical Education programs (also required to be coded with goal code 3800, 6000 or 4630) in the Local Control Funding Formula.

Center Joint Unified School District pays the salary and benefits from the base allocation of general funds as earned by the Local Control Funding Formula. This includes the cost of approximately 3 FTE to support CTE programs. (The previous comment was the entire answer given by the District Fiscal Coordinator. As the Perkins Coordinator, I would like to add that the cost of the 3 CTE FTEs amounts to over \$180,000, which is in addition to the department budgets of each CTE department, which directly supports all CTE courses by purchasing computer hardware, software, textbooks, consumable materials, copying, and other expenses that far exceeds the \$39,000 received from our Perkins allocation.)

4. Identify at least three measurable outcomes from the local CTE plan on which the LEA will focus in 2014–15.

Goal 1 is to provide the opportunity to attend professional development training in Model Curriculum Standards to all Perkins recipients and to have

at least 50% of the recipients take part during the 2014-15 school year (with the presumption that the other 50% will participate in the following school year). This was also a goal in the 2013-14 school year, but no formal outside professional development activities were found and all training was done in-house. We are hoping that, as Common Core becomes more well-known, more outside MCS workshops and training will become available.

Goal 2 is to start a Medical Coding and Billing pathway. One of our teachers is interested and qualified, and has offered to attend the summer training offered by the company to prepare interested and qualified teachers to offer the curriculum in the following school year. It requires an initial investment by the district of \$15,000 and ongoing support of \$3500 per year. We are not including these costs in our Perkins request since we are not yet sure of obtaining sufficient enrollment to warrant the expense for next school year, but there are high hopes for, at least, offering the pathway in the following school year, with preparation being completed next year.

Goal 3 is to dovetail into our current course offerings with Project Lead the Way, adding an eligible CTE Perkins pathway in Drafting, Engineering, or Medical assisting/Phlebotomy/X-ray Technology. We are currently expanding those areas with Project Lead the Way funds, and largely focused on college-bound careers and not on CTE teacher certifications, high school to work pathways, or community college / career college opportunities, and we will be looking at these ideas through the summer and next school year to develop one new pathway in this area.

LEA Sign-off Section

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Section IV - CDE Review and Sign-off Section

1 Section IV - Section Approval

Section V - Sequence of Courses to Be Funded

This section is used to budget expenditures for each Pathway in an Industry Sector.

Add Program

Only those Pathways identified in an LEA's approved Local CTE Plan, or submitted in a revision to the Local Plan may be supported by Perkins IV funds.

Program Detail

Site Name	Industry Sector	Career Pathway	Budget Amount
Center High	Across Multiple Sectors	Across	\$7,160.00
Center High	Arts, Media, and Entertainment	Design, Visual, and Media Arts	\$3,050.00
Center High	Health Science and Medical Technology	Patient Care	\$8,500.00
Center High	Information and Communication Technologies	Information Support and Services	\$18,281.00
		Total	\$36,971.00

Inventory Verification

Each LEA maintains a historical inventory system, which contains the description, name, serial or other identification number, acquisition date, original cost, and percentage of federal participation in the cost, location, use, condition, and date and mode of disposal of all equipment items acquired by it that has a market value of five-hundred \$500.00 or more per item. A reasonable estimate of the original cost may be used if the actual original cost is unknown. [CEC 35268]

Center Joint Unified (131 - Secondary) conducts a historical inventory verification at least every 2 years for all of the following:

- Description
- Name
- Serial or other identification number
- Acquisition date
- Original cost
- Location (room)
- Use, condition, and date and mode of disposal of all equipment items acquired by it that has a market value of five-hundred \$500.00 or more per item. A reasonable estimate of the original cost may be used if the actual original cost is unknown.

Yes No

Teacher Qualification

All CTE courses must be taught by an appropriately credentialed teacher as determined by the California Commission on Teacher Credentialing. The following are required for a teacher to be considered appropriately credentialed CTE teacher:

- Possesses a standard secondary, single-subject or designated-subject credential which authorizes the teaching of the CTE course(s) to which s/he is assigned, (a Single Subject, Designated Subject, Single Subject with Subject matter Authorization, New Career Technical Education Credential by industry sector)
- Has employment experience, outside of education, in the career pathway addressed by the CTE program or other evidence of equivalent proficiency. [CTE State Plan]

All teachers in my LEA are appropriately credentialed CTE teachers

LEA Sign-off Section

Sequence of Courses to Be Funded section is complete.

Section V - CDE Review and Sign-off Section

Section V - Section Approval

Section VI - Budget and Expenditure Schedule

Object Code	At Least 85% of the grant must be spent in these areas						Not to exceed 10% of total expenditure	Not to exceed 5% of total expenditure	Total
	(A) Instruction (Including Career Technical Student Organizations)	(B) Professional Development	(C) Curriculum Development	(D) Transportation and Child Care for Economically Disadvantaged Participants	(E) Special Populations Services	(F) Research Evaluation and Data Development	(G) Career and Academic Guidance and Counseling for Students Participating in CTE Programs	(H) Administration or Indirect Costs	
1000 Certificated Salaries	\$800.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400.00
2000 Classified Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3000 Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4000 Books/Supplies	\$27,311.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,311.00
5000 Services/Operating Expenses	\$6,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,500.00
6000 Capital Outlay	\$0.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$0.00
7000 Indirect Costs	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$1,760.00	\$1,760.00
Total	\$34,811.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,760.00	\$36,971.00

Section VI - Section Approved

Section VII - Local CTE Plan Update

Applicants may update their local CTE plans annually, if necessary. Review the local CTE plan benchmarks and make adjustments to reflect progress or additions to the CTE program. This is particularly important if:

- New courses have been added to an existing program sequence.
- New sequences of courses have been developed for an existing industry sector.
- A new industry sector and the corresponding sequences of courses have been developed.

Are there any changes made to the local CTE plan for 2014-15?

☐ Yes ☒ No

Section VII - LEA Sign-off Section

☒ Local CTE Plan Update section is complete and ready for CDE review.

Section VII - CDE Review and Sign-off Section

☐ Section VII - Section Approved

Questions: Perkins Support Team | perkins@cde.ca.gov | 916-324-5706

California Department of Education
1430 N Street
Sacramento, CA 95814

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California Department of
EDUCATION



Perkins Grant Management System (PGMS)

Center Joint Unified (131 - Secondary)

2014-15 Application

Budget Detail Report

Site Name	Industry Sector	Career Pathway	Object Code	Description	Budget Category	Narative	Amount
Center High	Across Multiple Sectors	Across	1000 Certificated Salaries	Sub Pay - Provide Details	(A) Instruction	2 teachers to 4 FBLA conferences at \$200 per day	\$800.00
Center High	Across Multiple Sectors	Across	1000 Certificated Salaries	Sub Pay - Provide Details	(B) Professional Development	3 teachers for 3 days to Model Curriculum Standards workshops/seminars, as stated as one of our 2014-15 goals	\$600.00
Center High	Across Multiple Sectors	Across	4000 Books/Supplies	Computer Software	(A) Instruction	Vision software to be used throughout all CTE courses. Can be used on PC and Mac platforms to control student computers, display a student computer to other computers, lock internet, display teacher's computer for demonstrations, and view what students are doing on any station in the room	\$1,000.00
Center High	Across Multiple Sectors	Across	5000 Services/Operating Expenses	Travel & Convention	(A) Instruction	Adviser travel and lodging fees (2 advisers, one male and one female) to take FBLA on 4 conferences	\$3,000.00
Center High	Across Multiple Sectors	Across	7000 Indirect Costs	Indirect Costs	(H) Administration	Amount provided to District Office for processing of Perkins-related materials.	\$1,760.00
Center High	Arts, Media, and Entertainment	Design, Visual, and Media Arts	4000 Books/Supplies	Equipment - Provide details	(A) Instruction	Elvid on-camera field video display monitor and battery package for Broadcasting	\$300.00

Center High	Arts, Media, and Entertainment	Design, Visual, and Media Arts	4000 Books/Supplies	Equipment - Provide details	(A) Instruction	Go-Pro Hero 3+ action camera with accessories for Broadcasting	\$1,350.00
Center High	Arts, Media, and Entertainment	Design, Visual, and Media Arts	4000 Books/Supplies	Equipment - Provide details	(A) Instruction	1 Cannon EOS Digitala Rebel T5i Body w/bag and 16 GB SDHC card and 1 Tamron 17-500mm f/2.8 lens for Broadcasting	\$1,400.00
Center High	Health Science and Medical Technology	Patient Care	4000 Books/Supplies	Computer Software	(A) Instruction	Pharmacy Technician Software required to operate program (second year of three year start-up)	\$8,500.00
Center High	Information and Communication Technologies	Information Support and Services	4000 Books/Supplies	Computer/Hardware	(A) Instruction	4 Lenovo computers and monitors (\$1875 each). 30 computers have already been donated, these last 4 complete the computer complement in the room. Computers will be used to take advantage of a \$420,000 software donation. The software will not run on the current computers. This software is for 911 Dispatching. (Third year of three year start-up)	\$7,500.00
Center High	Information and Communication Technologies	Information Support and Services	4000 Books/Supplies	Equipment - Provide details	(A) Instruction	2 rectangular softbox lights for fill-in light to eliminate shadows for Digital Photography (third year of three year start-up)	\$250.00
Center High	Information and Communication Technologies	Information Support and Services	4000 Books/Supplies	Equipment - Provide details	(A) Instruction	11 Cullman tripods for Digital Photography (third year of three year start-up)	\$763.00
Center High	Information and Communication Technologies	Information Support and Services	4000 Books/Supplies	Equipment - Provide details	(A) Instruction	10 Mini25 cameras for Digital Photography (third year of three year start-up)	\$1,050.00
Center High	Information and Communication Technologies	Information Support and Services	4000 Books/Supplies	Equipment - Provide details	(A) Instruction	Expansion of donated 911 Dispatcher Protocol flip cards for use by students. Donation amounted to \$25,000, on the provision that we pay for all additional cards that come out	\$5,198.00

						to keep the card sets current and keep the students employable and eligible for professional certification during the course. This covers Emergency Fire Dispatching, Police Dispatching, and Medical Dispatching card sets (Third year of three year start-up)	
Center High	Information and Communication Technologies	Information Support and Services	5000 Services/Operating Expenses	Professional Consultant Services	(A) Instruction	Professional 911 Dispatcher software was donated worth \$420,000. The provision for accepting the donation is that the software be installed by the company's professional installer on all 34 student computers. (Third year of three year start-up)	\$3,500.00
						Total	\$36,971.00

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California Department of Education
 1430 N Street
 Sacramento, CA 95814

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Agenda Item Number XIII-14

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Instructional Services

Date: May 21, 2014

Action Item X

To: Board of Trustees

Information Item

From: Scott Loehr
Superintendent

Attached Pages

Initials: S.L.

SUBJECT: Consulting Agreement for enVision Consulting Group, Inc. for School Accountability Report Card services for the Center Joint Unified School District during the 2014/2015 fiscal year.

Please approve the Consulting Agreement for enVision Consulting Group, Inc. for the School Accountability Report Card services, produced for the 2013/14 fiscal year.

RECOMMENDATION: CJUSD Board of Trustees to approve 2014/2015 Consulting Agreement for School Accountability Report Card services.

AGENDA ITEM # XIII-14

CONSENT AGENDA



enVision Consulting Group

Consulting Services Agreement

This agreement is hereby entered into on May 21, 2014 (Effective Date) and between the **Center Joint Unified School District**, hereinafter referred to as "District", and **enVision Consulting Group, Inc.**, (A California Corporation), hereinafter referred to as "Consultant."

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Consultant is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

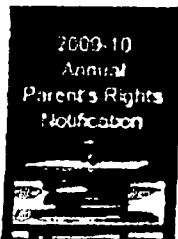
District accepts the following consulting services (indicate selections by initialing in provided space):

- ☐ Annual Parent's Rights Notification Services (Appendix A)
- ☒ School Accountability Report Card Services (Appendix B)
- ☐ School Site Safety Plan Services (Appendix C)
- ☐ Single Plan for Student Achievement Services (Appendix D)
- ☐ Title I Notification Services (Appendix E)

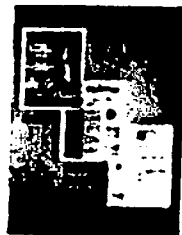


Translation
Services

Consulting Services



Annual Parent
Notification



SARC



School Site Safety
Plan



School Site Plan



Title I Notices



enVision Consulting Group

I. DISTRICT'S RESPONSIBILITIES

- I.1. District will provide Consultant with all the documents, records and information necessary, in both electronic and paper copies to complete services. District agrees to promptly pay Consultant for fees for services rendered. Payments are due and payable within 30 days after the invoice date.

II. CONSULTANT'S RESPONSIBILITIES

- II.1. See Appendix related to individual service agreement for specific responsibilities.

III. TERM

Consultant shall commence providing services under this agreement on Effective Date, and will diligently perform as required and complete services within timeframe indicated on Appendix A, B, C, D, or E (dependent upon services contracted out to Consultant).

IV. EXPENSES

District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District.

V. INDEPENDENT CONTRACTOR

Consultant, in the performance of this agreement, shall be and act as an independent contractor. Consultant understands and agrees that Consultant and all of Consultant's employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Consultant assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the services to be provided under this agreement. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees.

VI. MATERIALS

- VI.1. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this agreement.
- VI.2. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of Consultant's profession.



enVision Consulting Group

VII. TERMINATION

District may, with or without reason, terminate this agreement and compensate Consultant for services rendered to the date of termination. District must submit termination request in writing and deliver via certified U. S. Mail to Consultant 30 days prior to actual date of termination of services by Contractor. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.

VIII. HOLD HARMLESS

VIII.1. Consultant agrees to and does hereby indemnify, hold harmless and defend the District and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

VIII.1.1. Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Consultant or any person, firm or corporation employed by the Consultant, either directly or by independent contract, upon or in connection with the services called for in this agreement, however caused, except for liability for damage referred to above which result from the negligence or willful misconduct of the District or its officers, employees or agents.

VIII.1.2. Any injury to or death of any person(s), including the District's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the Consultant, or any person, firm or corporation employed by the Consultant, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this agreement, whether said injury or damage occurs whether on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

VIII.1.3. Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this agreement.

IX. WORKERS' COMPENSATION

Consultant shall purchase and maintain policies of Workers' Compensation and Employers Liability Insurance in accordance with the laws of the State of California.

X. COMPLIANCE WITH APPLICABLE LAWS

The services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Consultant, Consultant's business, equipment and personnel engaged in services covered by this agreement or accruing out of the performance of such services.



enVision Consulting Group

XI. ENTIRE AGREEMENT/AMENDMENT

This agreement and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement.

XII. NOTICE

All notices or demands to be given under this agreement by either party to the other, shall be in writing and given either by (a) personal service or (b) by U. S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U. S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this agreement, the addresses of the parties are as follows:

District:

Center Joint Unified School District
8408 Watt Avenue
Antelope, CA 95843

Consultant:

enVision Consulting Group, Inc.
10535 Foothill Boulevard, Suite 390
Rancho Cucamonga, CA 91730

XIII. SEVERABILITY

If any term, condition or provision of this agreement and any exhibit attached hereto is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

XIV. ATTORNEY FEES/COSTS

Should litigation be necessary to enforce any terms or provisions of this agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

THIS AGREEMENT IS ENTERED INTO THIS 21 DAY OF May 2014.

BOARD APPROVAL DATE: 5/21/14

Center Joint Unified School District

By: _____
(Signature of authorized representative)

Scott Loehr, Superintendent
(Print name of authorized representative)

enVision Consulting Group, Inc.

By : _____

Beth Hunter, President



enVision Consulting Group

IV. COMPENSATION

SARCs

- ☒ One Year Agreement
\$1,800 for SARC Preparation Services for all SARC services performed during the term of this contract. The contract includes all fees and expenses for travel.
- ☐ Two-Year Agreement
\$1,800 for SARC Preparation Services per year for all SARC services performed during the term of this contract. The contract includes all fees and expenses for travel.
- ☐ Three-Year Agreement
\$1,800 for SARC Preparation Services per year for all SARC services performed during the term of this contract. The contract includes all fees and expenses for travel.

Fee schedule for SARC services is as follows:

<u>Payment Amount</u>	<u>Due Date</u>
70%	Upon execution of contract
20%	Upon delivery of SARC drafts
10%	Upon delivery of completed, approved SARCs

SPANISH TRANSLATION SERVICES

- ☐ District accepts Spanish Translation Services and has selected the following term/compensation:
- ☐ One Year Agreement
\$125 per SARC for English to Spanish translation services performed during the term of this agreement.
- ☐ Two-Year Agreement
\$115 per SARC, per year, for English to Spanish translation services performed during the term of this agreement.
- ☐ Three-Year Agreement
\$100 per SARC, per year, for English to Spanish translation services performed during the term of this agreement.

Fee schedule for Spanish Translation services is as follows:

<u>Payment Amount</u>	<u>Due Date</u>
50%	Upon execution of contract
50%	Upon delivery of drafts

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Family Resource Center

Date: 5/21/2014

To: Board of Trustees

From: Alyson Collier

Action Item X

Information Item

Attached Pages:

Principal's Initials: 

Subject: Approve creation of Center Adult School and assign facilities as Rooms 9, 10, & 15 co-located on the campus with Spinelli Elementary School.

Explanation: Our current adult school program is not able to offer high school credit classes or issue a diploma. In order to enhance the offerings available to our students, we need to transition the program to a school with a County-District-School (CDS) code. In addition to enhancing the availability of courses to our general population, this will also serve students who exit our high schools a few credits short of those needed to graduate. We will be able to transition them smoothly to our adult school program where they will have the opportunity to complete their credits and earn a CJUSD diploma.

Recommend: Approve

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department

To: Board of Trustees

Action Item _____

Date: May 21, 2014

Information Item X

From: Craig Deason, Assist. Supt.

Attached Pages 9

Assist. Supt. Initials: CD

SUBJECT: The CDI/CDC Annual Report for 2014

The Facilities & Operations Department requests approval of the CDI/CDC Annual Report, 2014, consisting of the Program Self-Evaluation Annual Report.

RECOMMENDATION: That the Board of Trustees approves the CDI/CDC Annual Report for 2014.

CONSENT AGENDA

Fiscal Year 2013–14
Program Self-Evaluation
Forms

Forms CD 3900, CD 4000, and CD 4001A
must be submitted by: Monday, June 2, 2014, 5 p.m.

Desired Results Program Action Plan – Reflection on Action Steps (CD 3900)

Contractor Name Center Joint Unified School District	
Contract Type, and/or FCCHEN CCTR	Age Group (Infant/Toddler, Preschool, School-Age) School Age
Planning Date: October 2013	Lead Planner's Name and Position Program Director, Site Supervisors, Teachers
Follow-up Date(s) Mar 2014	Lead Planner's Name and Position Program Director, Site Supervisors, Teachers

This form can be expanded and is not limited to a single page.

Reflection: Review each Program Action Plan (CD 4001A) submitted in the FY 2012-13 Program Self-Evaluation Report. As the FY 2012-13 Action Steps would be different or unique to the contract type and age group, a separate reflection and narrative for each is required.

Below, provide a narrative summarizing the outcome of each action step. Record how each action step was successfully accomplished. If there were modifications or revisions to the action steps, reflect on and record the outcome of those changes.

During the FY 2013-14, the center teams have participated in CDI's internal quality improvement processes, such as: CQP (Center Quality Profile) and other CDI program observation processes and external observations. The work from prior fiscal year has provided a framework on which program quality improvements have been built. The first domain reflects an expansion from a prior year to build alignment of practices to both continuing and expanded parts of the program. The second domain bridges the prior work to present and projects to the work ahead for the upcoming fiscal year.

Domain/Self and Social Development: Increase children's awareness of others' feelings and experiences.

Center purchased additional materials (books, construction play additions, dramatic play materials, art materials), additions to environment to promote collaborative games, and enhanced and re-arranged center environments to support curriculum that promotes individual, small/large group activities and engagement with families and school community. Site supervisors provided staff development opportunities to teaching teams and reviewed Modules I-IV (Developing Responsive Relationships) in Apr 2014. The extended work in this domain, has provided the framework to transition to the overall work around Healthy Lifestyle, and the State Curriculum Standards.

Domain/Health: Increase children's awareness of healthy lifestyle.

Teaching teams supported "creation of home-like environment in which children can thrive". Children engaged in cooking, gardening and physical fitness activities. 30 Fit activities and collaborative group games were added to the outdoor curriculum. Center purchased materials, such as books that encouraged children to take leadership roles in leading activities and researching ways to participate in service projects.

Domain/Self and Social Development: Increase awareness of diversity.

Center purchased books, games, musical instruments and dramatic play materials. The center includes information about problem solving practices, children's successes and ways to promote healthy lifestyles on family newsletters. The plan is to build on the work done around children's problem solving and conflict resolution and meet the family needs around resources in the community and information regarding children's developmental needs. Parent meetings and Family Open Houses are planned to strengthen building of the center community with its own traditions and customs by June 2014.

Program Self-Evaluation Cover Page (CD 4000)

Contractor's Legal Name Center Joint Unified School District		Vendor Number 7397 (check)	
Contract and Age	<input type="checkbox"/> CSPP	Number of Classrooms	
	<input type="checkbox"/> CCTR – (Infant/Toddler)	Number of Classrooms	
	<input checked="" type="checkbox"/> CCTR – (School Age)	Number of Classrooms	7
	<input type="checkbox"/> Education Network – (Infant/Toddler)	Number of Homes	
	<input type="checkbox"/> Education Network – (Preschool)	Number of Homes	
	<input type="checkbox"/> CHAN	Number of Classrooms	
	<input type="checkbox"/> CMIG – (Infant/Toddler)	Number of Classrooms	
	<input type="checkbox"/> CMIG – (Preschool)	Number of Classrooms	

Describe the Program Self-Evaluation Process (Note: This area expands as necessary.)

Families, site supervisors, teaching staff, program directors and program development team worked in partnership to complete the self-evaluation process. The process began in July 2013 and was completed by May 2014.


Teaching teams reflected on the action steps outlined in the FY 2013-2014 Program Self-Evaluation Report. They summarized the outcomes of the action steps and recorded how the action steps were accomplished. The teaching staff assessed the children's developmental skills and needs by completing the Developmental Profiles.

They shared their FY 2013-2014 findings by using the Child's Developmental Progress form during parent conferences. The teaching teams then used both results from the assessments and the information from the parents to complete the Developmental Profile Summary of Findings.

Parents gave their feedback about the program by completing the Parent Surveys.

Site supervisors, teaching teams, program directors and program development directors worked in partnership to complete and summarize the information from the Environmental Rating Scales for each program.

Site supervisors and the program director compiled all summaries from the programs notating common threads throughout the programs. Program goals were developed and then a comprehensive program action plan was completed.

A copy of the Program Self-Evaluation will be/has been presented to the Governing Board.		Date May 21, 2014
A copy of the Program Self-Evaluation will be/has been presented to teaching/program staff.		Date 5/23/14
A copy of the Program Self-Evaluation will be/has been presented to parents.		Date 5/23/14
Statement of Completion I certify that a Program Self-Evaluation was completed.	Signature 	Date 5/12/14
	Name and Title Craig Deason Assistant Superintendent, CJUSD	Phone Number 916-338-6337

**Desired Results Developmental Profile Summary of Findings
And Program Action Plan – Program or Network Level (CD 4001A)**

Contractor Name Center Joint Unified School District	
Contract Type, and/or FCCHEN CCTR	Age Group (Infant/Toddler, Preschool, School-Age) School Age
Planning Date: April 2014	Lead Planner's Name and Position Program Director, Site Supervisors, Teachers
Follow-up Date(s): October 2014	Lead Planner's Name and Position Program Director, Site Supervisors, Teachers

This form can be expanded and is not limited to a single page.

Key Findings by Domain from Developmental Profiles	Educational Program Goal(s)	Action Steps (i.e. address activity planning, curriculum modifications, materials required, staff or program schedules, child-staff interactions, classroom use of space, professional development, parent education, and/or community outreach)	Expected Completion Date and/or Ongoing Implementation and Persons Responsible
Ask: Where is the program now?	Ask: Where does the program want to go?	Ask: How does the program get there?	Ask: By when?
Domain: Self and Social Development-Empathy Fall/Oct 2013: 49% at not yet/exploring stage of increasing children's awareness of others feelings and experiences. Continued work based on current	Children will increase cooperative play with peers and express their feelings and needs using communication practices that encourage recognition of individual and group strengths of children and expressions of empathy. Children will problem solve and use their critical thinking skills to consider the needs of others and	Staff Development: Staff will participate in team meeting discussions re: cooperation, conflict negotiation, shared power, peer relationship building. Staff will participate in CDI Module Training, I-IV (Developing Responsive Relationships) Leadership Development: Site Supervisors and PD conduct module trainings, hold 1:1 meetings, and team meetings to coach interactions promoting solution orientation. Teaching team and some Jr. Leadership teams research resources, projects, games and team building activities that are stemmed from children's needs and interests. Chosen activities will invite children to take	Leadership and Teaching Teams Apr 2014 Leadership and Teaching Teams, SA Jr. Leaders Jun 2014

enrollment, expansion of programs and center needs.	extend concepts of negotiation and coaching to building center communities.	<p>leadership roles.</p> <p>Curriculum: Daily activities include exploration of materials individually, in small groups and in large groups to offer opportunities for children to problem solve; i.e. addition of board games from around the world, outdoor materials, construction materials, dramatic play materials, purchased and self-made musical instruments/materials, and displays of children's projects and photographs depicting children's learning in all domain areas. Centers will share Developmental Assets in discussions with children and in parent newsletters.</p> <p>Environment: Classroom environments were re-arranged to support the goal to develop peaceful settings that promote self-discovery, collaboration and solution orientation. Books and soft elements were added to promote quiet reflection. Center areas, such as construction/art areas reflect children's interests and connect to cultures and traditions of center families. Discussions with children and observation of children's use of classroom and outdoor spaces invited children's participation in space development.</p> <p>Parent Engagement: Teaching team members and Site Supervisors participated in PAC meetings, hosted community/school events, open houses. Use the High Scope Video: Six Steps of Problem Solving during a parent meeting and share the steps in a Parent Newsletter.</p>	<p>Teaching and Leadership Teams, Jun 2014</p> <p>Teaching and Leadership Teams, May 2014</p> <p>Teaching and Leadership Teams, June 2014</p>
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<p>Domain: Health: Healthy Lifestyle:Spring/ Mar 2014: 51% at not yet/exploring stage of developing awareness of diversity in self and others and developing Healthy Life Styles</p>	<p>Children will increase co-operative play with peers to both recognize own skills and accomplishments and support the development of empathetic, strong, engaging communications, and relationships with peers and adults to develop Healthy Lifestyle.</p>	<p>Staff Development: Teaching team has participated in School Age Learning Series, Camp training and center trainings during team meetings to enhance both indoor and outdoor activity offerings and staff competencies to lead activities, such as 30 Fit, indoor/outdoor group games, and to involve children in planning of the activities through facilitation models that invite critical thinking and collaboration.</p> <p>Leadership Development: Site supervisors have taught back concepts learned from regional trainings to teachers and children. Children are encouraged to coach their peers and act as activity leaders.</p> <p>Curriculum: Projects, games and community resources, including possibility to participate in service projects were provided for children to explore fitness and exercise choices. Teaching staff provided daily opportunities for children to engage in physical activities, i.e. group games or running laps. Opportunities were provided for children to explore the different effects physical activity have on ones feelings, and ability to focus. Children participated in cooking experiences, games and discussions on healthy food choices.</p> <p>Environment: Children were given daily opportunities to participate in indoor/outdoor activities. Additional outdoor materials were purchased. Children will participate in gardening activities during late spring/summer.</p> <p>Parent Engagement: Parents are invited to participate in center community events and meetings that showcase children's learning. Information re: community resources is shared with families based on their needs and</p>	<p>Teaching and Leadership Teams, May 2014</p> <p>Site Supervisors, May 2014</p> <p>Teaching and Leadership Team, May 2014</p> <p>Teaching and Leadership Team, May/Aug 2014</p> <p>Teaching and Leadership Team, June 2014</p>
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		interests. Although family traditions are shared at the centers, a new Family Cultural Traditions Survey will be submitted to families by June 2014 to learn additional ways to meet the needs of the center community.	
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Center Unified School District

AGENDA REQUEST FOR:

Dept./ Site: Dudley Elementary School

Date: 5/08/2014

To: Carol Hunt

From: Steve Jackson

Action Item X

Information Item

Attached Pages

Principal's Initials: SJ

SUBJECT:

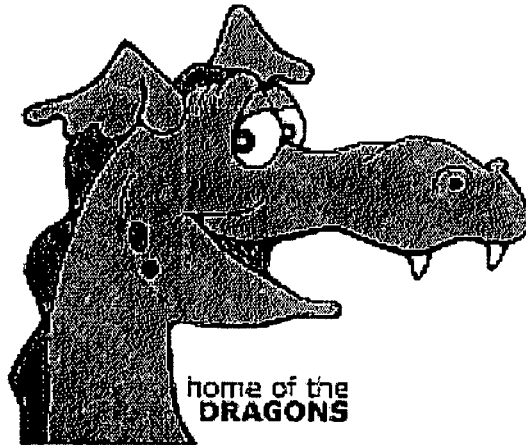
Please approve the attached school safety plan.

Thanks,

Steve Jackson

CONSENT AGENDA

Arthur S. Dudley Elementary School



Safe School

And

Emergency Preparedness Plan

**Center Joint Unified School District
Antelope, CA**

Revised March 2014

EMERGENCY PREPAREDNESS PLAN

The Emergency Response Plan has as its primary objectives:

1. To save lives and avoid injuries;
2. To safeguard school property and records;
3. To promote a fast, effective reaction to coping with emergencies;
4. To restore conditions back to normal with minimal confusion as promptly as possible.

Attaining these objectives will require clear activation procedures and responsibilities, identification of all tasks to be performed and by whom, an organized yet flexible response, and the dedication and cooperation of all.

It is vital to the continued functioning of the school, staff, and students that we are prepared to respond effectively in times of emergencies. Such preparations will also help us meet our obligations to our community.

This plan has been developed to be used in case of an emergency. All members of the faculty and other employees should:

1. familiarize themselves with this plan,
2. be prepared to activate it immediately, and
3. perform any duties to which they are assigned to make its activation effective.

Members of the faculty shall teach the Emergency Response Plan to the students. The members of each classroom shall be instructed in the evacuation plan so they can respond immediately upon receiving the necessary warning.

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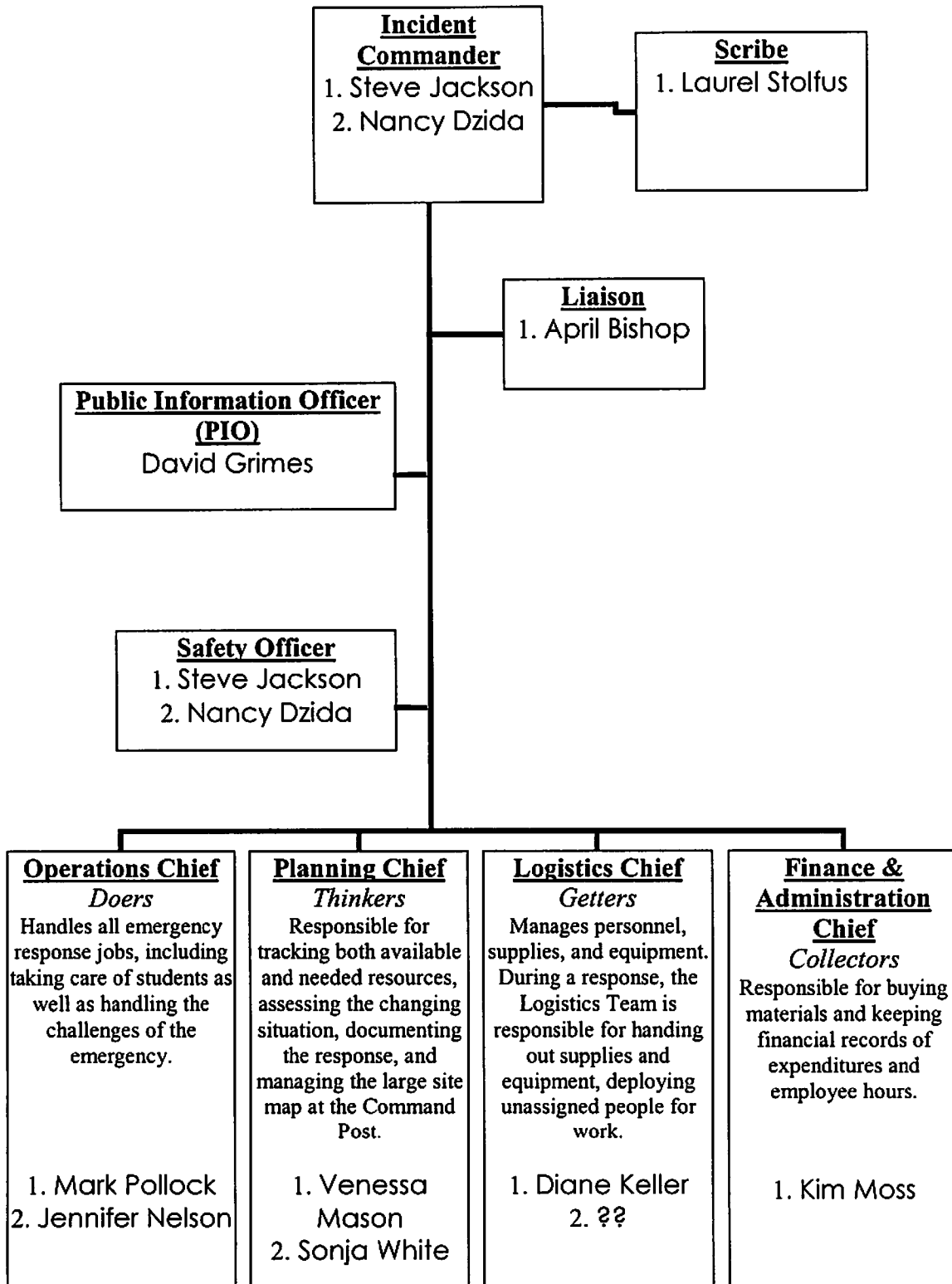
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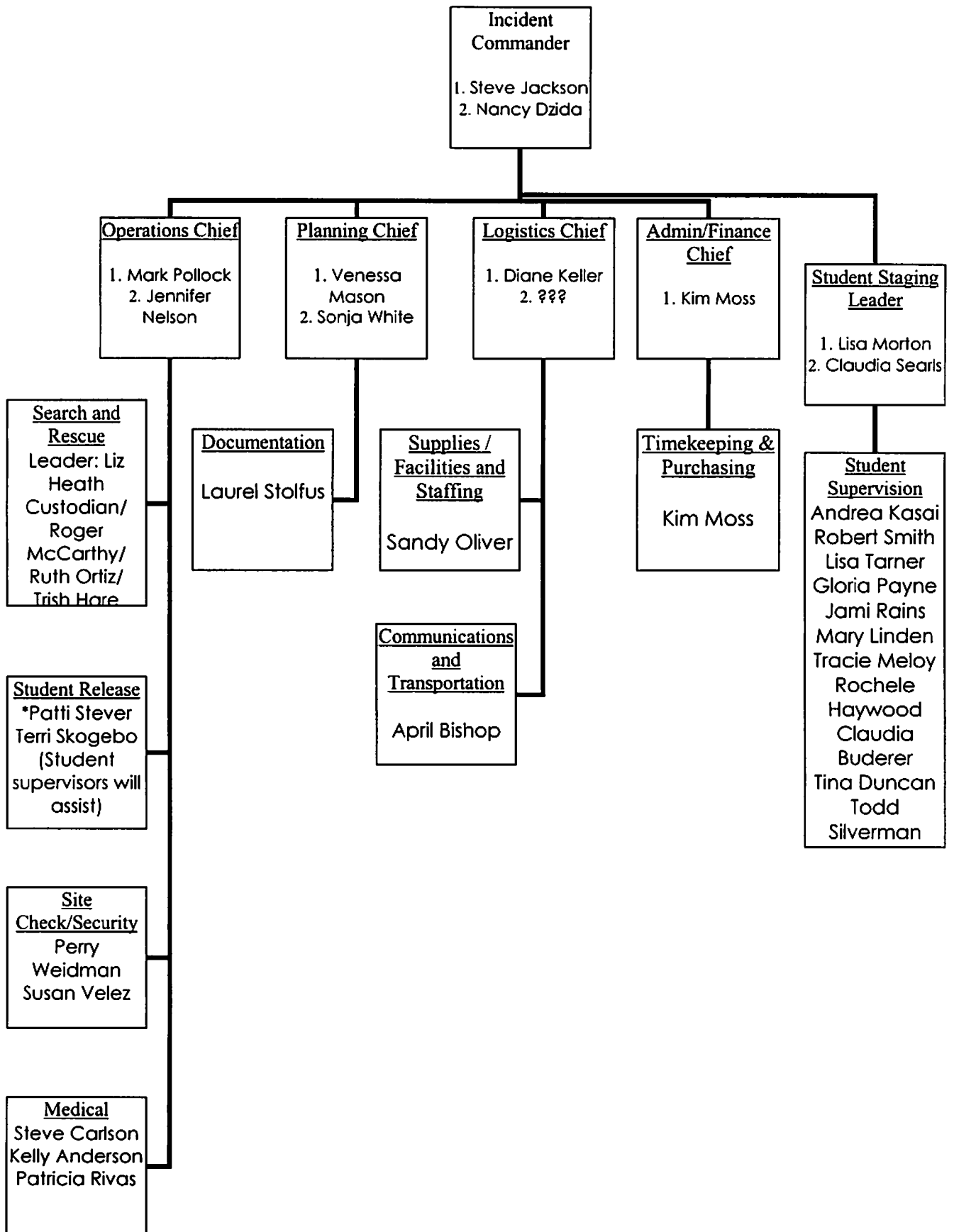
PART 1 CRISIS MANAGEMENT

SECTION 1 INCIDENT COMMAND SYSTEM

The Incident Command System (ICS) is a nationally recognized organizational structure that provides for role assignment and decision-making while planning for and reacting to critical incidents of all types. Implementing ICS will allow for all school personnel to know their area of responsibility during a crisis and to plan and practice the management of their specific role. This type of delegation limits the number of functions under any one manager, allowing each person to focus on just one or two aspects of the incident. These managers then provide information to the incident commander (principal) and help that person make informed decisions. Using this type of organizational system during a critical incident creates clear communication channels that will help limit the chaos and uncertainty associated with emergency incidents. Plans can be made, policy established, and training conducted well in advance of any emergency incident. This type of forward thinking will be needed during a critical incident and is a key component to a school being properly prepared.

Arthur S. Dudley Elementary School Incident Command System





Incident Command Descriptions

Incident Commander: The Incident Commander is the overall leader during an emergency incident. This person is normally the principal or assistant principal of the school. The Incident Commander makes decisions based on the information and suggestions being provided from the Liaison and ICS Section Chiefs.

- Assume Command
- Establish the Command Post
- Conduct briefings of the Command Staff
- Identify level of threat by assessing situation
- Set specific objectives and direct development of incident action plans
- Direct protective actions to stabilize the school
- Activate and oversee ICS functions
- Establish Unified Command with responding agencies
- Update EOC as situation evolves
- Approve information to send to the EOC for media briefings
- Set objectives for resumption of normal activities
- Maintain an activity log (scribe) and oversee action reports

Admin/Finance Chief

- Report to Command Post if directed to do so; otherwise, provide finance duties as secondary duty
- Keep an envelope or box for all receipts and overtime cards
- Provide a cost-accounting update for the IC as requested
- Maintain an activity log (scribe) and write after-action report
- Check attendance for that day for both students and adults

Logistics Chief: The Logistics Chief manages the team and reports directly to the Liaison. This team is responsible for obtaining any needed resource, communication, food and water, and transportation.

- Report to Command Post (immediately or upon handing off students)
- Participate in briefing sessions, helping to identify required resources and personnel or advising of their availability
- Provide equipment, supplies, personnel, busses/cars as required by Operations
- Establish and maintain communications (radios, bullhorns, etc.)
- Stage resources (or Team Leaders) so they are readily available
- Coordinate and re-assign staff to other teams as needed by Operations
- Maintain a visible chart of available resources as a reference for Ops and the IC Team
- Provide food and water as needed (and available) for staff and students
- Maintain an activity log (scribe) and write after-action report

Operations Chief: The Operations Chief manages the members of the Operations Team. The Chief reports directly to the Liaison. This group, referred to as the "Doers", performs the "hands on" response.

- Immediately report to Command Post
- Supervise and direct activities of all groups assigned to Operations through the Team Leaders
- Identify alternate staging areas as needed (to IC and Logistics)
- Identify alternate resource requirements (to IC and Logistics)
- Deploy resources
- Make changes as necessary to action plan based upon reports from group leaders and Planning Chief
- Update IC and IC Team with status reports
- Maintain an activity log (scribe) and write after-action report

Planning Chief: The Planning Intelligence Chief will report directly to the Incident Commander and may stay with the Incident Commander throughout the crisis. This team will gather information to assist with medium/long-range planning related to the ongoing incident and school recovery issues. They will arrange for recovery/aftermath resources so that there is no gap between the end of the incident and necessary support/ services.

- Report to Command Post (immediately or upon handing off students)
- Collect EOC forms and develop a briefing on incident size and scope for IC Team.
- With Ops, gather incident information and updates from team leaders.
- Send and supervise runners, if needed, to gather incident information
- Share information needed for decision making with IC Team
- Prepare estimates of incident escalation or de-escalation for IC Team
- Report to Safety any conditions that may cause danger
- Maintain an activity log (scribe) and write after-action report

Communications: This person will work to ensure that a communication system is in place (phones, walkie-talkies, etc). They will communicate crisis progress or changes within the site and with District Office.

Documentation: This person will collect, evaluate and document information about the development of the incidents and the status of resources.

Liaison: The liaison is the link between the Incident Commander and the Section Chiefs. The liaison may provide general information to the Incident Commander but does not make command decisions. The liaison is also the contact person/link for other community agencies, such as local police and fire departments.

Medical Team: Members of this team will take roll with their own class, send in their EOC form, and then ask a supervising teacher to watch their students. They

will then report directly to the Team Leader in a pre-determined First Aid Staging Area and organize first aid supplies. The medical area should provide privacy for the injured and easy access for cars used to transport people with major injuries.

If necessary, Medical Team members will take medical supplies and report to classrooms where injuries are being reported by Search and Rescue. They will stay in communication with Operations Chief via radio.

The Medical Team will use the First Aid and START to provide treatment and continue to prioritize injuries. Students with minor injuries can be walked to the medical area for first aid treatment. The Medical Team will determine if a student needs to be transported to the hospital. Written records must be kept of any students who are to be transported. If a transported student's name is not known, use a cell phone to take a photo of that student and document where he/she was transported to. Also, get the name of the ambulance company and the badge # of the ambulance personnel.

Off-Site Evacuation Coordinator: The duties of this position focus on organizing the off-site evacuation location during an emergency situation. This includes planning the movement of the students to the location and assisting with accounting of the students once they are moved. Many aspects of this assignment involve planning for the use of a location and planning the evacuation route to safely move the students. When organizing an evacuation, consider the special needs students and plan for how those students will be moved and what assistance will be required.

Scribe: The scribe will take roll with their own class, send in the EOC form, and then ask a supervising teacher to watch his/her students. The scribe then reports to the Command Post. The scribe stays with the Incident Commander at all times. The scribe will maintain a written record of the incident including actions taken, actions reported to the Incident Commander, time, names, dates, etc.

Search and Locate: This team is responsible to "sweep" the bathrooms, hallways, and other areas for students, visitors, and staff. This team may need to search for unaccounted for people. Emergency responders will perform any major rescue efforts if necessary. Members will take roll with their own class, send in their EOC form, and then ask a supervising teacher to watch their students. Search and Rescue Team members should report to their Team Leader in a pre-determined location. It may be near (but not in) the Command Post or by the Student Staging Area. The Operations Chief will direct the Team Leader as to the location of the missing or injured. Room by room searches are not conducted by Search and Rescue until after they have gone to all the rooms with known problems and then only if it is deemed safe to do so. As Search and Rescue teams (2 each for safety) proceed, they should check back in with the Team Leader to report

progress and/or need for additional help. The Team Leader reports progress/needs to the Operations Chief.

Site Check/Security Team: Members of this team will take roll with their own class, send in their EOC form, and then ask a supervising teacher to watch their students. The Team Leader will report to the Operations Chief and then, if it is safe, send the team to check on utilities, etc. The Site Check/Security Team will notify the utility companies of a break or suspected break in utilities. The team will then proceed to the entrances where public safety and/or parents may arrive and help direct people to the Command Post or Student Reunification Areas. If neighbors arrive, the team should direct them to help support Traffic Control.

A violent crime or other situation near a school may require that the school staff take steps to quickly secure the school from outside intruders. This will involve developing specific assignments for school personnel during such an emergency and creating a check system to make sure the school is secure. This person would then act as a liaison with the agency handling the local event.

Situation Analysis: The person in charge of situation analysis will provide ongoing analysis of situation and resources status - *What if...*

Staffing Assignment Coordinator: The role of this position is to use available personnel to assist with carrying out the core functions associated with an incident. Any teacher not assigned students during an incident and any school personnel arriving at the incident should directly report to this person. Working closely with the Incident Supervisor, the person will direct staff to the areas that need assistance. Those responsible for organizing the various areas will coordinate with this person in requesting manpower during the incident. This person will keep a roster of assignments and manpower needs and make requests of administrative offices when needed.

Student Release a.k.a. Parent Reunion Coordinator: This team will supervise the release of students. They will document the persons picking up students. They must record the time, signature, and where they will be taking the student. Pictures of each child with the adult picking them up may be useful. Members will take roll with their own class, send in their EOC form, and wait to be called up. Before parents begin arriving, the Team Leader will begin setting up the Reunification Center, with support if needed, in a predetermined location. They will gather information regarding attendance from the Admin/Finance Team. When parents begin arriving, the Team Leader will call up the rest of the team and notify the Operations Chief. As more parents arrive, more teachers and classified staff will be assigned to this staging area. Students will be re-assigned to other Supervising Teachers. If evacuating the site, before leaving the school grounds, the Student Release Team will post a notice on the front door informing

parents where to pick up their children. If the front door is no longer there, the notice will be placed on the flagpole.

Student Supervision Team: This team supervises all students unless otherwise assigned. Other teachers who have designated responsibilities that take them away from their class will be reporting to a member of the Student Supervision Team before they leave their class in his care. This team will be working closely with the Student Release Team to make sure that students do not leave until their parent or adult has signed them out from the release area.

Supplies/Facilities: This person will locate and provide facilities, equipment, supplies and materials as needed.

Timekeeping & Purchasing: This person will maintain accurate records of staff hours and of purchases.

Transportation: The school staff member responsible for organizing this operation works with the district Transportation Department to coordinate the arrival of buses and the loading of students onto the proper bus. Responsibilities for this person include: arranging for buses, supervising loading and moving of buses, and arranging alternative forms of transportation as needed. The Operations Chief will direct the team to move students off campus, if necessary.

SECTION 2 STAGING AREAS

Indoor Command Post:

- 1. Main Office**
- 2. Library**

Outdoor Command Post:

- 1. Benches on side of M-4**
- 2. Gazebo behind multi-purpose room**

Triage Area:

Blacktop in front of M-9 – M-12

Parent Reunification Area:

School Parking Lot

Bus Staging Area:

Aztec Way

Media Staging Area:

Something Extra Pre-School Parking Lot

Off-Site Evacuation Location:

SECTION 3 LOCKDOWN PROCEDURES

The school lockdown procedure serves many functions during an emergency situation:

- When a lockdown is initiated, the majority of students and teachers will be taken away from the threat.
- The dangerous situation can be isolated from much of the school.
- Accounting for students can accurately take place in each classroom.
- Depending on the situation, an organized evacuation can take place away from the dangerous area.

In addition to an onsite emergency, lockdown procedures can be modified for use during a local incident in which the school population is not in direct danger. A local incident might be a sheriff or fire event nearby or an injury on school grounds that requires limiting student movement in the area.

When a lockdown is announced, several steps should take place. Someone must be assigned to the dangerous situation or area to ensure students and staff do not enter the area. Immediate notification should be made to the 911, fully explaining what is known at that time. The bells must be held and instructions to ignore the fire alarm should be given.

When ordering a lockdown, the following announcements should be made and repeated several times:

A) Classes in progress (not during lunch)

"Teachers, please secure your students in your classrooms immediately. All students report directly to your classrooms and ignore any fire alarms."

B) Class change in progress

"Teachers and students, it is necessary to begin a lockdown of classrooms. All students report directly to your next assigned class and ignore any fire alarms."

C) Lunch is in session

Add the following to either announcement:

"Students in the cafeteria, follow the instructions of the staff in the cafeteria."

Unassigned teachers should ensure that students in hallways are placed in classrooms immediately. Staff members should check restrooms and other areas where students may be found. If students are found and are not close to their classroom, students should go into the closest occupied classroom. Then teachers should stay in a locked room and notify the office of their location.

During a lockdown, special attention should be given to the areas of the school where numerous students are gathered in an unsecured environment, such as the

cafeteria, auditorium, or library. Arrangements should be made so that students in these areas can be moved to nearby locations that can be secured.

When a teacher with a class hears one of the lockdown announcements he or she should follow these directions:

1. Lock the classroom door immediately.
2. Keep all students sitting on the floor, away from the door and windows.
3. Use caution and discretion in allowing students entry into the classroom.
4. Advise the students that there is some type of emergency but you don't know what it is.
5. Take attendance and prepare a list of missing students and extra students in the room. Prepare to take this list with you when you are directed to leave the classroom.
6. If there is a phone in your classroom, do not use the telephone to call out. Lines must be kept open, unless there is an emergency situation in the classroom.
7. Ignore any fire alarm activation. The school will not be evacuated using this method.
8. Project a calm attitude to maintain student behavior.
9. When or if students are moved out of the classroom, assist them in moving as quietly and quickly as possible.
10. Remain in the room until a member of the Crisis Management Team comes to the room with directions, or a sheriff arrives with directions.

Teachers should be aware of the emotional response some students may have to a lockdown situation. For example, teachers could prepare for frightened students vomiting by keeping plastic bags and cleaning supplies available in the classroom. Another idea is to keep a supply of gum, mints, or hard candy in each room to help relax students.

Depending on the grade level, students will ask many questions that teachers will not be able to answer. Being familiar with the lockdown procedures and the role of the ICS will provide a better understanding of what is taking place and what can be expected.

As a lockdown is taking place, the Incident Command Team should ensure that several functions are taking place. Depending on the situation, the school may need to be completely secured from the inside. This will require specific individuals being assigned to lock any open doors. Notifications will continue to be made to school administration and possibly the sheriff department if the sheriff has not arrived on the scene. Any known injuries should also be reported to the administration, who will relay that information to the sheriff.

Communication via school radio is permissible as long as the incident does not involve an explosive device or a suspect in possession of a radio or scanner. The

sheriff liaison member of the Incident Command Team should be prepared to gather all known information and respond to the first arriving sheriff personnel and brief them on the situation.

Once a lockdown has been started, wait for the sheriff department to arrive before arranging for evacuation of the school. This will allow for a more secure environment during the evacuation and assist the sheriff if a tactical operation is necessary.

Special areas of concern:

Special attention should be paid to the playground area of each school. Teachers must be able to hear the lockdown announcement and an alternate lockdown location must be identified. This location can be indoors or outdoors, if students can be safely hidden on the playground. In either case the lockdown location must be determined during initial crisis planning and the information should be clearly communicated to all staff members.

SECTION 4 EVACUATION PROCEDURES

General Evacuation

Evacuation decisions are very incident-specific. If the release occurs slowly, or if there is a fire that cannot be controlled within a short time, then evacuation may be the sensible option. Evacuation during incidents involving the airborne release of chemicals is sometimes necessary. If a general evacuation is ordered, the school population will be sent home, to the off site evacuation location, or to another location. Students are evacuated by walking or on school busses. If the school has been evacuated, the response personnel will need to decide when it is safe to return. They will need to verify data collected by the monitoring crews and consider the advice of the health officials concerned.

Evacuation of School Grounds

In the event the school cannot be occupied following an evacuation, it may be necessary to evacuate the school grounds. We will evacuate to the off site evacuation location.

The principal will call the Superintendent. Before leaving the school grounds, the Student Release Team will post a notice on the front door informing parents where to pick up their children. If the front door is no longer there, the notice will be placed on the flagpole.

During evacuation, the students will walk quickly, quietly, and in single file. If busses are available, students will board {insert location}. When releasing students to the care of parents or other adults, refer to the section entitled, "Release of Students to Parents".

School Evacuation Instructions

Exit the Building

- Go to the designated assembly area.
- Immediately upon hearing the fire alarm signal or instructions to "leave the building" over the intercom, students, faculty and others in the building shall evacuate the building via prearranged evacuation route quickly, quietly and in single file. The last person out of the room shall pull the door closed, but will not lock it. All will proceed to the designated assembly area.

Teachers

- Take class lists, red/green cards and student emergency card.
- Make special provisions to assist handicapped students.
- Exit the building through assigned exit or nearest unblocked exit.
- Lead the class out of the building to pre-designated area at least 500 feet from building. Area must be free from hazards such as overhead power lines, gas lines and motor vehicle traffic.

- Take roll and report any missing students (by name) to the Student Supervision Leader at pre-designated location away from building.
- Necessary first aid should be performed.

Students

In homeroom class

- Leave all personal items in classroom.
- Follow their teacher and exit in a quiet and orderly manner.

NOT in homeroom

- Leave all personal items in classroom.
- Exit with their supervisor, or if alone, exit the nearest unblocked exit.
- Remain with the class with which they exited until it is deemed safe for the student to return to his/her regular class.

At recess / break

- During recess, students should go to their assembly area.
- Students should go to the assembly area of the next class on their schedule.

Staff Not Assigned To Classrooms

- Will follow as directed in the Incident Command System.
- Assist as directed by principal or designee.

Principal or Designee

- Report any missing persons to emergency response personnel.
- If building is determined to be safe to re-enter:
 - Determine WHEN it is safe to re-enter
 - Notify teachers by all clear signal or runner. DO NOT USE FIRE ALARM SIGNAL for re-entry.
- If building is unsafe to re-enter, evacuate the school site, using predetermined plan.

Instruct teachers to:

- Release students to responsible adults using predetermined procedure.
- Students will exit school grounds to the blacktop/field either to board busses or to walk to {insert location}.

Evacuation of Students with Disabilities

Students with sensory, developmental, cognitive and mobility disabilities will have evacuation protocol in place that meets the requirements of their Individualized Education Plan, their Health Plan and/or Americans with Disabilities Act requirements. During an evacuation:

- A pre-designated staff member will assist with the evacuation.
- The staff member will describe the situation and actions to be taken in advance of beginning the evacuation procedures.
- The staff member will use facial expressions and hand gestures as clues when describing the procedures.
- The staff member will give one direction at a time during the evacuation.
- The student will never be left unattended.

Exit Route

An emergency exit route will be posted in the classroom beside the door. All who use this room should be familiar with the fire evacuation route as it applies to that room. When you have a substitute, make sure they are aware of where this map is located and that the roll sheet and student emergency information must be taken with them during the drill.

SECTION 5 STUDENT RELEASE PROCEDURES

Early Dismissal

The ultimate responsibility for the student's safety from the school to home in cases of emergency lies with the parent or guardian. Parents should work through community emergency preparedness groups to make preparations for the safety of their own children.

If an emergency occurs during the school day, and it is believed advisable to dismiss school, students will be provided shelter and supervision at the school as long as deemed reasonable by the principal.

The school will proceed on the basis that there will be no bus transportation or telephone communication. School will not be dismissed early unless school authorities have been assured by local emergency authorities that routes are safe for student use.

Follow the "Release of Students to Parents" plan.

Release of Students to Parents

Each teacher will have a copy of the student emergency information and a list of students on a clipboard. The adults listed on this card will be the only adults the students will be released to. Any other adult showing up may stay with the student, but he/she will not be permitted to leave with them. This clipboard is to remain with the teacher during any building evacuation exercise including a fire drill.

Prior to the approved adult taking the student, a release form must be filled out and signed. (See student release form.)

Teachers must stay with the students until all their students are picked up and/or the principal or his/her replacement approves of their leaving.

STUDENT RELEASE FORM

Date _____ Time _____

Student _____

Teacher _____

Room # _____ Grade _____

PERSON CHECKING OUT STUDENT: _____

Signature _____

STUDENT RELEASE FORM

Date _____ Time _____

Student _____

Teacher _____

Room # _____ Grade _____

PERSON CHECKING OUT STUDENT: _____

Signature _____

STUDENT RELEASE FORM

Date _____ Time _____

Student _____

Teacher _____

Room # _____ Grade _____

PERSON CHECKING OUT STUDENT: _____

Signature _____

SECTION 6 SCHOOL PARTNERSHIPS

Off Site Partnership

SECTION 7 RESOURCES

Staff List/Special Skills

Staff Emergency Information

2/18/14

Staff Member	Phone Number	Health Concerns	Special Skills
SDC			
Smith, Robert			
Rose, Valerie			
Kindergarten			
Dzida, Nancy			
Kasai, Andrea			
Turner, Lisa			
1st Grade			
Anderson, Kelly			
Morton, Lisa			
Skogebo, Terri			
1 / 2			
Wildman, Sarah			
2nd Grade			
Nelson, Jennifer			
Payne, Gloria			
Velez, Susan			
3rd Grade			
Oliver, Sandra			
Pollock, Mark			
Stolfus, Laurel			

Staff Member	Phone Number	Health Concerns	Special Skills
4th Grade			
Carlson, Steve			
Rains, Jami			
Searls, Claudia			
4/5			
Linden, Mary			
5th Grade			
Ortiz, Ruth			
McCarthy, Roger			
Weidman, Perry			
6th Grade			
Hare, Trish			
Meloy, Tracie			
White, Sonja			
Mary Ruth Neal			
Other Certificated			
Brown, Brian			
Druliner, Barbi			
Haywood, Rochele			
Jackson, Steve			
Keller, Diane			
Kirkland, Rosina			
Mason, Venessa			
Silverman, Todd			
Classified			
Anderson, Rebecca			
Bishop, April			
Buderer, Claudia			
Caton, Becky			
Davis, Linda			

Duncan, Tina			
Harmon, Elizabeth			
Heath, Liz			
Kraft, Laura			
Moss, Kim			
Nevez, Hilda			
Palavivatana, Jimmy			
Rivas, Patricia			
Sharma, Christina			
Stever, Patti			
Tongol, Efren			
Zakharchuk, Petr			

SECTION 8 COMMUNICATIONS

It is likely that the public address system will be operational in most emergencies during which inside-the-building announcements need to be made. If it's not, communication will be by messenger(s) from the office to each teacher.

Communication between the custodial staff and the office staff will be by radio. One radio shall be assigned to each of the following people:

Principal
Secretary
Day Custodian
Night Custodian
Noon Duty Aide
Resource Teacher
Counselor
Operations Chiefs
Planning Chiefs
Logistics Chiefs
Incident Commanders

Telephone Communication

1. The school telephones may NOT be used by ANY person for outgoing calls of any kind during an emergency, except when authorized by the principal.
2. Appropriate authorities will be notified including 911, Twin Rivers Police Department, and the Superintendent.

SECTION 9 CRISIS PHONE DIRECTORY

- Sheriff/Fire Department: 911
- Twin Rivers Police Department: (916) 566-2777
- Poison Control Center, UCD Medical Center:(916) 734-3692
- Citizens Utilities (Water): (916) 568-4200
- SMUD (Electricity): (916) 456-7683
- PG&E (Gas): (916) 743-5000
- Superintendent's Office: (916) 348-6409
- Maintenance, Operations, Transportation (MOT):
 - Craig Deason, Assistant Superintendent: (916) 338-6337
 - Carol Surryhne, Assistant Superintendent's Secretary: (916) 338-6337
 - Kim Rogers, Staff Secretary: (916) 338-6417
- Child Protective Services (CPS): (916) 875-5437
- Spinelli Elementary School: (916) 338-6490
- Dudley Elementary School: (916) 338-6470
- Oak Hill Elementary School: (916) 338-6460
- North Country Elementary School: (916) 338-6480
- Wilson C. Riles Middle School: (916) 787-8100
- Center High School: (916) 338-6420
- Antelope View Charter School: (916) 339-4690
- Global Youth Charter School: (916) 339-4680
- McClellan High School: (916) 338-6445

SECTION 10 LETTERS HOME

Dear Parents:

Please review the following information regarding school and parent responsibilities for emergency school closure. Please help us to be efficient and helpful in caring for your child.

We have developed an emergency preparedness plan that outlines a variety of situations including fire, bomb threat, earthquake and the possibility of evacuation due to an unforeseen emergency. We would like parents to be advised as to what to expect while their children are in school. The following procedures will be implemented in case of an emergency:

1. In case of a fire alarm, students will be evacuated from the building. In the event of an **actual** fire that requires evacuation, students will be evacuated to {insert location}. If possible, notification will be sent to parents through the automatic dialing system; otherwise, parents will be informed by school officials during or after the evacuation.
2. If an emergency evacuation occurs before parents can be reached, a notice will be left on the front door informing parents where to find their children. Only parents or adults listed on the emergency information cards will be permitted to pick up students. Please make sure the information on the emergency card includes everyone you would permit to pick up your child. Bused students will only be returned home during regular times and only if it is deemed safe.
3. If there is an earthquake, students will be kept in classrooms until quaking stops. Students will then be evacuated from the building. If there is too much damage to use the school as shelter, see number 1.
4. Floods, power outages, severe storms or any other disaster will normally result in students being held at school in regular classes until the usual departure time or sent home as in number 2.
5. Parents should discuss the above information with their children and assure them that school personnel will care for them just as they do each day, until they can be re-united with parents.

As the new school year starts we would like to remind you that this is a good time to go over the following information with your children:

1. Practice and review emergency plans, family meeting places and emergency telephone numbers regularly with your children.
2. Each year make your child's teacher aware of his/her health or physical needs that would require special action or supplies during an emergency. Make sure the office has a supply of vital medication on hand.
3. Make sure your student's information card has the name, address, and phone number of anyone you want to pick up your child during an emergency. Students will NOT be released to ANYONE not listed on this card.
4. Make sure your child is familiar with the people he/she may leave with and that they know that it is OK to leave with them in the event of an emergency. This may include a family code word.
5. Be aware that you may not be able to get to your child in the event of a large-scale emergency if you work a great distance from your child's school. Be aware that the

SECTION 11 AFTERMATH

Counseling

The need for a proactive counseling program can not be overlooked. Many dangerous situations can be avoided with early intervention by trained professionals. Available resources should be identified and used on a regular basis when the first sign of depression, anger, or other alarming changes in a student is observed. During a crisis, the CMT member responsible for counseling must quickly organize a counseling program to help students, parents, faculty, and the community heal from the incident. Counselors at the effected school may handle some incidents, while other incidents could easily require the cooperation of many services. Identifying resources within the school system, county, and community should be planned and well organized before a crisis occurs.

SECTION 12 TRAINING AND UPDATING

Drills

The principal shall hold fire drills monthly and intruder alert and earthquake drills each trimester to ensure that all students, faculty members, and others are sufficiently familiar with such drills that they can be activated and accomplished quickly and efficiently. These drills shall be held at both regular and inopportune times to take care of almost any situation. Everyone in the building, including other employees, all office workers, all lunch workers, all custodial staff, and visitors must obey the instructions in the room or area they occupy when the alarm is sounded. Drills will also be carried out for quick evacuation of the multi-purpose room. The school secretary will be responsible to notify Sacramento Fire Department and Twin Rivers Police Department as necessary.

Once yearly, a full scale disaster drill will be held to give the staff an opportunity to fully implement the Incident Command System.

Training

The staff has participated in the following trainings:

- Arson Prevention (every other year – odd years) – {Insert date}
- Bloodborne Pathogens for School Employees (every other year – even years) – April, 2014
- Code Red Lockdown Training (annually) – January, 2014
- CPR Training (every other year – even years)
- NIMMS/ICS video (discuss components annually, can watch video every other year) – April, 2014
- Mandated Child Abuse Reporter Training (annually)
- Triage Training (every other year – even years)

* The Power Point Presentations on the Schools Insurance Authority website can be used in lieu of their videos. In either case, sign in sheets must be used.

PART 2 CRISIS READINESS

SECTION 1 ACTIVITY IN THE VICINITY

Upon notification of a dangerous situation near the school, several steps should be taken to protect the school population from the incident.

- Obtain as much information about the incident as you can. The Sacramento County Sheriff's Communication Center will be able to provide an overview of the incident. Call (916)874-5115.
- Convene a meeting of the Incident Command Team and discuss the situation and/or recommendations from the sheriff or fire department.
- Bring classes being conducted in trailers into the school.
- Secure the school building, if necessary.
- Coordinate with team members and faculty to ensure all doors are secured and post lookouts inside the school who can alert you to approaching danger.
- Notify the District's Central Office.
- Assign sheriff and fire liaison member of Incident Command Team to monitor situation and provide updates as needed.
- Prepare for possible lockdown or evacuation depending on the situations. Follow sheriff or fire guidance.
- If sheriff or fire have not resolved the situation by dismissal time, plans will need to be made to alter or delay dismissal of students and transportation should be contacted with information.
- Informational letter for parents should be developed in conjunction with district office and sheriff or fire officials.

SECTION 2 BOMB THREAT

Because an explosive device can be controlled electronically, school radio usage should not take place inside the school during a bomb threat since radio waves could detonate the device accidentally. Radio usage can resume 300 feet away from the building, allowing for communication from the evacuation staging area. Cell phones should also not be used.

Bomb Threat Procedures

I. Office Personnel

- a. If the threat is made by any means other than telephone, immediately notify an administrator.
- b. If the threat is made by telephone, the person receiving the call is to do the following:
 - i. Mentally form a picture of the caller - is the caller male or female? Juvenile or an adult? Does the voice sound familiar? If so, who? As soon as possible, indicate your impressions on the Bomb Threat Form.
 - ii. Ask the caller three questions, in this order:
 1. When is the bomb going to explode? (The caller may or may not respond to this question. If the threat is real, chances are he/she will say something. If the caller just hangs up without any comment to your questions, the chances are great that it is a prank call.)
 2. Where is the bomb located? What kind of bomb is it? (If the caller responds to these questions, he/she will probably lie, but it will keep the caller talking and give you more time to identify him/her.)
 3. Why are you doing this? Where are you now? (The caller's answer to these questions will give you a clue as to whether or not it is a real threat. If he says he wants money, or is representing some group or organization, the chances that it is a real threat are increased. In no event suggest a reason to him by asking something like, "Do you want money?" Let the caller provide the reason.)
 - iii. Note the time the call was received and immediately notify the principal or designee.
- c. Call the Sacramento County Sheriff (911) and ask for a sheriff's unit to be dispatched to the school.

II. Administration

Make a judgment as to the validity of the threat, and react in the following manner whether or not you believe this to be a prank:

- a. Notify teachers to evacuate their rooms by announcing the bomb threat. All students should be at least 500 ft. away from the building.
- b. Wait for the sheriff's unit to arrive. Assist the officers as needed.

- c. Provide a designated employee(s) to assist law enforcement in search of suspicious objects on school grounds.
- d. Administrator must determine if students will need to evacuate the school grounds if no suspicious item is found.
- e. Maintenance, Operations, & Transportation will be called to provide busses for students, if necessary.

III. Teachers

- a. Upon receiving the notice to evacuate, have your students assemble outside your classroom in an orderly manner and wait for you.
- b. Students should take their backpacks with them.
- c. Check your room before you leave for anything out of the ordinary. Take a 360-degree sweep from eye level to floor and if you see anything suspicious, report it to an administrator.
- d. Keep your group together and walk with them to the field. Take your roll sheet and emergency information and call roll when you get there. Get your group together in an orderly manner and stay with them. You will probably be there for awhile, so take your time with these tasks and make sure students obey you perfectly.
- e. When you hear the all clear signal (announcement over the intercom or on the bullhorn) return to your classroom in an orderly manner.

IV. Custodians, Cooks, and other Classified Employees

- a. Check your work areas. Do a 360 degree visual check of your room(s) as described under "Teachers" above.
- b. Assist Administration as needed.

BOMB THREAT FORM

RECEIVING A BOMB THREAT

INSTRUCTIONS:

Be calm and courteous: LISTEN! Do not interrupt the caller. Quietly attract the attention of someone nearby, indicating to them the nature of the call. Ask the questions in the order they are listed. Complete this form as soon as the caller hangs up and the school administration has been notified.

Exact time of call: _____

Exact words of caller:

Questions to Ask

1. When is the bomb going to explode? _____
2. Where is the bomb? _____
3. What does it look like? _____
4. What kind of bomb is it? _____
5. What will cause it to detonate? _____
6. Did you place the bomb? _____
7. Why? _____
8. Where are you calling from? _____
9. What is your address? _____
10. What is your name? _____

Caller's Voice (Circle):

Calm	Disguised	Nasal	Angry	Broken
Stutter	Slow	Sincere	Lisp	Rapid
Giggling	Deep	Crying	Squeaky	Excited
Stressed	Accent	Loud	Slurred	Normal

Voice Description (Circle):

Male	Female	
Calm	Nervous	
Young	Old	Middle-Aged
Rough	Refined	

Accent: Yes No Describe _____

Speech Impediment: Yes No Describe_____

Unusual Phrases_____

Recognize Voice? If so, who do you think it was?_____

Background Noises (Circle):

Music TV
Traffic Running Motor (type)_____
Horns Whistles Bells
Machinery Aircraft Tape Recorder Other_____

Additional Information:

A. Did the caller indicate knowledge of the facility? If so, how? In what ways?_____

B. What line did the call come in on?_____

C. Is the number listed? Private number? Whose?_____

D. Person Receiving Call_____

E. Telephone number the call was received at_____

F. Date_____

G. Report call immediately to:_____
(Refer to bomb incident plan)

Signature_____ Date_____

THREATENING PHONE CALL FORM

Time call was received_____ Time caller hung up_____

Try to get another person on the line and record the conversation. Exact words of person: _____

Questions to ask if not already covered by caller's statement (record exact words)

1. What is your name? _____
2. What are you going to do? _____
3. What will prevent you from doing that? _____
4. Why are you doing this? _____

5. When are you doing this? _____
6. Where is the device right now? _____
7. What kind of device or material is it? _____
8. What does it look like? _____

Person receiving the call

Department_____

Dept Phone No. _____

Home Address _____

Date: _____

Person monitoring the call

Department_____

Dept. Phone No. _____

Home Address _____

SECTION 3 BUS ACCIDENT

Field Trip Preparedness for Staff Members

- School buses are required to carry a first aid kit. Make sure it is in the bus.
- Teachers who participate in a large number of field trips should be encouraged to train in CPR and first aid procedures.
- Always take a complete roster and emergency care cards of students on a field trip.
- Maintain a complete list of teachers' and chaperones' home phone numbers, emergency contacts and work phone numbers for spouse.
- Develop an emergency phone number directory for field trips. Directory should contain emergency phone numbers for the school system and main phone numbers to the school and administrative offices.

SECTION 4 CHEMICALS/BIOHAZARD/GAS ODOR

All chemicals in the building are to be identified and stored according to district policy and procedures. Safety data sheets from vendors shall be on file and available for all chemicals in the office for quick reference. All personnel involved with chemicals in any manner are to be trained in their proper use.

The fire department shall be informed by the principal once each year of all chemicals used in the building and where they are stored. In the event of a hazardous material accident in the building, the principal (or designee) will decide if and how the building will be evacuated. If any accident should occur, the fire department, Center Unified School District Superintendent, and Sacramento County Health Department should be notified.

Responders will decide whether to order people to remain indoors (shelter-in-place), rescue individuals from the area, or order a general evacuation. The "remain indoors" option will be considered when the hazards are too great to risk exposure of evacuees. Rescuing people from the hazardous area may involve supplying protective equipment for evacuees to ensure their safety. A general evacuation requires a significant amount of lead-time, which may not be available.

In order for the "in-place-shelter procedure" to be effective, the effected population must be advised to follow the guidelines listed below:

- An announcement will come over the PA system telling you that the "in-place-shelter procedure" is in effect.
- Close all doors to the outside and close and lock all windows. (Windows seal better when locked.) Seal gaps under doorways and windows with wet towels, and those around doorways and windows with duct tape (or similar thick tape) and sheets of plastic (precut and labeled before the incident). Have students assigned to specific tasks ahead of time.
- Ventilation systems should be turned off.
- Turn off all heating systems and air-conditioners.
- Seal any gaps around window type air-conditioners, exhaust fan grills, exhaust fans, and range vents, etc. with tape and plastic sheeting, wax paper, or aluminum wrap.
- Close as many internal doors as possible.
- If an outdoor explosion is possible, close drapes, curtains, and shades over windows. Avoid windows to prevent potential injury from flying glass.
- If you suspect that the gas or vapor has entered the structure you are in, hold a wet cloth over your nose and mouth.
- Tune in to the Emergency Alert System on the radio or television for information concerning the hazardous materials incident and in-place-sheltering.

SECTION 5 DEATH/SUICIDE

Definition - Death or suicide of a student, staff member or significant person close to the school where students and/or staff are affected.

Principal or designee shall:

1. Call 911.
2. Contact Superintendent.
3. Notify immediate family - parent or guardian.
4. Identify key staff members at site to disseminate information at site level.
5. Communicate behavioral expectations to staff regarding:
 - Confidentiality issues
 - Providing factual information
 - Available resources
6. Send home written information to parents on facts of incident and any follow-up services available.
7. Consult with psychologist or county office of education staff for intervention strategies including specific activities that can be used in the classroom.

If the incident causes a major disruption to school activities, evacuation may be necessary and will be determined by law enforcement, principal or designee.

SECTION 6 EARTHQUAKE

During the Quake

Keep these points in mind in the event of an earthquake:

1. If an earthquake occurs, keep calm. Don't run or panic. If you take proper precautions, the chances are you will not be hurt.
2. Remain where you are. If you are outdoors, stay outdoors. If you are indoors, stay indoors. During earthquakes, most injuries occur as people are entering or leaving buildings (from falling walls, electrical wires, etc).
3. The teacher will give the "drop and cover signal" if the bell system is not operable.
4. Everyone will get under his/her desk and cover his/her head. If a desk, table or bench (best choice) is not available, sit or stand against an inside wall or in an inside doorway. Stay away from the windows, outside walls, and outside doors.
5. If you are outside, stay away from the building, electrical wires, poles, or anything else that might shake loose and fall. Look for open space and stay low.

After the Quake

For your own safety and that of others, you should carefully do the following:

1. About two minutes after the shaking stops, the fire bell will sound. If we have lost power, the teacher will give the command to evacuate the building.
2. Use the "Building Evacuation" plan.
3. Use extreme caution in entering or working in buildings that may have been damaged or weakened by the disaster.
4. Stay away from fallen or damaged electrical wires, which may still be dangerous.
5. The custodian will check for leaking gas pipes. Do this by smell only - don't use matches or candles. If you smell gas:
 - Open all windows and doors.
 - Turn off the main gas valve at the meter.
 - Leave the building immediately.
 - Notify the gas company, police, and fire departments.
 - Don't re-enter the building until it is safe.
6. The principal will confer with the Superintendent about evacuation of the school. If necessary, follow the "Evacuation of School Grounds" policy. Do not evacuate to another building unless it has received an inspection by a qualified person.

Re-entry of Building

Follow the procedures of the re-entry instructions (after "Building Evacuation") except: the building should be inspected by a qualified person who has been trained in Building Analysis. This person will perform an inspection on structural

soundness, electrical wiring, water distribution, oil, gas, and other fuel systems, and boiler and heating systems.

A damaged structure will be occupied only after authorization by the responsible local agency. Building supervisors will be notified of the corrective actions to be taken to return building to use.

SECTION 7 FIRE/EXPLOSION

Fire

1. In the event of a natural gas fire, sound alarm and then turn off main gas valves. If the fire is small, use the fire extinguisher AFTER the gas is turned off.
2. In the event of an electrical fire, sound alarm and then turn off electricity. Do not use water or water-acid extinguishers on electrical supported fires. Only small fires should be fought with an extinguisher.
3. The person locating the fire will sound the school alarm.
4. Follow the "Building Evacuation" instructions.
5. The principal will notify the superintendent's office.
6. The office staff will notify the utility companies of a break or a suspected break in utilities.
7. Keep access road open for emergency vehicles.
8. All staff will be responsible to peek in the door of classroom on either side and make sure they were informed of the fire.
9. The custodian is responsible for checking exits daily to make sure they are functional. All exits should be obvious, maintained and clear of obstructions.

Computer Labs

All labs are to be equipped, as their needs require, for proper fire control and for emergency purposes.

Lunchrooms and Kitchens

1. Emergency preparedness to control fire in school kitchen areas:
 - Have automatic extinguishers over deep fryers and grills.
 - Have fire extinguishers for all types of fires in proper location.
 - Make sure that all of the kitchen personnel know where the extinguishers are located and how to operate them.
 - Make sure that the kitchen personnel know which exit to take in case of fire.

Whether it's a real fire or a drill, try to evacuate the building in fewer than two minutes.

Fire Drill Procedures

The secretary will call the fire department to inform them it is a drill. The principal or designee shall sound the alarm.

1. When the signal is sounded, the teaching staff will proceed to the evacuation assembly area (blacktop/field) with their classes. Staff not assigned a regular class of children will report to the same area to render any needed assistance to teachers.

2. Once each month, all teachers will instruct their classes in the correct procedures and behaviors to utilize during fire drills.
3. Once each month, a fire drill will be conducted by the school staff.
4. Students stand facing away from the building in silent lines.
5. Supervising staff will take roll. The whereabouts of all students should be known.
6. Any student in attendance at school but not with class or in a special class should be reported immediately to the Student Supervision Leader.

Silent Fire Drill / Neighborhood Disaster Plan

1. Silent fire drills and neighborhood disaster procedures will be used in the event of bell and/or intercom failure.
2. When a silent fire drill is in progress, a monitor appears at the door with a sign stating "silent fire drill." The monitor will remain until the teacher sees the sign. The procedures to follow are the same as during a regular fire drill.
3. When a silent intruder on campus drill is in progress, a monitor appears at the door with a sign stating "Duck and Cover". The monitor will remain until the teachers see the sign.

Fire Extinguishers

Fire extinguishers are placed in strategic locations as recommended by the fire department (see map). Faculty members and other staff personnel shall be instructed in the use of the fire extinguisher.

All extinguishers, unless stated, are dry chemical types which are needed to put out type A, B, and C fires which include wood, textiles, gasoline, oil, greases, and electrical fires. In discharging a fire extinguisher, it should be held upright while the pin is pulled. The lever is then pressed while aiming at the base of the fire.

Fire Extinguisher Inspections

The district maintenance department will be responsible for checking for possible building code violations and making sure all fire extinguishers are checked yearly for the following:

1. Check gauge for full charge. Report discharge or overcharge reading immediately to control office.
2. Check seal for breakage.
3. Check hose for crack, leaks, tears, etc.
4. Check casing for leaks or breakage.

SECTION 8 FLOOD

When there is a flood at the school site

- Notify parents via radio and television.
- Notify bus drivers for an early/late dismissal.
- The custodian or site security team will shut off water to prevent contaminated water from entering the school supply.
- The custodian or site security team will shut off electricity to prevent electrical shock.
- If school is a designated emergency shelter and time permits, check all supplies and provisions prior to emergency operations.

After the danger is over

Beware of contaminated food, water, broken gas lines, and wet electrical equipment. Resume classes only after a qualified person has done a building assessment (see returning to building under earthquake.)

Minor Flooding

If the school experiences minor flooding (one or a few classrooms), the class(es) affected will evacuate to another part of the building (principal will decide where to go). Classes will continue. The principal will notify the superintendent and they will jointly decide what to do next.

SECTION 9 GAS ODOR

If odors are detected outside the building, it is not necessary to evacuate the building. Call the police and fire non-emergency number to report the smell (874-5115). Call the district office.

If the odor is detected inside a school building, convene the crisis management team and evacuate the building immediately.

- Call 9-1-1
- Arrange to have the students moved to an off-site evacuation location
- The incident command system member responsible for student accounting begins the process of tracking all students
- Make sure the critical incident response kits leave the school with the students

SECTION 10 HOSTAGE SITUATION

Intruder or Hostage Situation

Organized or unorganized terrorists would usually find themselves in one or two places within the school building. Either they would penetrate into the administration office, or they would infiltrate a classroom. The administration and staff have only two "weapons" in which to combat the situation: time and specific procedures. The school staff should not attempt to disarm terrorists.

The procedures for the following situations are as follows:

Terrorist or Intruder Enters the Classroom

1. The teacher will try to make contact with the office via intercom phone.
2. If the teacher cannot get to the communication system, he/she should attempt to send a note out the door with a student. Do not take a chance if there is any doubt that the child will be seen exiting. If one is able to leave, he/she should crawl past any windows so as not to be seen.
3. Any teacher receiving the note from a student or other adult should immediately lock all doors, inform the office, and close the blinds.

Terrorist or Intruder Appears on Campus During Recess

1. The teacher on yard duty who first notices an armed individual (gun, knife, or other dangerous weapon) on campus will signal other adults on the playground with four short blasts on a whistle. An adult will send a student to the closest classroom door to enter and ask the teacher inside to inform the office immediately.
2. The office will announce the intruder alert. All students and teachers in classrooms will react accordingly by assuming the duck and cover position.
3. Students on the playground hearing four short whistle blasts or hearing the Duck and Cover signal will look for the nearest teacher and follow instructions. Students need to be aware that four short whistle blasts designate a problem. If the intruder has a weapon but is not firing, teachers should exit students as quickly as possible via one of the escape routes in that particular duty area.
4. Teachers will go in the opposite direction of the intruder.
5. If an intruder arrives on the playground and starts firing shots, students and teachers should drop to the ground.
6. Teachers will need to keep an eye on the intruder at all times to determine what to do next. This type of a situation is unpredictable and unfortunately cannot be covered with pre-determined procedures. The main concern is to get as many students as possible off the playground and into a safe building.

SECTION 11 HOSTILE VISITOR

Domestic or Civil Disturbance

It should be noted that the normal school routine serves to reduce the threat of civil disturbance within the school. The classroom unit keeps students in small groups where each student is more easily known and can be held responsible for his/her actions. Outsiders are generally recognized and the potential for problems can be reduced if the integrity of the individual classroom unit can be maintained.

To reduce the potential for problems, these steps are standard procedure:

1. All teachers are to be at their lines directly after the final recess bell.
2. Teachers are expected to attend assemblies and sit with their classes.
3. Teachers and administrators are available if the need for control should arise before and after school.
4. The administration is aware of substitutes in the building and teachers in adjoining classrooms are available to assist substitutes in controlling students if the need should arise. Each substitute is provided with lesson plans by the teacher who is absent, whether by direct communication, previously prepared plans, or emergency plans on file in the office.
5. Teachers are asked to report the presence of any outsider they see to the administration.

In addition to the above listed procedures, teachers and administrators should be keenly aware of the general morale of the students. An atmosphere in which students feel free to approach teachers and discuss problems is encouraged so that a close working relationship with all the different groups in the school can be achieved.

It is important to be aware of community problems, which could possibly set the stage for civil disturbance. The PTA and School Site Council organizations can be helpful in determining problems and offering assistance. A liaison with law enforcement agencies must also be maintained.

Procedure to Deal with Civil Disturbances

Violent Person:

Teachers are to be notified by intercom to close and lock classrooms until the situation is cleared by the administration and/or police. The "duck and cover" drill will be initiated. Students located in the halls shall be moved to the nearest classroom as quickly as possible. While contact is made with law enforcement, one person (determined by the administration) may attempt to establish rapport

with the person, otherwise do not confront this person; contact the office immediately. The office will call 911. Administrators will inform the Superintendent.

If it is a parent with a restraining order planning to take his/her child, allow him/her to do so if it appears that it may be dangerous to intervene. Get a description of the subject, license number, make and model of car and direction of travel. If there are any records on this person in the school office have them ready for law enforcement. See further information under the heading, "Kidnapping/Attempted Kidnapping."

Mob:

If the persons involved are from outside the school, the same procedure as used with a violent person should be implemented. If students are involved, the administration will determine the need for police assistance. If advance warning is received, steps will be taken to try to prevent the incident. In the absence of law enforcement, the administration will do whatever it believes necessary to alleviate the problem. The administration will make a written report of the entire incident.

Unidentified Person(s) Taking Control:

If an unidentified voice gives orders over the intercom threatening or calling a general assembly or asking for individuals, teachers are to close and lock their classroom doors. If an unidentified person comes to the room, he/she is to be asked for office clearance. Pick up the phone and contact the office if the person refuses to leave.

SECTION 12 KIDNAPPING/ATTEMPTED KIDNAPPING

Definition: The physical capture or attempted physical capture of a student or staff member against their will.

1. Principal or designee will contact the Sacramento Sheriff (911).
2. Principal or designee will contact the Superintendent and report the situation.
3. Principal or designee will contact the parent or guardian of the kidnapping victim.
4. Principal or designee will inform the teachers of the situation and give further instructions regarding child safety.
5. Principal or designee will inform secretary on how to respond to phone calls regarding the incident.

SECTION 13 MEDICAL EMERGENCY

Our school shall be prepared to provide basic first aid while summoning necessary emergency assistance. A list of qualified persons who have had First Aid and CPR training should be maintained by the principal. This list must be updated and distributed to the staff annually.

An emergency card will be filed in the office for each student with emergency numbers to call in case of an accident, injury, or illness. Parents will always be notified as soon as possible of any reportable accident, injury, or illness.

Any reportable accident or injury incurred on school property or during a school activity off campus will be reported in writing to the office of the principal no later than 24 hours from the occurrence. Accident forms are kept in office filing cabinet.

The general emergency number 9-1-1 will be explained each year to all school personnel, and this number will be readily visible on all telephones.

A first aid kit shall be maintained in the office and rotated. A Red Cross first aid booklet is provided with each kit. First aid procedures will follow the current American Red Cross First Aid Manual.

Although some staff members are trained in basic first aid and CPR procedures, they are not to be considered medical experts. The first aid kits are to be used only in cases of emergency.

First Aid Stations

A first aid station is always maintained in the nurse's office. In the event of a large scale emergency that requires an evacuation, a medical station will be set up by the Medical Team in a pre-determined location. If evacuation is not necessary, the nurse's station and/or the multi-purpose room will be used.

Rescue

With a non-critical or less serious injury, move the victim to the nurse's office.

With a serious or critical injury, do the following:

1. Evaluate the situation. Unless the victim is in further danger, do not move him/her.
2. Be sure the victim is breathing.
3. Control serious bleeding.
4. Send a runner to notify the office.
5. Treat for shock.
6. Keep comfortable and try to maintain normal body temperature.

With non-critical illness or injury, do the following:

1. Administer first aid.
2. Notify parents for their information and action. If parents cannot be contacted, notify other adults on the emergency card.
3. If no one can be contacted, lie the student down in the nurse's office or send the student back to class if the injury doesn't warrant the need to keep a close watch on the student.
4. Keep a record of time of injury, what first aid was administered and at what time.

With critical illness or injury, do the following:

1. Administer first aid to the extent possible.
2. Call 9-1-1 if the situation is life threatening or if the child is in need of immediate medical intervention.
3. Notify parents for their action and information.
4. Keep a record of time of injury, what first aid was administered and at what time.
5. Notify the superintendent's office.
6. Complete appropriate injury, illness, or insurance report promptly.
7. Keep a record of which students were sent to the hospital.

FIRST AID INSTRUCTIONS

Abdominal Pain	Eyes
Artificial Respiration	Fainting
Bleeding	Fracture
Internal Bleeding	Frostbite
Bone Injuries	Head Injury
Breathing	Heart Attack
Rescue Breathing	Nosebleeds
Burns	Pandemic Flu Plan
Choking (Heimlich Maneuver)	Poisoning
Convulsions or Seizures	Puncture Wounds
Diabetics	Seizure
Dog Bites	Shock
Ears	Sunstroke
Electric Shock	Wounds

Abdominal Pain

Abdominal pain may be due to food poisoning, appendicitis, hernia, ulcer, gallstones, or kidney stones. The symptoms are so similar that medical assistance should be obtained if the pains continue for several hours.

Artificial Respiration

1. Steps for mouth-to-mouth artificial respiration:
 - Clear airway

- Tilt head back (unless possible neck injury - use jaw thrust)
 - Pinch nostrils
 - Seal mouth and blow
 - Watch for chest to rise
 - Listen for air to escape from mouth
 - Watch for chest to fall
 - Repeat: 12-16 times per minute in adults; 16-20 times per minute in children.
2. If victim's tongue obstructs airway:
 - Tilt the head
 - Jut the jaw forward
 3. If facial injuries make it impossible to use mouth-to-mouth method then use the manual method.
 - Use mouth-to-nose if airtight seal is impossible over victim's mouth.
 - Small child - cover both mouth and nose.
 4. Continue artificial respiration until victim begins to breathe for him/herself or until help arrives.
 5. Carbon Monoxide Poisoning or Asphyxiation (due to lack of oxygen):
Check for breathing difficulties and give artificial respiration.

Bleeding

1. Apply direct pressure on the wound.
2. Elevate the wounded area if an arm or leg is bleeding.
3. Apply pressure on the supplying artery of the arm or leg if steps 1 and 2 do not stop bleeding.
4. Only as a last resort (if they will die without this), apply a tourniquet to stop the bleeding. Once applied, a tourniquet must be loosened or removed only by a doctor.

*Internal bleeding – Treat for shock

Bone Injuries

1. Dislocations: fingers, thumb, shoulder
Keep the part quiet. Immobilize shoulder with arm sling.
2. Fractures:
 - Signs of a closed fracture:
 1. Swelling
 2. Tenderness to touch
 3. Deformity
 4. Discoloration
 - Treatment (closed fracture - no bleeding or broken skin at wound)
 1. Keep broken bone ends from moving
 2. Keep adjacent joints from moving
 3. Treat for shock

- Treatment (open fracture - broken bone and broken skin)
 1. Do not move protruding bone end
 2. If bleeding, control bleeding by direct pressure on wound
 3. Treat the same as closed fracture after bleeding is controlled.
- 3. Sprains (injury to soft tissue around a joint)
 - Always immobilize
 - Elevate joint
 - Apply cold packs during first half hour
 - Treat the same as closed fractures
 - X-ray may be necessary

Breathing - Unconscious Person

Breathing is the most critical thing we must do to stay alive. A primary cause of death is lack of air!

Be careful approaching an unconscious person. He or she may be in contact with electrical current. If this is the case, turn off the electricity before you touch the victim.

There are hundreds of possible causes of unconsciousness; the first thing you must check for is breathing.

1. Try to awaken the person by firmly tapping him or her on the shoulder and shouting, "Are you all right?"
2. If there is no response, check for signs of breathing.
 - a. Be sure the victim is lying flat on the back. If you have to roll the victim over, move the entire body at one time.
 - b. Loosen tight clothing around neck and chest.
3. Open the airway:
 - a. If there are no signs of head or neck injuries, tilt the head back and lift the chin to move the tongue away from the back of the throat.
 - b. Place your ear close to the victim's mouth; listen and feel for breathing.
 - c. If you can't see, hear, or feel any signs of breathing, you must begin breathing for the victim.
 - d. Begin rescue breathing immediately. Have someone else summon professional help.

Rescue Breathing:

1. Giving mouth-to-mouth rescue breathing to an adult:
 - a. Put your hand on the victim's forehead, pinching the nose shut with your fingers. Your other hand is lifting the victim's chin to maintain an open airway.
 - b. Place your mouth over the victim's, making a tight seal.
 - c. Breathe slowly and gently into the victim until you see the chest rise. Give 2 breaths, each lasting about 1½ seconds. Pause between breaths

- to let the airflow out. Watch the victim's chest rise each time you give a breath to make sure air is going in.
- d. Check for a pulse after giving these 2 initial, slow breaths. If you feel a pulse but the victim is still not breathing, give one breath about every 5 seconds. After 10 to 12 breaths, re-check pulse to make sure the heart is still beating.
 - e. Repeat the cycle every 5 seconds, 10-12 breaths per minute, rechecking the pulse after each cycle. Continue rescue breathing until one of the following happens:
 - i. The victim begins to breathe without your help
 - ii. The victim has no pulse (begin CPR).
 - iii. Another trained rescuer takes over for you.
 - iv. You are too tired to go on.
2. Giving mouth-to-mouth rescue breathing to infants and small children:
- a. A small child's head should be tilted back gently to avoid injury. With head tilted back, pinch the nose shut. Lift the chin and check for breathing as you would for an adult. Give 2 slow breaths until the chest rises.
 - b. Check for a pulse.
 - c. Give 1 slow breath about every 3 seconds. Do this for approximately 1 minute, or 20 breaths.
 - d. Recheck the pulse and for breathing.
 - e. Call 911 if you have not already done so. Continue rescue breathing as long as a pulse is present and the child is not breathing.
 - f. Continue rescue breathing until one of the following occurs:
 - i. The child begins to breathe on his/her own.
 - ii. The child has no pulse (begin CPR).
 - iii. Another trained rescuer takes over for you.
 - iv. You are too tired to go on.

Burns

1. Degrees:
 - Skin red (1st degree)
 - Blisters develop (2nd degree). Never break open blisters.
 - Deep tissue damage (3rd degree)
2. First Aid for thermal burns (1st and 2nd degree burns) to exclude air:
 - Submerge in cold water
 - Apply a cold pack
 - Cover with a thick dressing or plastic. (Do not use plastic on face.)
 - After using cold water or ice pack, cover burned area with a thick, dry, sterile dressing and bandage firmly to exclude air.
3. First Aid for 3rd degree burns:
 - Apply a thick, dry sterile dressing and bandage to keep out air.
 - If large area, wrap with a clean sheet or towel.

- Keep burned hands and feet elevated and get medical help immediately.
 - Treat the same as shock victim, giving fluids as indicated; warmth necessary.
4. First Aid for chemical burns
- Wash chemical away with water.
5. Acid burn to the eye (also alkali burns)
- Wash eye thoroughly with a solution of baking soda (1 teaspoon per 8-ounce glass of water) or plain water for 5 minutes.
 - If victim is lying down, turn head to side. Hold the lid open and pour from inner corner outward. Make sure chemical isn't washed out onto the skin.
 - Have victim close the eye, place eye pad over lid, bandage and get medical help.

Choking (Heimlich Maneuver)

If the air passage is blocked by food or other foreign material, remove it with your finger if possible. Be careful not to force it deeper into the throat. If the person is coughing, he is getting some air. But if the passage is completely blocked, he can't breathe or speak; immediately do the following:

- Stand behind a slumped-over victim; wrap your arms around his waist below the diaphragm.
- Grasp your wrist with your other hand.
- Place your fist against the victim's abdomen, slightly above the navel and below the rib cage.
- Press your fist strongly and quickly in and slightly up into his abdomen.

If the victim is on his back:

- Kneel, facing him, astride his hips.
- With one of your hands on top of the other, place the heel of the bottom hand on the victim's abdomen slightly above the navel and below the rib cage.
- Press the heel of your hand forcefully into the abdomen with a quick, upward thrust. If necessary, repeat several times.

Convulsions or Seizures

1. Symptoms

- Jerking movements
- Muscular rigidity
- Blue about the lips
- May drool
- High fever

These seizures are seldom dangerous, but they are frightening.

2. Causes

- Head injuries

- Severe infections
 - Epilepsy
3. Treatment
- Prevent patient from hurting himself
 - Loosen tight clothing
 - Do not restrain
 - If breathing stops, apply mouth to mouth resuscitation
 - Do not give liquids nor put patient in warm water
 - When the seizure is over, treat as for shock keeping patient warm

Prompt medical help is needed if the patient does not have a history of convulsive disorders.

Diabetics

Diabetics may lose consciousness when they have too little or too much insulin. Unless you are thoroughly familiar with his treatment, it is better to seek medical help rather than to attempt first aid. These people often wear some type of medical identification.

Dog/Animal Bites

1. It is extremely important that the dog/animal be identified if the person bitten is to avoid rabies shots. Secure the animal, if possible without danger to yourself, with a leash, rope or in an enclosed area. If the animal cannot be contained, attempt to remember as much as possible about the animal's description so that animal control can make a thorough search of the area.
2. Attend to the wound by washing the area with water and soap for five minutes and bandage if possible. Inform parents and refer to the family physician.
3. Notify animal control center. Give description of the animal and name and address of the victim.
4. Complete the Report of Student Accident Form.
5. Notify school nurse so that information can be recorded in the pupil's health folder.

Ears

Foreign objects usually require medical assistance. Insects may be removed by using warm mineral or olive oil. When the head is tilted, the insect and oil usually drain out.

Electric Shock

1. Do not touch the victim if he is still in contact with the electricity.
2. Turn off the main switch or pull plug.
3. Be aware of the possibility of breathing emergency.

Eyes

Contact a physician immediately if the foreign substance is metallic or abrasive. Particles can often be washed out with water or removed with the corner of a clean handkerchief.

Fainting

1. Fainting is due to a temporary decrease of blood and oxygen to the brain. It may be preceded by paleness, sweating, dizziness, disturbance of vision and nausea.
2. Place the victim in a reclining position and treat as for shock. If a victim feels faint, have him sit and place his head between his knees.

Fracture

Bone Fracture (unless in imminent danger, do not move the individual)

Closed Fracture: The signs of a closed fracture are swelling, tenderness, deformity, and discoloration. When there is a fracture (or suspected fracture):

1. Keep the injured person calm
2. Do not permit the victim to walk about.
3. Notify parent.
4. Splint fractures to prevent further injury if the victim must be transported by someone other than emergency medical personnel.
5. Call for emergency help for leg, back, neck, or hip injuries, or if parent is unable to take child for medical care.

Compound Fracture: Your objectives are to prevent shock, further injury, or infection in compound fractures (where skin has been broken).

1. Keep the injured person calm and cover him only enough to keep him from losing body heat.
2. Do not try to push the broken bone back into place if it is sticking out of the skin.
3. Do not try to straighten out a fracture or put it back into place.
4. Do not permit the victim to walk about.
5. Notify parent.
6. Splint fractures to prevent further injury if the victim must be transported by someone other than emergency medical personnel.
7. Call for emergency help for legs, back, neck, severe bleeding, hip injuries, or if parent is unable to take the child for medical care.

Frostbite

1. The frostbitten area will be slightly reddened with a tingling sensation of pain. The skin becomes grayish-yellow, glossy and feels numb. Blisters eventually appear.

2. Re-warm the area by quickly submerging it in warm water (start with 98 degrees and gradually warm to 102-103 degrees). Don't rub the area nor break the blisters.

Head Injury

1. Symptoms

- May or may not be unconscious
- Unconsciousness may be delayed one-half hour or more
- Bleeding from mouth, nose or ear
- Paralysis of one or more extremities
- Difference in size of pupils of the eyes

2. First Aid for Head Injuries:

- No stimulants or fluids
- Don't raise his feet; keep the victim FLAT
- Observe carefully for stopped breathing or blocked airway
- Get medical help immediately
- When transported, gently lay flat
- Position head to side so secretions may drool from corner of mouth
- Loosen clothing at neck

Heart Attack

A heart attack may be identified by severe chest pains, shortness of breath, paleness and perspiration. Extreme exhaustion may also accompany the attack. The patient may breathe easier if he is propped up. Mouth-to-mouth resuscitation may be needed. Medical help with oxygen may be required.

Nosebleeds

Nosebleeds can be controlled by grasping the nose firmly between the fingers and holding it for 5-10 minutes. Ice packs will also help control bleeding. Nosebleeds are usually minor, but if bleeding can't be controlled, medical help is needed. Maintain pressure on nose until a doctor is present.

Pandemic Flu Plan

Seasonal Flu:

- Caused by influenza viruses that are closely related to viruses that have previously circulated; most people will have some immunity to it.
- Symptoms include fever, cough, runny nose and muscle pain.
- Complications such as pneumonia are most common in the very young and very old and may result in death.
- Vaccine is produced each season to protect people from the three influenza strains predicted to be most likely to cause illness.

Mild to Moderate Pandemic:

- Caused by new influenza virus that has not previously circulated and can be easily spread.

- It is likely most people will have no immunity to the new virus; it will likely cause illness in high numbers of people and more severe illness and deaths than seasonal influenza.
- Symptoms are similar to seasonal flu, but may be more severe and have more serious complications.
- Healthy adults may be at increased risk for serious complications.

Severe Pandemic:

- A severe strain causes more severe illness, results in a greater loss of life and has a greater impact on society.
- Workplace absenteeism could reach up to 40% due to people being ill themselves or caring for family members.

Measures to limit the spread of flu:

- Promote hand-washing/use of antibacterial wipes, cough hygiene via modeling by school staff.
- Cover nose and mouth with a tissue or upper arm if a tissue is not available
- Dispose of used tissue in a waste basket and wash hands after coughing, sneezing or blowing nose.
- Use warm water and soap or alcohol-based sanitizers to clean hands.
- Wash hands before eating or touching eyes, nose or mouth.

Encourage vaccination of staff and students for whom the flu vaccine is recommended.

Persons developing symptoms at school should be sent home as soon as possible and instructed not to return until well.

Social distancing:

In a pandemic, the risk of getting the flu is greatest when one has close contact with an infected person. Social distancing measures may include standing three feet apart when communicating, canceling outdoor recess, and monitoring hand washing after bathroom use and after sneezing/coughing/blowing nose. Wipe phones with antibacterial wipes after each use. Limit use of headphones, keyboards and any other shared items in the classroom – wipe with antibacterial wipes after each use.

Use a bacterial spray (such as Lysol) in the classroom twice daily.

Open windows if weather permits while room is occupied or when students leave the room for lunch. Consider possible school closure for a short amount of time early in the course of a community outbreak.

Consult www.pandemicflu.gov for new and updated information.

Poisoning

1. In all oral poisoning, give liquids to dilute the poison.

2. Procedures for handling specific oral poisoning cases should be reviewed by teachers of classes in areas where poisoning may take place.

Puncture Wounds (knife and gunshot)

A puncture wound may be caused by a pointed object such as a nail, piece of glass, or knife that pierces the skin. Gunshot wounds are also considered to be puncture wounds. Generally, puncture wounds do not bleed a lot and are therefore susceptible to infection. Severe bleeding can result if the penetrating object damages internal organs or major blood vessels.

If an object is impaled in a wound, DO NOT REMOVE IT.

- Place several dressings around the object to keep it from moving.
- Bandage the dressings in place around the wound.
- Call 911 and contact parents.

A puncture wound to the chest can range from minor to life threatening. A sucking chest wound is one in which the rib cage has been penetrated and you can hear a sucking sound every time the victim takes a breath.

- Without proper care, the victim's condition will quickly worsen.
- Cover the wound with a dressing that does not allow air to pass through it.
- A plastic bag, latex glove, or plastic wrap taped over the wound will help keep air circulating through the lungs.
- Give additional care as needed. Watch for shock.
- Call 911 and contact parents.

Seizure

An alarming sight, a person experiencing a seizure may exhibit limbs jerking violently, eyes that roll upward, and breath that becomes heavy with dribbling or even frothing at the mouth. Breathing may stop in some seizures, or the victim may bite his or her tongue so severely that it blocks the airway. Do not attempt to force anything into the victim's mouth. You may cause injury to the victim or yourself.

1. During a seizure:
 - a. There is little you can do to stop a seizure.
 - b. Call for help.
 - c. Let the seizure run its course.
 - d. Help the victim to lie down and keep from falling to avoid injury.
 - e. Do not use force.
 - f. Loosen restrictive clothing.
 - g. Do not try to restrain a seizure victim.
 - h. Cushion the victim's head using folded clothing or a small pillow.
 - i. If a seizure lasts 10 minutes in a known epileptic, or 5 minutes in a person with no seizure history, call 911.

2. After a seizure:
 - a. Check to see if the victim is breathing. If not, immediately begin rescue breathing.
 - b. Check to see if the victim is wearing a MEDIC ALERT or similar bracelet. It describes emergency medical requirements.
 - c. Check to see if the victim has any burns around the mouth. This would indicate poison.
3. The victim of a seizure may be conscious but confused and not talking when the intense movement stops. Stay with the victim and be certain that breathing continues. When the victim is able to move, get medical attention.

After the seizure is over, the pupil can be taken to the office to lie down until the dazed phase is over and parents are notified. The student should be attended to continuously until fully recovered.

Very rarely a condition called "status epilepticus" occurs in which one seizure follows another for a long period of time. This is a medical emergency; call 911.

Shock

1. Shock is likely to develop in any serious injury or illness. Shock may be serious enough to cause death even though the injury itself may not be fatal. Four important symptoms of shock are:
 - Pale, cold, moist skin
 - Weak and/or rapid pulse
 - Rapid breathing
 - Altered consciousness
2. The symptoms of shock may appear immediately or may be delayed for an hour or more. Give shock care to all seriously injured persons:
 - Have the victim lie down.
 - Control any external bleeding.
 - Help the victim maintain body temperature, cover to avoid chilling.
 - Reassure the victim.
 - Elevate legs about 12 inches unless you suspect head, neck, or back injuries or broken bones involving hips or legs.
 - Do not provide anything to eat or drink.
 - Call 911.
 - Call parents.

Sunstroke

1. A person with sunstroke will have nausea, weakness, headache, cramps, pounding pulse, high blood pressure and high temperatures (up to 106

degrees.) The armpits are dry; skin flushed initially but later turns ashen or purplish. Delirium or coma is common.

2. Medical help is crucial. While waiting for medical aid, reduce temperature with a cold bath, sponging with alcohol or water, until the temperature is down. Hospitalization should be immediate.

Wounds

An abrasion is a wound caused by scraping off the outer layer of skin. An abrasion is usually superficial with little bleeding but infection can occur unless the wound is cleaned with soap and water. Wash away from the wound.

An incision is a cut caused by a sharp object such as a knife, razor blade, or piece of glass. Bleeding is a serious problem. Medical help is often necessary in case the wound must be sewn.

A laceration is a tear or jagged, irregular wound caused by a hard object such as a rock, machine tool, bicycle or automobile. Animal bites are also lacerations. Surrounding tissue is damaged and bleeding may be profuse. A minor laceration can be cleaned with soap and water, but if the bleeding is severe, a pressure dressing may be needed. If the laceration is caused by an animal, medical help is required for testing and treatment of the animal.

A puncture wound is caused by deep penetration of a sharp object such as a pencil, nail, ice pick, bullet, spear or arrow. There may be little surface bleeding, but severe internal bleeding can result. A puncture wound is difficult to cleanse and may require a tetanus shot to guard against infection.

SECTION 14 MISSING STUDENT

Maintaining strict visitor control procedures and enforcing the requirement for employees to wear identification badges will help control unwanted and dangerous access to the school. Penal Code section 626 will help control access by outsiders to the school.

Access into Building

- All doors are to be locked during the school day, with the exception of the main entrance.
- Signs must be posted on all doors directing visitors to report to the main office.

Student Accountability

- Elementary and middle school students shall not be left alone unsupervised anywhere in the building or on school grounds during the school day.

Photo Identification Badges

- All personnel who work in or regularly visit schools in the course of business are required to wear an assigned identification badge. This regulation includes full and part-time staff, food services personnel, and bus drivers/attendants.
- Badges must be worn in a manner that makes them readily visible.

Visitor Badges and Log

- Schools must issue numbered visitor badges that include the name of the school and the current school year.
- School staff must be aware of visitor badge procedures and their responsibility in reporting violations.

In a missing child incident, assign a member of the Incident Command Team to organize a search of the school. Call 911. Record the name and contact number of person reporting the child missing. If the case involves abduction, begin gathering witness information for the sheriff. Confirm child attended school that day. Assign staff member to begin checking last known location of the child.

1. Begin gathering information on the child, including:
 - Description, including height, weight, skin color, eye color, clothing, backpack, etc.
 - Obtain photo, if available.
 - Home address, phone number, parents' contact numbers
 - Class schedule, special activities
 - Bus or walking route information
2. Contact custodial parents.
3. Convene crisis management team.
4. Begin recording events.

5. If incident is happening during the school day, consider holding the bells until the matter is either resolved or school has been completely searched for the student.
6. Notify the Center Joint Unified District Office.
7. Obtain information on possible witnesses, friends, and last person to see student.
8. If incident occurred while student was on the way home, contact bus driver, safety patrol, crossing guard.
9. Double check circumstances. Could child have ridden the wrong bus or walked home? Did someone pick-up the child? Is the child at another activity?
10. Assist the sheriff's department with investigation.
11. Arrange for counseling of students as needed.

At any point during these steps, if the child is found, inform everyone who has been notified of the incident that the child is no longer missing.

SECTION 15 PUBLIC DEMONSTRATION

Most groups will give advance warning of a planned protest. When the warning comes:

- Identify a spokesperson for the group.
- Obtain information on when, why, how many.
- Contact the Center Joint Unified District Office. The District Office should contact the sheriff and advise them of the situation.
- Notify faculty of the planned demonstration.
- Develop an information letter to parents.
- Continually work with the Office of Community Relations on any statements or contact with the demonstrating group.
- If demonstration occurs, curtail class changes to limit confusion.
- Do not allow students to be interviewed by media or join in demonstration.
- Assign CMT members to act as liaison with police, media, and the demonstrating group.
- Direct one staff member to handle all incoming calls.
- Prepare to establish areas where demonstrators can set up without affecting the operation of the school.
- Notify transportation of demonstration and any possible impact buses may encounter arriving at or departing from the school.

SECTION 16 SEVERE WEATHER

If severe weather conditions develop or occur during the night or at a time when school is not in session, a decision on closing the school will be made before 7:00 a.m. If a decision is made to close school, news media will be notified and asked to announce the closure prior to 9:00 a.m. The emergency phone tree will be used to notify staff members.

If severe weather conditions develop while school is in session, the Emergency Coordinator will monitor the latest developments via radio and keep in contact with the principal. The principal will keep in contact with the superintendent's office.

If it is decided to close school, the following action will be taken:

1. The superintendent will notify radio stations and ask that a closure announcement be made which would specify the time students are to be released.
2. The principal will announce the closure to the faculty and students.
3. Staff members will be used to expeditiously evacuate the building.
4. Procedures outlined in the "Early Dismissal" plan will be followed.

SECTION 17 SHOOTING/STABBING

Assess the situation

- Is the suspect in the school?
- Has weapon been found and/or secured?
- Has suspect been identified?

In most cases, initiate lockdown procedures to isolate students from danger or send students to a secure area.

Provide information in announcement about incident and outline expectations of the teachers and staff.

Disable the bell system, if possible.

Once situation has been assessed:

- Provide first aid to the injured.
- Call 911 requesting police and medical aid to injured parties.
- Notify the Center Joint Unified District Office.
- Provide full information about what has occurred and what is known at this time.
 - If the suspect is still in the school, attempt to identify his or her location and begin planning for evacuation once police arrive.
 - If suspect has left, secure all exterior doors to prevent re-entry.
- Explain what steps the school has taken (lockdown).
- Identify command post for police to respond.
- Isolate and separate any witnesses. Instruct witnesses to write statement of events while awaiting police.
- Gather crisis management team in command post.
- Initiate the Incident Command System.
- Gather information and emergency cards on anyone involved in the incident.
- Organize evacuation to an off-site location, if necessary, or prepare to continue with classes. Keep crime scene secure.
- Prepare written statements for telephone callers and media in cooperation with the sheriff and the District Office.
- Prepare letter for students to take home in cooperation with sheriff and the Office of Community Relations.
- Arrange for crisis counseling immediately and during subsequent days.
- Provide liaison for family members of any injured students.
- Continue to provide informational updates to students, family, and faculty during next few days to squelch rumors.

SECTION 18 AFTER-HOURS CRISIS PROCEDURES

Store an emergency bag, with a copy of the Crisis Readiness portion of the safety plan, in a visible location in the school areas that are accessed by clubs and groups after regular school hours.

A one-page "After Hours Crisis Procedures" document has been provided with the "Facilities Use Agreement." This document refers the group leader to the Crisis Readiness portion of the safety plan for detailed crisis response procedures.

Train custodians on what role they should take during after-hours events. Ensure custodians have the Twin Rivers' Police Department phone number memorized. Also, ensure custodians carry a phone so they may be communicated with if a crisis occurs.

SECTION 19 SCHOOL SITE AS MASS CARE AND WELFARE SHELTER

The American National Red Cross ("Red Cross"), a not-for-profit corporation chartered by the United States Congress, provides services to individuals, families and communities when disaster strikes. The disaster relief activities of the Red Cross are made possible by the American public, as the organization is supported by private donations and facility owners who permit their buildings to be used as a temporary refuge for disaster victims.

The governing board of any school district shall grant the use of school buildings, grounds and equipment to public agencies, including the American Red Cross, for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare.

1. Use of Facility: Upon request and if feasible, the Center Joint Unified School District (CJUSD) will permit the Red Cross to use the Facility on a temporary basis as an emergency public shelter.
2. Shelter Management: The Red Cross will have primary responsibility for the operation of the shelter and will designate a Red Cross official, the Shelter Manager, to manage the sheltering activities. CJUSD will designate a Facility Coordinator to coordinate with the Shelter Manager regarding the use of the Facility by the Red Cross.
3. Condition of Facility: The Facility Coordinator and Shelter Manager (or designee) will jointly conduct a pre-occupancy survey of the Facility before it is turned over to the Red Cross. They will record any existing damage or conditions. The Facility Coordinator will identify and secure all equipment that the Red Cross should not use while sheltering in the Facility. The Red Cross will exercise reasonable care while using the Facility as a shelter and will make no modifications to the Facility without the express written approval of CJUSD.
4. Food Services: Upon request by the Red Cross, and if such resources exist and are available, CJUSD will make the food service resources of the Facility, including food, supplies, equipment and food service workers, available to feed the shelter occupants. The Facility Coordinator will designate a Food Service Manager to coordinate the provision of meals at the direction of and in cooperation with the Shelter Manager. The Food Service Manager will establish a feeding schedule, determine food service inventory and needs, and supervise meal planning and preparation. The Food Service Manager and Shelter Manager will jointly conduct a pre-occupancy inventory of the food and food service supplies in the Facility before it is turned over to the Red Cross.

5. Custodial Services: Upon request by the Red Cross and if such resources exist and are available, CJUSD will make its custodial resources, including supplies and custodial workers, available to provide cleaning and sanitation services at the shelter. The Facility Coordinator will designate a Facility Custodian to coordinate the provision of cleaning and sanitation services at the direction of and in cooperation with the Shelter Manager.

6. Security: In coordination with the Facility Coordinator; the Shelter Manager, as he or she deems necessary and appropriate, will coordinate with law enforcement regarding any public safety issues at the Shelter.

7. Signage and Publicity: The Red Cross may post signs identifying the shelter as a Red Cross shelter in locations approved by the Facility Coordinator and will remove such signs when the shelter is closed. CJUSD will not issue press releases or other publicity concerning the shelter without the express written consent of the Shelter Manager. CJUSD will refer all media questions about the shelter to the Shelter Manager.

8. Closing the Shelter: The Red Cross will notify the CJUSD or Facility Coordinator of the closing date for the shelter. Before the Red Cross vacates the Facility, the Shelter Manager and Facility Coordinator will jointly conduct a post-occupancy survey to record any damage or conditions. The Shelter Manager and Facility Coordinator or Food Service Manager will conduct a post-occupancy inventory of the food and supplies used during the shelter operation.

9. Reimbursement: The Red Cross will reimburse the Owner for the following:

- a. *Damage to the Facility or other property of Owner, reasonable wear and tear excepted, resulting from the operations of the Red Cross. The Red Cross is not responsible for storm damage or other damage caused by the disaster.*
- b. *Reasonable costs associated with custodial and food service personnel which would not have been incurred but for the Red Cross's use of the Facility for sheltering.*
- c. *Reasonable, actual, out-of-pocket operational costs to the extent that such costs would not have been incurred but for the Red Cross's use of the Premises.*

PART 3 SITE ACTION PLAN

SECTION 1 DISTRICT AND SITE MISSION STATEMENTS

Center Joint Unified School District Mission Statement

Students will realize their dreams by developing communication skills, reasoning, integrity, and motivation through academic excellence, a well rounded education, and being active citizens of our diverse community.

Arthur S. Dudley Elementary Mission Statement

At Arthur S. Dudley Elementary we are dedicated to partnering with families to create a safe and respectful environment that supports student learning and development. Our mission is to guide and encourage students to meet or exceed challenging academic standards, to establish a connection to school, to be responsible and productive citizens and to be life-long learners with college as a goal for the future.

SECTION 2 People and Programs: **Create a “caring and connected” school climate.**

DESCRIPTION OF SCHOOL CLIMATE

The School’s Social Environment

Leadership at Dudley Elementary is a shared process. A proactive role is assumed in all phases of the school operation. The school staff is committed to developing Dudley Elementary toward excellence in the areas of academic and social behavior.

The principal sets a positive tone for the school, guides the staff and works closely with them on curriculum and school safety issues. The school site’s organizational structure is open and flexible contributing to sensitivity concerning school safety issues and promoting a safe, orderly school environment conducive to learning.

Disaster Procedures, Routine and Emergency

A contingency plan for emergencies is contained in a handbook available to each staff member. The plan is reviewed throughout the school year. This plan also contains available district and outside agency resources, emergency disaster procedures and information on Standardized Emergency Management System (SEMS).

Classroom Organization and Structure

Dudley Elementary teachers provide a varied learning environment in their classrooms. Teachers use a variety of teaching strategies.

The teachers at Dudley Elementary are highly qualified, with many teachers holding advanced degrees. The staff is united in their desire to provide quality education for all pupils. Classrooms and teachers provide safe, orderly learning environments, enhance the experience of learning, and promote positive interactions amongst pupil and staff. Instructional time is maximized and disruptions are minimized.

The School’s Cultural Environment

There is a high level of cohesiveness among the staff members at Dudley. Cooperation and support between teachers and the administration is evident. Efforts are made by the administration and staff to show concern for all pupils.

All pupils are expected to behave in a manner that promotes safety and order. Pupils are encouraged to bring problems to the principal, counselor, teacher or other staff members. The everyday goal is for the staff to be proactive rather than reactive in all situations of concern.

The academic and behavior efforts of pupils are recognized and rewarded.

SECTION 3 SCHOOL CLIMATE GOALS

The School Climate

An action plan for people and programs reflecting the school's social environment

Objective #1: A school environment that has in place supports for students' social-emotional needs will be provided.

- A school counselor will be employed. The counselor will provide small group and individual counseling and will lead conflict mediation. He will also provide support for staff and parents.
- The Dragon Pals program will support kindergarten through third grade students who exhibit impulsivity, shyness and/or difficulty with school adjustment.
- Second Step character education and social skills curriculum will be taught 30 minutes weekly in each classroom. The lesson focus will be highlighted and referred to throughout the week.
- The Healthy Play program, which allows students to practice conflict resolution and empathy, will be implemented at Dudley. All staff members, including lunch supervisors, will be trained to implement the program.
- Extracurricular clubs and school events will be provided to increase school connectedness.
- Behavior Support Plans will be created for students with chronic behavior concerns.

Objective #2: Frequent communication will be maintained among staff, students and parents.

- Parents will have access to Homelink.
- The Family Handbook will be made available on the first day of school and online and will be referenced in the school newsletter and automated calls.
- The school website will provide information regarding school activities.
- The principal will send home automated calls and emails weekly. Flyers will be attached to the email.
- Two parent/teacher conferences will be held per year.
- Staff meeting time will be provided for staff to make parent phone calls.
- The principal will provide a new family orientation before the school year begins.

SECTION 4 Place

Create a physical environment that communicates respect for learning and for individuals.

DESCRIPTION OF PHYSICAL ENVIRONMENT

The Schools' Location and Physical Environment

Dudley Elementary School is located in the Antelope area of Sacramento County that has an average crime rate and average poverty level. The immediate area around the school includes single family dwellings, apartments, and parks. There are no significant safety hazards in the immediate vicinity of the school.

Description of School Ground

Dudley Elementary School was built in the 1950's and has since received upgrades and portable classrooms. The buildings have numerous corridors which surround both a California History Center and a Nature Center. The playground is grass, concrete and asphalt and includes basketball and four square courts, a play structure, baseball diamonds and soccer goals. The gates that separate the school from the main thoroughfare are kept locked during school hours. There are several wings and clusters of classrooms including both permanent and re-locatable classrooms. Other ancillary structures include: office, cafeteria, restrooms, library, teacher work room, storage sheds and a day care facility.

During the school day, staff members and administrators shall provide campus supervision. Identified problem areas receive increased supervision to reduce discipline, crime, or other school safety concerns.

It shall be the practice of Dudley Elementary to remove all graffiti from school property before pupils arrive to begin their school day. Other acts of vandalism are promptly addressed.

Maintenance of School Buildings/Classrooms

In 2008, the school received modernization funds. Improvements included: bringing the campus up to current ADA specifications, fire/life/safety upgrades, and painting. District personnel periodically examine the school's physical facility and help eliminate obstacles to school safety. Additionally, health and fire department inspectors contribute to school safety.

The classrooms are monitored for safety and appearance by the administration and individual classroom teachers.

Internal Security Procedures

Dudley Elementary has established procedures in the following areas: California Safe School Assessment (CSSA) reporting procedures, suspension and expulsion procedures, and an inventory system.

Keeping reportable crimes at a minimum requires constant vigilance. The following strategies will be utilized in achieving this goal: provide effective school supervision, and identify and provide preventative programs and activities such as the WE TIP Hotline and security cameras.

Dudley Elementary maintains a copy of the district's sexual harassment policy in the main office/principal's office and the policy is available on request. The District's Sexual Harassment Policy contains dissemination plans, applicable definitions, reporting requirements, investigation procedures, enforcement regulations, and information related to suspension and/or expulsion for sexual harassment of or by pupils.

Included in this Safe School Plan is a school map indicating safe entrance and exit areas for pupils, parents and school employees

To ensure the safety of pupils and staff, all visitors to the campus, except pupils of the school and staff members, shall register immediately upon entering any school building or grounds when school is in session

Discipline procedures shall focus on finding the cause of problems and working with all concerned to reach the proper, lawful solutions. The school's discipline plan begins at the classroom level. Teachers shall use a visible classroom management plan to communicate classroom rules, promote positive pupil conduct, and reduce unacceptable conduct. Appropriate consequences are administered based on the seriousness of the pupil's misbehavior.

Pupils may be suspended, transferred to another school, or recommended for expulsion for certain acts. For specific student violations, a mandatory expulsion recommendation shall be submitted by the administration.

Site administrators contribute to a positive school climate, promote positive pupil behavior, and help reduce inappropriate conduct. The principal/designee uses available district and other appropriate records to inform teachers of each pupil identified under E.C. 49079.

Law enforcement is contacted and consulted to help maintain and to promote a safe and orderly school environment. Dudley Elementary employees comply with all legal mandates, regulations, and reporting requirements for all instances of suspected child abuse.

Additional internal security procedures affecting the integrity of the school facility include: school wide intercom system and two-way radios.

Community involvement is encouraged to help increase school safety.

Inventory System – Engraved ID, Security Storage

Most school-site equipment has a metal ID tag or a bar code sticker adhered to its surface. These items are inventoried annually and there is an established accountability system. Office and classroom supplies are secured.

SECTION 5 PHYSICAL ENVIRONMENT GOALS

The Physical Environment

An action plan for places reflecting the school's physical environment including crisis response procedures and policies relating to student safety

The following objectives were developed as the result of feedback from students, staff and parents on our Safe School Survey

Objective #1: The physical environment of Dudley Elementary will be free of hazards.

Related Activities:

- Each morning, the custodian will walk through the plant and submit work orders to the school secretary for any hazards observed to ensure a safe physical environment.

Objective #2: 100% of staff will understand the Safety Plan procedures and their role in the Incident Command System.

Related Activities:

- The parent reunification process will be included in upcoming drills.
- Students will be given injuries to act out so staff will have the opportunity to practice triage methods.
- Staff training will occur during staff meetings.
- The entire school population will participate in practice drills at least twice monthly.

Objective #3: Staff members will wear their staff badges and carry a 2-way radio whenever outside of the classroom.

Objective #4: Safety kits will be stored in each classroom.

- Letters will be sent to each family requesting a bag of food, water and a letter to be shared with their child to provide comfort and reassurance in the event of a disaster.
- Fundraiser profits will be used to purchase safety kits.

SECTION 6 SIGNATURE SHEET

Dudley Elementary School's Safe School Plan was developed in accordance with SB 187 and Safe Schools, A Planning Guide for Action, published by the Department of Education. Student, parent and teacher surveys were taken into account to determine areas of greatest need. The document includes the school's personal, physical, social and cultural environment, which serves as an effective prevention plan based on parent and student surveys. Also taken into consideration are temporary restraining orders, school-generated child abuse reports, custody orders prohibiting parents from contact with a child at school, harassment complaints filed by students and staff, suspension logs and accident reports. Additionally, the District's discrimination and harassment policy, hate crime reporting procedures and the Uniform Complaint Policy are included.

A detailed crisis response plan based on the California Standardized Emergency Management System (SEMS) is included. This model was designed to centralize, organize, and coordinate emergency response among district organizations and public agencies. Specific first aid treatment is categorized in alphabetical order.

The following committee members revised and approved this comprehensive school plan:

Member	Title	Signature
<u>Steve Jackson</u>	Principal	<u>Steve Jackson</u>
<u>Sandy Oliver</u>	Teacher	<u>Sandy Oliver</u>
<u>Kelly Anderson</u>	Teacher	<u>Kelly Anderson</u>
<u>Todd Silverman</u>	Counselor	<u>Todd Silverman</u>
<u>Patricia Rivas</u>	Library Technician	<u>Patricia Rivas</u>
<u>Rochelle Sherwood</u>	SSC Parent	<u>Rochelle Sherwood</u>

Appendix A

Staff's Classroom Telephone Numbers

Name	Room #	Ext	Voice Mail
6th grade lab			
Anderson			
CDC annex			
vp office			
Carlson			
computer lab			
computer lab			
conference room			
Druliner			
Dzida/Tarner			
EMHI			
Faculty Work			
Room			
Smith			
Hare			
IT desk			
Kasai			
Keller			
Kim Moss			
Kitchen			
Library			
Linden			
Steve Jackson			
front desk			
McCarthy			
Meloy			
Morton			
Nelson			
Nurse			
Oliver			
Ortiz			
OT			
Payne			
Pollock			
Rains			
April Bishop			
Searls			
Silverman			
Skogebo			
Stolfus			
storage			
Wildman			
Title 1			
Title 1, EL			
Rose			
Velez			
Weidman			
White			

Appendix B

Utility Shut Off Map

Appendix C

Classroom Evacuation Map

Appendix D

Appendix E

EOC Message Form

Student & Staff Accountability Form

DATE: _____

TEACHER: _____

ROOM #: _____

FORM COMPLETED BY: _____

of students enrolled in this class:

of students marked absent in this class:

Please list students marked absent by name: _____

of students unaccounted for* in this class:

*You didn't mark them absent and they are not with your class at this time

Please list students unaccounted for by name: _____

Are there any adult staff from this room unaccounted for? _____

If so, please list by name: (Include staff staying behind with injured) _____

of students with you but not on roster:

Please list these students by name: _____

of extra adults in room

Please list extra adults by name: _____

For Command Staff:

_____ Missing students/adults recorded

EOC Message Form Data

Tally and insert into the grid below

<u>Category</u>	<u>Description</u>	<u>Number</u>
<u>A</u> Fatalities		<input style="width: 80px;" type="text"/>
<u>B</u> Minor Injuries (First aid only)		<input style="width: 80px;" type="text"/>
<u>C</u> Injuries - Ambulance (Major + Moderate)		<input style="width: 80px;" type="text"/>
	Major (Immediate): Unable to treat on site, i.e. airway and breathing difficulties, cardiac arrest, uncontrolled or suspected severe bleeding, severe head injuries, severe medical problems, open chest or abdominal wounds, severe shock.	<input style="width: 80px;" type="text"/>
	Moderate (Delayed): Burns, major multiple fractures, back injuries with or without spinal cord damage.	<input style="width: 80px;" type="text"/>
<u>D</u> Property Damages		<u>Circle One</u>
	Major damage: Building collapse, building leaning, major ground movement causing large cracks in ground.	Major
	Moderate damage: Falling hazards present, hazard present (toxic chemical spill, broken gas line, fallen power lines).	Moderate
	Minor damage: Dislodged overhead air duct terminals, light fixtures, suspended ceiling grid, overhead mechanical systems and broken windows	Minor

_____ Triage recorded

Appendix F

California Child Abuse and Neglect Reporting Law

The first child abuse reporting law in California was enacted in 1963. That early law mandated only physicians to report physical abuse.

Over the years, numerous amendments have expanded the definition of reportable child abuse and the persons required to report it.

It is important for mandated reporters to keep updated on periodic amendments to the law. Your local Child Abuse Prevention Council or county welfare department has current reporting law information. Also visit www.leginfo.ca.gov for updated information on the law and any other code section referenced in this material.

The California Child Abuse and Neglect Reporting Law is currently found in **Penal Code (P.C.) Sections 11164 - 11174.3**. The following is only a partial description of the law. Mandated reporters should become familiar with the detailed requirements as they are set forth in the Penal Code.

Who Are Mandated Reporters?

P.C. 11165.7 defines “mandated reporters” as any of the following:

- 1) A teacher.
- 2) An instructional aide.
- 3) A teacher’s aide or a teacher’s assistant employed by any public or private school.
- 4) A classified employee of any public school.
- 5) An administrative officer or supervisor of child welfare and attendance, or a certificated pupil personnel employee of any public or private school.

- 6) An administrator of a public or private day camp.
- 7) An administrator or employee of a public or private youth center, youth recreation program, or youth organization.
- 8) An administrator or employee of a public or private organization whose duties require direct contact and supervision of children.
- 9) Any employee of a county office of education or the California Department of Education, whose duties bring the employee into contact with children on a regular basis.
- 10) A licensee, an administrator, or an employee of a licensed community care or child day care facility.
- 11) A Head Start program teacher.
- 12) A licensing worker or licensing evaluator employed by a licensing agency as defined in P.C. 11165.11.
- 13) A public assistance worker.
- 14) An employee of a child care institution including, but not limited to, foster parents, group home personnel, and personnel of residential care facilities.
- 15) A social worker, probation officer, or parole officer.
- 16) An employee of a school district police or security department.
- 17) Any person who is an administrator or presenter of, or a counselor in, a child abuse prevention program in any public or private school.
- 18) A district attorney investigator, inspector, or local child support agency caseworker unless the investigator, inspector, or

- caseworker is working with an attorney appointed pursuant to Section 317 of the Welfare and Institutions Code to represent a minor.
- 19) A peace officer, as defined in Chapter 4.5 (commencing with Section 830) of Title 3 of Part 2 of the Penal Code, who is not otherwise described in P.C. 11165.7.
 - 20) A firefighter, *except for volunteer firefighters*.
 - 21) A physician, surgeon, psychiatrist, psychologist, dentist, resident, intern, podiatrist, chiropractor, licensed nurse, dental hygienist, optometrist, marriage, family and child counselor, clinical social worker, or any other person who is currently licensed under Division 2 (commencing with Section 500) of the Business and Professions Code.
 - 22) Any emergency medical technician I or II, paramedic, or other person certified pursuant to Division 2.5 (commencing with Section 1797) of the Health and Safety Code.
 - 23) A psychological assistant registered pursuant to Section 2913 of the Business and Professions Code.
 - 24) A marriage, family and child therapist trainee, as defined in subdivision (c) of Section 4980.03 of the Business and Professions Code.
 - 25) An unlicensed marriage, family, and child therapist intern registered under Section 4980.44 of the Business and Professions Code.
 - 26) A state or county public health employee who treats a minor for venereal disease or any other condition.
 - 27) A coroner.
 - 28) A medical examiner, or any other person who performs autopsies.
 - 29) A commercial film and photographic print processor, as specified in subdivision (e) of P.C. 11166. For purposes of the California Child Abuse Reporting Law, "commercial film and photographic print processor" means any person who develops exposed photographic film into negatives, slides, or prints, or who makes prints from negatives or slides, for compensation. The term includes any employee of such a person; it does not include a person who develops film or makes prints for a public agency.
 - 30) A child visitation monitor. For purposes of the California Child Abuse Reporting Law, "child visitation monitor" means any person who, for financial compensation, acts as monitor of a visit between a child and any other person when the monitoring of that visit has been ordered by a court of law.
 - 31) An animal control officer or humane society officer. For purposes of the California Child Abuse Reporting Law, the following terms have the following meanings: (A) "Animal control officer" means any person employed by a city, county, or city and county for the purpose of enforcing animal control laws and regulations. (B) "Humane society officer" means any person appointed or employed by a public or private entity as a humane officer who is qualified pursuant to Section 14502 or 14503 of the Corporations Code.
 - 32) A clergy member, as specified in subdivision (d) of P.C. 11166. For purposes of the California Child Abuse Reporting Law, "clergy member" means a priest, minister, rabbi, religious practitioner, or similar functionary of a church, temple, or recognized denomination or organization.
 - 33) Any custodian of records of a clergy member, as specified in P.C. 11165.7 and subdivision (d) of Section 11166.
 - 34) Any employee of any police department, county sheriff's department, county probation department, or county welfare department.
 - 35) An employee or volunteer of a Court Appointed Special Advocate program, as defined in Rule 1424 of the Rules of the Court.
 - 36) A custodial officer as defined in Section 831.5 of the Penal Code.
 - 37) Any person providing services to a minor child under Section 12300 or 12300.1 of the Welfare and Institutions Code.

Note: Unless otherwise stated, **volunteers are not mandated reporters.**

Why Must You Report?

The primary intent of the reporting law is to protect an abused child from further abuse. Protecting the identified child may also provide the opportunity to protect other children. It is equally important to provide help for the parents. Parents may be unable to ask for help directly, and child abuse may be their way of calling attention to family problems. The report of abuse may be a catalyst for bringing about change in the home environment, which in turn may help to lower the risk of abuse in the home.

What Do You Have To Report?

Under the law, when the victim is a child (a person under the age of 18) and the perpetrator is any person (including a child), the following types of abuse must be reported by all legally mandated reporters:

- a. A physical injury inflicted by other than accidental means upon a child. (P.C. 11165.6)
Note that child abuse *does not* include a “mutual affray” between minors. It also *does not* include an injury caused by “reasonable and necessary force used by a peace officer acting within the course and scope of his or her employment.” (P.C. 11165.6)
- b. Sexual abuse of a child, including both sexual assault and sexual exploitation.
“Sexual assault” includes sex acts with a child, lewd or lascivious acts with a child, and intentional masturbation in the presence of a child. “Sexual exploitation” includes preparing, selling, or distributing pornographic materials involving children; employing a minor to perform in pornography; and employing or coercing a child to engage in prostitution. (P.C. 11165.1)
- c. Willful harming or injuring of a child or the endangering of the person or health of a child, including inflicting or permitting unjustifiable physical pain or mental suffering. (P.C. 11165.3)

Note: Any mandated reporter may report any child who is suffering serious emotional damage or is at substantial risk of suffering serious emotional damage. (P.C. 11166.05)

- d. Willful infliction of cruel or inhuman corporal punishment or injury resulting in a traumatic condition. (P.C. 11165.4)
- e. Neglect of a child, whether “severe” or “general,” by a person responsible for the child’s welfare. The term “neglect” includes both acts or omissions harming or threatening to harm the child’s health or welfare. (P.C. 11165.2)

When Do You Have To Report?

Child abuse must be reported when a mandated reporter, “in his or her professional capacity or within the scope of his or her employment, has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect.” (P.C. 11166 (a))

“Reasonable suspicion” occurs when “it is objectively reasonable for a person to entertain a suspicion, based upon facts that could cause a reasonable person in a like position, drawing, when appropriate, on his or her training and experience, to suspect child abuse or neglect.” (P.C. 11166 (a)(1)) Although wordy, the intent of this definition is clear: if you suspect that abuse has occurred, make a report.

You must make a report immediately (or as soon as practicably possible) by telephone and you must prepare and send, fax or electronically transmit a written report within 36 hours of receiving the information regarding the incident. (P.C. 11166 (a)) Written reports must be submitted on Department of Justice form (SS 8572), which can be downloaded from the California Attorney General’s Web site at www.ag.ca.gov (click on Child Protection Program; click on forms; click on SS 8572). The mandated reporter may include with the report any nonprivileged documentary evidence he or she possesses related to the incident.

To Whom Must You Report?

The report must be made to any police department or sheriff's department (not including a school district police or security department), county probation department, if designated by the county to receive mandated reports, or county welfare department. (P.C. 11165.9)

Any mandated reporter who knows or reasonably suspects that the home or institution in which the child resides is unsuitable for the child because of abuse or neglect shall inform the agency about the unsuitability of the home at the same time he or she reports the abuse or neglect. (P.C. 11166 (f))

When two or more persons who are required to report jointly have knowledge of a known or suspected instance of child abuse or neglect, and when there is agreement among them, a single person from the group may make the report. Any group member who knows that the report was not made, however, shall make the report. (P.C. 11166 (h))

Immunity

Mandated reporters have immunity from criminal and civil liability for any report required or authorized under the Child Abuse Reporting Law. This immunity applies even though the knowledge or reasonable suspicion of abuse was acquired outside his or her professional capacity or outside the scope of his or her employment. (P.C. 11172 (a)) And if a mandated reporter is sued for making a report, he or she may be able to receive compensation for legal fees incurred in defending against the action. (P.C. 11172 (c))

Any person who makes a report of child abuse, even though he or she is not a mandated reporter, has immunity unless the report is proven to be false and it is proven that the person either knew the report was false or made it with reckless disregard of its truth or falsity. (P.C. 11172 (a))

Additional Safeguards for Mandated Reporters

No supervisor or administrator may impede or

inhibit a mandated reporter's reporting duties or subject the reporting person to any sanction for making a report. (P.C. 11166 (i)(1))

Any supervisor or administrator who violates the above cited code section is guilty of a misdemeanor punishable by a fine not to exceed one thousand dollars (\$1,000), by not more than six months in a county jail, or by both a fine and imprisonment. (P.C. 11166.01(a)) If however, death or great bodily injury happens to the child as a result of the abuse, the supervisor or administrator who impeded or inhibited the report is guilty of a misdemeanor punishable by not more than one year in a county jail, by a fine not to exceed five thousand dollars (\$5,000), or by both. (P.C. 11166.01(b))

The mandated reporter's identity is confidential and may only be disclosed to specified persons and agencies. (P.C. 11167 (d)(1))

Mandated reporters and others acting at their direction are not liable civilly or criminally for photographing the victim and including the photograph with their report. (P.C. 11172 (a))

A clergy member who acquires knowledge or a reasonable suspicion of child abuse during a penitential communication is not mandated to report the abuse. For purposes of the Child Abuse Reporting Law, "penitential communication" means communication, intended to be in confidence, including, but not limited to, a sacramental confession made to a clergy member. (P.C. 11166 (d)(1))

Liability for Failure to Make A Required Report

A mandated reporter who fails to make a required report of child abuse is guilty of a misdemeanor punishable by up to six months in jail or by a \$1,000 fine or by both a fine and imprisonment. (P.C. 11166 (c)) If however, death or great bodily injury happens to the child as a result of the abuse, the mandated reporter is guilty of a misdemeanor punishable by not more than one year in a county jail, by a fine

not to exceed five thousand dollars (\$5,000), or by both. **(P.C. 11166.01 (b))** He or she may also be found civilly liable for damages, especially if the child-victim or another child is further victimized because of the failure to report. (*Landeros v. Flood* (1976) 17 Cal.3d 399.)

If a mandated reporter conceals his or her failure to report abuse or "severe" neglect, the failure to report is a continuing offense until the failure is discovered by an agency specified in Section 11165.9. **(P.C. 11166 (c))** Because it is a continuing offense, the statute of limitations does not start to run until the failure to report is discovered.

Responsibilities of Agencies Employing Mandated Reporters

On and after January 1, 1985, persons entering employment which makes them mandated reporters must sign statements, provided and retained by their employers, informing them that they are mandated reporters and advising them of their reporting responsibilities and of their confidentiality rights. **(P.C. 11166.5 (a))**

On and after January 1, 1993, any person who acts as a child visitation monitor, prior to engaging in monitoring the first visit in a case, shall sign a statement provided and retained by the court which ordered the monitor's presence to the effect that he or she has knowledge of the provisions of the Child Abuse Reporting Law and will comply with them. **(P.C. 11166.5 (a))**

Employers are strongly encouraged to provide their employees who are mandated reporters with training in the duties imposed by the Child Abuse Reporting Law. Training in the duties imposed by the reporting law shall include training in child abuse identification and reporting. Whether or not employers provide their employees with training, they shall provide their employees who are mandated reporters with the statement required in subdivision (a) of Section 11166.5. **(P.C. 11165.7 (c))** The absence

of training shall not excuse a mandated reporter from the duties imposed by the reporting law. **(P.C. 11165.7 (e))**

EXCEPTION: Any person providing services to a minor child under Section 12300 or 12300.1 of the Welfare and Institution Code shall not be required to make a child abuse report unless that person has received training, or instructional material in the appropriate language, on the duties imposed by the Child Abuse Reporting Law, including identifying and reporting abuse and neglect. **(P.C. 11166.5 (e))**

Feedback to Mandated Reporters

After the investigation is completed or the matter reaches a final disposition, the investigating agency is obligated to inform the mandated reporter of the results of the investigation and any action the agency is taking with regards to the child or family. **(P.C. 11170 (b)(2))**

Changes in the law for 2007 are underlined. Please note that the California Child Abuse Reporting Law may have changed since the printing of this material. This material has been reprinted to assist mandated reporters in determining their reporting responsibilities. It is not intended to be and should not be considered legal advice. In the event there are questions about reporting responsibilities in a specific case, the advice of legal counsel should be sought.

A special thank you to Delta Dental of California for their work in developing the original material.

For additional information on child abuse prevention, you may contact:

Crime and Violence Prevention Center
California Attorney General's Office
1300 I St., Suite 1120
(916) 324-7863
www.safestate.org

Appendix G Child Abuse Reporting Form

Print **SUSPECTED CHILD ABUSE REPORT** **Reset Form**
To Be Completed by Mandated Child Abuse Reporters
Pursuant to Penal Code Section 11166
PLEASE PRINT OR TYPE

CASE NAME: _____

CASE NUMBER: _____

A. REPORTING PARTY	NAME OF MANDATED REPORTER		TITLE		MANDATED REPORTER CATEGORY	
	STREET ADDRESS (Include P.O. Box and Apt. No.)		CITY		STATE	
	PHONE (Area Code) () - ()		FAX (Area Code) () - ()		DATE OF REPORT	
B. REPORT NOTIFICATION	I HAVE REPORTED THIS TO THE COUNTY PROSECUTOR		DATE		BY (Name)	
	I HAVE NOTIFIED THE CHILD'S SCHOOL		DATE		BY (Name)	
	I HAVE NOTIFIED THE CHILD'S HEALTH CARE PROVIDER		DATE		BY (Name)	
C. VICTIM On report per victim	NAME (Last, First, Middle)		DATE OF BIRTH (MM/DD/YYYY)		SEX	
	ADDRESS		CITY		STATE	
	PHONE (Area Code) () - ()		FAX (Area Code) () - ()		DATE OF REPORT	
	I HAVE REPORTED THIS TO THE COUNTY PROSECUTOR		DATE		BY (Name)	
	I HAVE NOTIFIED THE CHILD'S SCHOOL		DATE		BY (Name)	
	I HAVE NOTIFIED THE CHILD'S HEALTH CARE PROVIDER		DATE		BY (Name)	
	I HAVE NOTIFIED THE CHILD'S PARENTS		DATE		BY (Name)	
D. INVOLVED PARTIES DO NOT REPORT DO NOT REPORT DO NOT REPORT	NAME (Last, First, Middle)		DATE OF BIRTH (MM/DD/YYYY)		SEX	
	ADDRESS		CITY		STATE	
	PHONE (Area Code) () - ()		FAX (Area Code) () - ()		DATE OF REPORT	
	I HAVE REPORTED THIS TO THE COUNTY PROSECUTOR		DATE		BY (Name)	
	I HAVE NOTIFIED THE CHILD'S SCHOOL		DATE		BY (Name)	
	I HAVE NOTIFIED THE CHILD'S HEALTH CARE PROVIDER		DATE		BY (Name)	
	I HAVE NOTIFIED THE CHILD'S PARENTS		DATE		BY (Name)	
E. INCIDENT INFORMATION	IF NECESSARY, ATTACH A TRUE COPY OF ANY OTHER FORMS OR RECORDS OF THIS CASE		IF MULTIPLE INCIDENTS, PROVIDE DATES			
	DATE OF INCIDENT		TIME OF INCIDENT		LOCATION OF INCIDENT	
	NARRATIVE OF INCIDENT (Include all relevant information, including names of individuals involved, location, and any other pertinent details.)					

SS 8562 Rev. 10/01

DEFINITIONS AND INSTRUCTIONS ON REVERSE

DO NOT submit a copy of this form to the Department of Justice (DOJ). The investigating agency is required under Penal Code Section 11169 to submit to DOJ a Child Abuse Investigation Report Form SS 8562 (f); an active investigation was conducted and (2) the incident was determined not to be unfounded.

WHITE COPY - Police or Sheriff's Department BLUE COPY - Court, (Judge or Probation Department) GREEN COPY - Child Attorney's Office YELLOW COPY - Reporting Party

Appendix H

Center Joint Unified School District
• 8408 Watt Avenue, Antelope, CA 95843 • 916-338-6320 • 916-338-6329

Williams Complaints Classroom Notice

Notice to Parents, Guardians, Pupils, and Teachers Complaint Rights

Pursuant to California *Education Code* Section 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.
3. There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners if present.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

4. Pupils, including English Learners, who have not passed one or both parts of the high school exit examination by the end of the 12th grade are to be provided the opportunities to receive intensive instruction and services for up to two consecutive academic years after the completion of grade 12.
5. A complaint form may be obtained at the school office, district office, or downloaded from the school's Web site at centerusd.org. You may also download a copy of the California Department of Education complaint form from the following Web site: <http://www.cde.ca.gov/re/cp/uc>.

August 2013

Williams Complaints Form

Education Code (EC) Section 35186 created a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment. The complaint and response are public documents as provided by statute. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the following contact information.

Response requested: ☐ Yes ☐ No

Name (Optional): _____ Mailing Address (Optional): _____

Phone Number Day (Optional): _____ Evening (Optional): _____

Issue of complaint (please check all that apply):

1. Textbooks and Instructional Materials

- ☐ A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state-adopted or district-adopted textbooks or other required instructional materials to use in class.
- ☐ A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- ☐ Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- ☐ A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Facility Conditions

- ☐ A condition poses an urgent or emergency threat to the health or safety of students or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate.
- ☐ A school restroom has not been maintained or cleaned regularly, is not fully operational and has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- ☐ The school has not kept all restrooms open during school hours when pupils are not in classes, and has not kept a sufficient number of restrooms open during school hours when pupils are in classes.

3. Teacher Vacancy or Misassignment

- ☐ Teacher vacancy - A semester begins and a teacher vacancy exists. (A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.)
- ☐ Teacher misassignment - A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.
- ☐ Teacher misassignment - A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

4. High School Exit Examination (For school districts who receive intensive instruction funds)

- ☐ Pupils who have not passed the high school exit exam by the end of 12th grade were not provided the opportunity to receive intensive instruction and services pursuant to Education Code 37254 (d) (4) and (5) after the completion of grade 12.

Date of Problem: _____

Location of Problem (School Name, Address, and Room Number or Location): _____

Course or Grade Level and Teacher Name: _____

Please describe the issue of your complaint in detail. You may attach additional pages if necessary to fully describe the situation. _____

Please file this complaint at the following location:

David Grimes, Director of Personnel/Student Services 8408 Watt Avenue, Antelope, CA 95843

Appendix I

Center Joint Unified School District Discipline Policies

Grounds for Suspension or Expulsion; Legislative Intent: California Education Code 48900 and Center Unified School District Board Policy 5144 (a) allow the superintendent or site administrator to suspend or recommend for expulsion a student for any violation of the following rules while on school grounds, going to or coming from school, during the lunch period whether on or off the campus, or during, or while going to, or coming from a school sponsored activity. Suspension of up to 5 days or a recommendation for expulsion may occur when the conduct is of an extreme nature.

- 1 *48900(a-1): Caused, Attempted, or Threatened Physical Injury (S)
- 2 *48900(a-2): Use of Force or Violence (S)
- 3 *48900(b): Weapons (S)
- 4 *48900(c): Drugs or Alcohol, Possession/Use of (S)
- 5 *48900(d): Drugs or Alcohol, Sale of (S)
- 6 *48900(e): Robbery/Extortion (S)
- 7 *48900(f): School Property Damage (S)
- 8 *48900(g): Property Theft (S)
- 9 *48900(h): Tobacco, Possession/Use(S)
- 10 *48900(i): Language, Obscene/Profanity (S)
- 11 *48900(j): Drugs, Paraphernalia (S)
- 12 *48900(k): Disrupted School Activities / Defiance of Authority(S)
- 13 *48900(l): Stolen Property, Possession of (S)
- 14 *48900(m): Firearm, Imitation (S)
- 15 *48900(n): Sexual Assault (S)
- 16 *48900(o): Harassment, Witness (S)
- 17 *48900(p): Soma, Selling of (S)
- 18 *48900(q): Hazing (S)
- 19 *48900(r): Bullying/Harassment (S)
- 20 *48900(t): Aids or Abets Physical Injury(S)
- 21 *48900.2: Sexual Harassment (S)(E)
- 22 *48900.3: Hate Violence (S)(E)
- 23 *48900.4: Harassment, threats, intimidation (S)(E)
- 24 *48900.7(a): Terroristic threats against school officials or property (S)(E)
- 25 *48900.7(b): Terroristic Threat (S)(E)
- 50 *48915(a-1): Caused Serious Physical injury (S)(E)
- 51 *48915(a-2): Possession of Knife or other Dangerous Object (S)(E)
- 52 *48915(a-3): Possession of any Controlled Substance (S)(E)
- 53 *48915(a-4): Robbery/Extortion (S)(E)
- 54 *48915(a-5): Assault or Battery on a School Employee (S)(E)
- 55 *48915(c-1): Firearm; Possessing, Selling or Furnishing (E)**
- 56 *48915(c-2): Brandishing a Knife (E)**
- 57 *48915(c-3): Sales of Controlled Substance (E)**
- 58 *48915(c-4a): Sexual Assault(E)**
- 59 *48915(c-4b): Sexual Battery (E)**
- 60 *48915(c-5): Possession of an Explosive (E)**

Appendix J

Center Joint Unified School District Previous Suspension/Expulsion Notification

Dated: _____

To: _____
Teacher's Name

From: _____

Re: _____
Student Name

Pursuant to Legislative Bill AB 29 and ED Code 49079, this notice is to inform you that our office has received a copy of the above named student's cumulative file. The cumulative file includes previous suspension or expulsion information during the previous three school years.

You have a right to view this information. You may check out the cumulative file from the office at your convenience. Please sign this notice indicating that you have been made aware of the prior suspensions/expulsions and of your right to view the cumulative folder. Then, return the form to my office as soon as possible.

Signature: _____

Date: _____

Appendix K

Hate Motivated Behavior

As California's population becomes more diverse, it is important that school districts provide a safe and harmonious learning environment for all students. Pursuant to Education Code 201, schools have an affirmative obligation to combat racism, sexism, and other forms of bias, as well as a responsibility to provide equal educational opportunity. Developing policy to address hate-motivated behavior is one way districts can help teach students respect and understanding of diversity.***

In its publication entitled "Hate-Motivated Behavior in Schools", the California Department of Education defines hate-motivated behavior as an act, or attempted act, motivated by hostility towards a victim's real or perceived ethnicity, national origin, immigrant status, gender, sexual orientation, religious belief, age, disability, or any other physical or cultural characteristic. Some hate-motivated behavior may also be a crime as defined in state or federal law. These crimes include, but are not limited to: bomb threats, cross burnings, destruction or defacement of property, and certain types of vandalism and assaults.***

The following optional policy is for use by districts in the implementation of a prevention strategy for hate-motivated incidents and should be modified to reflect district practice. Elements of this policy should also be integrated into existing school plans, such as the school safety and staff development plan, as well as any policies developed by the district regarding Positive School Climate and Multicultural Education; see BP 5137 and BP 6141.6, respectively.***

The Governing Board affirms the right of every student to be protected from hate-motivated behavior. It is the intent of the Board to promote harmonious relationships that enable students to gain a true understanding of the civil rights and social responsibilities of people in our society. Behavior or statements that degrade an individual on the basis of his/her race, ethnicity, culture, heritage, gender, sexual orientation, physical/mental attributes, religious beliefs or practices shall not be tolerated.

(cf. 0410 – Nondiscrimination in District Programs and Activities)

Appendix L

Nondiscrimination/Harassment

District programs and activities shall be free from discrimination, including harassment, with respect to a student's actual or perceived sex, gender, ethnic group identification, race, national origin, religion, color, physical or mental disability, age or sexual orientation.

The Governing Board shall ensure equal opportunities for all students in admission and access to the educational program, guidance and counseling programs, athletic programs, testing procedures, and other activities. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision. The district may provide male and female students with separate shower rooms and sexual health and HIV/AIDS prevention classes in order to protect student modesty.

The Board prohibits intimidation or harassment of any student by any employee, student or other person in the district. Staff shall be alert and immediately responsive to student conduct which may interfere with another student's ability to participate in or benefit from school services, activities or privileges.

Students who harass other students shall be subject to appropriate discipline, up to and including counseling, suspension and/or expulsion. An employee who permits or engages in harassment may be subject to disciplinary action, up to and including dismissal.

The Board hereby designates the following position as Coordinator for Nondiscrimination to handle complaints regarding discrimination and inquiries regarding the district's nondiscrimination policies:

Director of Personnel
8408 Watt Avenue
Antelope, California 95843
(916) 338-6419

Any student who feels that he/she is being harassed should immediately contact the Coordinator for Nondiscrimination, the principal or any other staff member. Any student who observes an incident of harassment should report the harassment to a school employee, whether or not the victim files a complaint.

Employees who become aware of an act of harassment shall immediately report the incident to the Coordinator for Nondiscrimination. Upon receiving a complaint of discrimination or harassment, the Coordinator shall immediately investigate the complaint in accordance with site-level grievance procedures specified in AR 5145.7 - Sexual Harassment. Where the Coordinator finds that harassment has occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim.

The Coordinator shall also advise the victim of any other remedies that may be available. The Coordinator shall file a report with the Superintendent or designee and refer the matter to law enforcement where required.

Appendix M

DRESS CODE

Dudley students are to adhere to the following Dress Code to maintain a safe learning environment free from distractions:

Shoes are to be worn at all times. Sandals and platform shoes are considered unsafe during P.E. and recess activities. Flip-flops may not be worn at any time during the school day.

Clothing and jewelry shall be free of writing, pictures, or insignias which is/are crude, vulgar, profane or sexually suggestive, which advocate racial, ethnic, or religious prejudice, or which promote violence or the use of drugs, alcohol, or tobacco.

Non-religious head covering may not be worn indoors. The brim of any hat or visor must face forward.

Hair must not interfere with school activities. Decorative hair and/or distracting hair styles are not allowed.

Clothing that reveals undergarments may not be worn.

Clothing must completely cover one's torso. Spaghetti straps are not permitted.

Short length must be to or past the student's fingertips.

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department Action Item X
 To: Board of Trustees Information Item
 Date: May 21, 2014 # Attached Pages 4
 From: Craig Deason, Assist. Supt.
 Assist. Supt. Initials: CD

SUBJECT: PSA for Loy Mattison Enterprises
 CONSULTANT'S NAME: Loy Mattison
 COMPANY NAME (if applicable): Loy Mattison Enterprises
 SERVICES TO BE RENDERED: E-Rate Services
 DATES OF SERVICE: July 1, 2014 - June 30, 2015
 PAYMENT PER HOUR: \$102.50
 SERVICES RENDERED AS NEEDED
 FUNDING SOURCE: 01-0000-0-5800-106-0000-8110-007-000

RECOMMENDATION: That the CJUSD Board of Trustees approves the Professional Services Agreement as presented.

CONSENT AGENDA



Center Unified School District
8408 Watt Avenue
Antelope, California 95843

PROFESSIONAL SERVICES AGREEMENT

This agreement for professional services is entered into this _____ day of _____ by and between the Center Unified School District and the person(s) or firm described below hereinafter described as CONTRACTOR. Persons performing services under this contract hold themselves out to be independent contractors, not employees of the DISTRICT, and hold(s) the DISTRICT harmless from claims under workers' compensation laws. CONTRACTOR further declares that he/she/it is/are in the business of providing the described service for any and all persons/organizations desiring such services, that such services are not provided exclusively for Center Unified School District. CONTRACTOR also holds the DISTRICT harmless from claims arising from loss, damage, or injury while performing the stipulated services.

Contractor Name: LOY MATISON

Address: 5420 FENTON WAY GRANITE BAY CA 95746

Phone: 916 849-0502

Taxpayer ID # [REDACTED]

Full description of services to be provided: E-Rate Filing application - RFP's
Tracking credits, responding to PSA/USAC questions
Answering & addressing USAC audits

Payment \$ 102.50 per HOUR. CONTRACTOR will submit a signed invoice not more frequently than monthly, detailing services provided and charges. Payment will be made within forty-five days after receipt of invoice or service, whichever is later.

Beginning Date of Service: July 1, 2014

Frequency of Service: Monthly

Ending Date of Service: June 30, 2015

Method of Payment and Tax Reporting: (check one)

☐ Variable Payroll - W-2 Generated (Requires completion of W-4 & I-9 in Personnel Dept.)

☒ Accounts Payable - 1099 Generated (Requires completion of W-9 on back of this form.)

Total amount of this contract \$

Budget #

Reason service cannot be provided by a District employee:

Signature of CONTRACTOR: [Signature]

Date: 4/14/14

Signature of District employee requesting service: Craig Deason

Date: 5/8/15

Signature of Accounting Supervisor: _____

Date: _____

Date Board of Trustees Approved (If over \$500.00): _____

Signature of Authorized Contracting Official: _____

Date: _____

*** CONTRACT NOT VALID WITHOUT AUTHORIZED DISTRICT SIGNATURE ***

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name LOY MATTHEW	Requester's name and address (optional)
Business name, if different from above LOY MATTHEW ENTERPRISES	
Check appropriate box: <input checked="" type="checkbox"/> Individual/ Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other	
Address (number, street, and apt. or suite no.) 5420 FENTON WAY	
City, state, and ZIP code GRANITE BAY CA 95746	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 2. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 2.

Note: If the account is in more than one name, see the chart on page 2 for guidelines on whose number to enter.

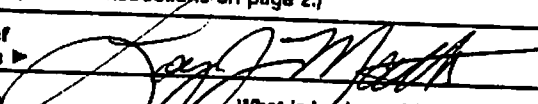
Social security number
OR
Employer identification number

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. person (including a U.S. resident alien).

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the Instructions on page 2.)

Sign Here Signature of U.S. person 

Date **4/14/2014**

Purpose of Form

A person who is required to file an information return with the IRS must get your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to give your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

If you are a foreign person, use the appropriate Form W-8. See Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities.

Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 30% of such payments after December 31, 2001 (29% after December 31, 2003). This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

- You do not furnish your TIN to the requester, or
- You do not certify your TIN when required (see the Part II instructions on page 2 for details), or
- The IRS tells the requester that you furnished an incorrect TIN, or
- The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

- You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the Part II instructions and the separate Instructions for the Requester of Form W-9.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of Federal law, the requester may be subject to civil and criminal penalties.

INDEPENDENT CONTRACTOR OR EMPLOYEE? DISTRICT GUIDELINES

PART I

1.	Has this category of worker already been classified an "employee" by the IRS?	Refer to page 1 for individuals listed in IRS Publication SFR 40 and others identified during the IRS compliance studies in San Diego County.	✓	
2.	Is the individual working as an employee prescribed by the Education Code sections 45100-45451/88000-88263 define what constitutes classified service and 44800-45060/87000-87333 define certificated service. The IRS predisposes an employer/employee relationship when state law mandates such a relationship.	Is the individual already an employee of the district in another capacity?	✓	
3.	Has the individual performed substantially the same services for the district as an employee in the past?	Is the individual retired, returning to substitute, or train, etc.?	✓	
4.	Are there currently employees of the district doing substantially the same services as will be required of this individual?	Does the district have the legal right to control the method of performance by this individual?	✓	
5.	Consider whether the district has to train this individual or give instruction as to when, where, how, and in what order to work. Does the district require the individual to submit reports or perform the services at a district site? These factors would indicate the district maintains control sufficient for an employer/employee relationship. However, it is not necessary that the district exercise this right or have the expertise required to do so. In many cases this would not be practical nor advisable.	Are the services, as being provided, an integral part of school operations?	✓	
6.	Are the services being provided necessary to the operation of the school, program, project, etc.? This indicates the district has an interest in the method of performance and implies the maintenance of legal control.	Are the services being provided necessary to the operation of the school, program, project, etc.? This indicates the district has an interest in the method of performance and implies the maintenance of legal control.	✓	

If the answer to any of the above questions is "YES",

STOP HERE

Do not complete the rest of the questions. The individual is the district employee and must be paid and reported accordingly.

If all of the above are "NO", continue...

PART II

8.	Must the required service be performed by this individual?	Consider whether or not the individual may designate someone else to do the work without the district's knowledge or approval	✓	
9.	Does the district have a continuing relationship with this individual?	Is this a "one shot deal" or will the district continue to use this individual in the future? This could be on an infrequent or irregular basis but a continuous relationship exists.	✓	
10.	Can this relationship be terminated without the consent of both parties?	If the answer to questions 8, 9, or 10 is "YES", there is a good possibility that an employment relationship exists. (Questions 8 & 9 are indicators of district control that, in conjunction with other factors, imply an employment relationship. Go back to PART I and re-evaluate each question. If questions 1-7 are still all "NO", continue...	✓	

YES NO

PART II - continued

	YES	NO
11. Does the individual operate an <u>independent</u> trade or business that is available to the general public? <i>A determining factor in judging independence is the performance of services to the general public. In evaluating this criteria, school districts are considered to be separate entities. Keep in mind: if the district is utilizing this individual's services on a full-time basis, the individual is <u>not</u> available to the general public. NOTE: Possession of a business license or incorporation does <u>not</u> automatically satisfy this requirement. The determination <u>must</u> be made on the actual <u>relationship</u> between the district and the individual performing services.</i>	✓	
12. Does the individual have a substantial investment in his/her business, i.e. maintains a facility, equipment, etc.? <i>This is indicative of economic risk inherent in business enterprises. An independent contractor must be able to make a profit or sustain a loss.</i>	✓	

If either 11 or 12 are "NO", the individual is a district employee

STOP HERE

and process the individual through payroll.

If 11 and 12 are both "YES", continue

	YES	NO
13. Does the individual provide all materials and support services necessary for the performance of this service? <i>The district should not be providing office space, clerical, secretarial, or any other support for this individual such as materials, xeroxing, printing, office supplies, etc. Any necessary assistants would be hired by the individual.</i>	✓	
14. Is this paid by the job or on a commission?	✓	
15. Does the individual bear the cost of any travel and business expenses incurred to perform this service? <i>Generally, these types of expenses are paid by an employer, however, some contracts provide for payment of airfare, mileage, etc. for consultants.</i>	✓	

If 11 and 12 are "YES", 13 through 15 should also be "YES" and are items that should be written into the consultant contract. This individual is an independent contractor. A "YES" on questions 13 through 15 supports the district's conclusion and substantiates a "reasonable basis" for treatment as an independent contractor. While there are circumstances where the district might pay contractually provided expenses, these should be kept at a minimum to avoid giving the impression of an employment relationship.

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Facilities & Operations Department

To: Board of Trustees

Action Item X

Date: May 21, 2014

Information Item

From: Craig Deason, Assist. Supt.

Attached Pages 8

Assist. Supt. Initials: CD

SUBJECT: Resolution #13/2013-14
Amendment #1 - Developer Agreement
HBT of Riolo Vineyards LLC

Amendment #1 extends the Option Date for purchase of the Substation Parcel to the earlier of 1) December 15, 2015, or 2) ninety (90) days from the date on which Developer notifies District that SMUD has offered to purchase the Substation Parcel and the price offered by SMUD.

Recommendation: That the Board of Trustees pass and adopt Resolution #13/2013-14 approving Amendment #1 to the Developer Agreement with HBT of Riolo Vineyards LLC.

CONSENT AGENDA

NOW, THEREFORE, IT IS RESOLVED, DETERMINED AND ORDERED:

1. The above recitals are true.
2. The First Amendment to the Agreement for the Purchase and Sale of Real Property and Escrow Instructions attached as Exhibit "A" is approved.
3. The Superintendent is authorized and directed to sign the First Amendment and cause its recordation, upon the approval of counsel.

PASSED AND ADOPTED at the regular meeting of the Governing Board held on May 21, 2014 by the following vote:

AYES:

NOES:

ABSENT:

Date: _____

Secretary of the Governing Board

I, _____, Secretary to the Board of the Center Unified School District, certify that the foregoing is a true and correct copy of a resolution adopted by the Board at the regular meeting of the Center Unified School District Governing Board, which resolution is on file in the office of the Board.

Date: _____

Secretary of the Governing Board

Exhibit "A"

First Amendment To Developer Agreement

Recording Requested by:

Elizabeth B. Hearey, Esq.
Atkinson, Andelson, Loya, Ruud & Romo
for the benefit of Center Unified School District
No fee under Government Code
section 6103.

When Recorded Mail to:

Atkinson, Andelson, Loya, Ruud & Romo
Attn: Elizabeth B. Hearey, Esq.
5075 Hopyard Road, Suite 210
Pleasanton, CA 94588

FIRST AMENDMENT TO DEVELOPER AGREEMENT

This is the First Amendment to the Developer Agreement between CENTER UNIFIED SCHOOL DISTRICT, a public school district organized and existing under the laws of the State of California ("District") and BRYTE GARDENS ASSOCIATES LTD., a California partnership ("Bryte Gardens") dated June 17, 2009 (herein "Agreement"). This First Amendment to Developer Agreement is entered into by the District and HBT OF RIOLO VINEYARDS LLC, a California limited liability company, by Towne Development of Sacramento, Inc., a California corporation, its sole member (herein "HBT"), the assignee and successor in interest to Bryte Gardens Associates Ltd. ("Parties").

RECITALS

WHEREAS, Bryte Gardens and the District executed the Agreement which was recorded in the official Records of Placer County as document #20090072483, on August 18, 2009; and

WHEREAS, at the time of execution of the Agreement, Bryte Gardens was the owner of the real property subject to the Agreement including, but not limited to, the "Substation Parcel"; and

WHEREAS, section 10 of the Agreement provides that the Agreement is binding upon all heirs, successors in interest and assigns of Bryte Gardens; and

WHEREAS, Bryte Gardens assigned its interest in the Agreement and the Substation Parcel to HBT; and

WHEREAS, HBT is currently the owner of the Substation Parcel; and

WHEREAS, as a result of the assignment by Bryte Gardens, HBT is bound by the terms of the Agreement, as the "Developer," and HBT has the legal authority to amend the Agreement;

and

WHEREAS, the Agreement includes an option for the District to purchase real property consisting of .5 acres, referred to in the Agreement as the Substation Parcel; and

WHEREAS, all subdivision approvals have not yet been given to the development on the property subject to the Agreement and the Substation Parcel remains an unsubdivided portion of a parcel (APN 023-221-006); and

WHEREAS, the Parties wish to extend the Option Date.

NOW THEREFORE, The Parties hereby acknowledge and agree as follows:

1. **Effective Date.** This First Amendment to the Agreement is effective on April 18, 2014.
2. **Amendment.** The parties agree that Section 2 C. of the Agreement is amended to read:

Unless extended by written amendment to this Agreement, the Option to purchase the Substation Parcel shall expire and become void on the Option Date if not exercised. For purposes of this Agreement the Option Date shall be the earlier of 1) December 15, 2015 or, 2) ninety (90) days from the date on which Developer notifies District that SMUD has offered to purchase the Substation Parcel and the price offered by SMUD.

3. **Effect.** Except for the terms agreed to herein, the Agreement remains in full force and effect.
4. **Effect of Recitals.** The Recitals above are deemed true and correct, are hereby incorporated into this section as though fully set forth herein, and HBT, as the Developer, and District hereby acknowledge and agree that they are bound by the same.
5. **Counterparts.** This First Amendment may be signed in Counterparts.

IN WITNESS WHEREOF, the Parties have entered into this First Amendment to the Developer Agreement as of the Effective Date.

**DISTRICT
CENTER UNIFIED SCHOOL DISTRICT**

By: _____
Scott Loehr, Superintendent

Dated: _____

ACKNOWLEDGMENT

State of _____)
) ss.
County of _____)

On _____, before me, _____, Notary Public, personally appeared _____, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

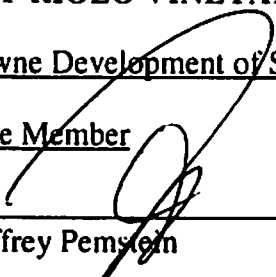
Signature of Notary Public

DEVELOPER

HBT OF RIOLO VINEYARDS LLC, a California limited liability company

By: Towne Development of Sacramento, Inc. a California corporation

Its: Sole Member

By: 
Jeffrey Pemslein

Title: Vice President

Dated: 4-24-14

APPROVED AS TO FORM:

ATKINSON, ANDELSON, LOYA, RUUD & ROMO

By: _____
Elizabeth B. Hearey

ACKNOWLEDGMENT

State of California)
County of Sacramento) ss.

On April 24, 2014, before me, C. Fore-Pemstein, Notary Public, personally appeared Jeffrey M. Pemstein, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity(ies), and that by his/~~her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.



C. Fore Pemstein
Signature of Notary Public

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept. /Site: Business Department

Date: 05/07/2014

Action Item

To: Board of Trustees

Information Item

From: Jeanne Bess

Attached Page1

Principal's Initials: _____

SUBJECT:

**APPROVAL OF CENTER JOINT UNIFIED SCHOOL DISTRICT
PAYROLL ORDERS**

The Governing board is asked to approve the attached payroll Orders for July 2013 through April 2014.

RECOMMENDATION: That the CJUSD Board of Trustees approve the District Payroll Orders for July 2013 through April 2014.

CONSENT AGENDA

DISTRICT PAYROLL-SUMMARIZED FOR FISCAL YEAR ENDING JUNE 30,2014
--

	REGULAR	VARIABLE	SPECIAL	TOTAL PAYROLL	#OF TRANSACTIONS
JULY	\$ 899,102.04	50139.63		\$ 949,241.67	252
AUG	\$ 2,200,733.72	\$ 68,455.98		\$ 2,269,189.70	634
SEPT	\$ 2,215,854.45	\$ 119,769.89		\$ 2,335,624.34	681
OCT	\$ 2,223,970.83	\$ 94,626.55		\$ 2,318,597.38	668
NOV	\$ 2,213,101.99	\$ 133,900.45		\$ 2,347,002.44	704
DEC	\$ 533,240.08	\$ 109,933.94	\$ 130,828.90	\$ 774,002.92	1143
2-Jan	\$ 1,722,577.99			\$ 1,722,577.99	
JAN	\$ 2,243,920.55	\$ 67,140.87		\$ 2,311,061.42	681
FEB	\$ 2,210,471.89	\$ 115,339.05		\$ 2,325,810.94	683
MARCH	\$ 2,215,053.65	\$ 158,878.21		\$ 2,373,931.86	713
APRIL	\$ 2,214,781.61	\$ 108,257.64		\$ 2,323,039.25	694
MAY				\$ -	
JUNE				\$ -	
SPECIAL				\$ -	

\$ 20,892,808.80	\$ 1,026,442.21	\$ 130,828.90	\$ 22,050,079.91	6853
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Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Business Department

Date: April, 2014

To: Board of Trustees

From: Jeanne Bess

Action Item

Information Item

Attached Pages 64

SUBJECT: Supplemental Agenda – Commercial Warrant Registers

April 3, 2014 \$239,488.38, April 10, 2014 \$ 210,107.53

April 21, 2014 \$390,521.48, April 24, 2014 \$61,287.96

**The commercial warrant payments to vendors totals
\$ 901,405.35**

**RECOMMENDATION: That the CJUSD Board of Trustees approve the
Supplemental Agenda – Vendor Warrants as
presented**

CONSENT AGENDA

81 CENTER UNIFIED SCHOOL DIST.
040414

ACCOUNTS PAYABLE PRELIST

J11126 APY500 H.02.05 04/03/14 PAGE 0

Batch status: A All

From batch: 0068

To batch: 0068

Include Revolving Cash: Y

Include Address: N

81 CENTER UNIFIED SCHOOL DIST.
040414

ACCOUNTS PAYABLE PRELIST
BATCH: 0068 040414
FUND : 01 GENERAL FUND

J11126 APY500 H.02.05 04/03/14 PAGE 1
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
015797/00		ACE SUPPLY HARDWARE NORTH					
1009 PO-140883	04/04/2014	095710/2	1	01-8150-0-4300-106-0000-8110-007-000	NN P	25.55	25.55
1009 PO-140883	04/04/2014	095157/2	1	01-8150-0-4300-106-0000-8110-007-000	NN P	24.17	24.17
1009 PO-140883	04/04/2014	95794/2	1	01-8150-0-4300-106-0000-8110-007-000	NN P	80.23	80.23
TOTAL PAYMENT AMOUNT						129.95 *	129.95
011211/00		ADORAMA INC					
2036 PO-141745	04/04/2014	14881828	1	01-3550-0-4300-472-1110-1000-014-000	YN F	204.12	17.54
2036 PO-141745	04/04/2014	14943718,14875020,14877621	2	01-3550-0-4400-472-1110-1000-014-000	NN F	2,314.76	2,314.76
TOTAL PAYMENT AMOUNT						2,332.30 *	2,332.30
TOTAL USE TAX AMOUNT						1.40	
011650/00		ADVANCE SOUND & ELECTRONICS					
2319 PO-141998	04/04/2014	26936	1	01-0000-0-5600-371-0000-2700-012-000	NN F	1,271.00	1,271.00
TOTAL PAYMENT AMOUNT						1,271.00 *	1,271.00
011248/00		AED SUPERSTORE					
2206 PO-141895	04/04/2014	381158	1	01-0000-0-4300-472-1110-1000-014-000	NN F	140.40	130.00
TOTAL PAYMENT AMOUNT						130.00 *	130.00
014090/00		ALEKS CORPORATION					
2124 PO-141827	04/04/2014	000000315112	1	01-6300-0-4300-472-1110-1000-014-000	NN F	125.00	125.00
TOTAL PAYMENT AMOUNT						125.00 *	125.00
011617/00		AMADOR STAGE LINES					
2133 PO-141837	04/04/2014	CHARTER # 49350	1	01-0000-0-5810-472-1110-1000-014-000	NN F	1,244.33	1,244.33
TOTAL PAYMENT AMOUNT						1,244.33 *	1,244.33
019769/00		AMERICAN EXPRESS					
2331 PO-142002	04/04/2014	SLOEHR ACCT.0-03000	1	01-0000-0-5300-101-0000-7150-002-000	NN F	75.00	75.00
TOTAL PAYMENT AMOUNT						75.00 *	75.00

81 CENTER UNIFIED SCHOOL DIST.
040414

ACCOUNTS PAYABLE PRELIST
BATCH: 0068 040414
FUND : 01 GENERAL FUND

J11126 APY500 H.02.05 04/03/14 PAGE 2
<< Open >>

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount						
					fd	reso	p	obje	sit	goal	func	rep	dep	T9MP		
022471/00	AMERICAN PSYCHOLOGICAL ASSOC															
2180	PO-141873	04/04/2014	S1034748			1	01-5630-0-4200-601-1220-1000-017-000	NN F	23.23	21.95						
TOTAL PAYMENT AMOUNT										21.95 *						
015178/00	APPARENT CORPORATION															
2035	PO-141744	04/04/2014	900845			2	01-3550-0-4300-472-1110-1000-014-000	NN F	59.84	59.84						
2035	PO-141744	04/04/2014	900845			1	01-3550-0-4400-472-1110-1000-014-000	NN F	193.32	193.32						
TOTAL PAYMENT AMOUNT										253.16 *						
010400/00	AT&T															
92	PO-140078	04/04/2014	24813481008413			1	01-0000-0-5902-106-0000-8110-007-000	NN P	8.91	8.91						
TOTAL PAYMENT AMOUNT										8.91 *						
020065/00	BOLTON, LOIS															
2351	PO-142015	04/04/2014	ER REIMB			1	01-0000-0-3404-111-0000-8200-000-000	NN F	50.00	50.00						
TOTAL PAYMENT AMOUNT										50.00 *						
018259/00	BOULDEN PUBLISHING															
2178	PO-141871	04/04/2014	CUST 17363 ORDER 24590A			1	01-5630-0-4300-601-1220-1000-017-000	NN F	151.98	151.34						
TOTAL PAYMENT AMOUNT										151.34 *						
021740/00	BUCK INSTITUTE FOR EDUCATION				680160429											
2231	PO-141917	04/04/2014	140686			1	01-0037-0-4200-103-1110-1000-003-000	NN F	82.71	78.94						
TOTAL PAYMENT AMOUNT										78.94 *						
018984/00	BURNETT, NELLIE															
1913	PO-141635	04/04/2014	TRIP 88			1	01-7230-0-5600-112-0000-3600-007-000	NN P	12.10	12.10						
TOTAL PAYMENT AMOUNT										12.10 *						

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
020540/00	CALIFORNIA AMERICAN WATER CO						
96 PO-140082	04/04/2014	1015210021395847	1	01-0000-0-5540-106-0000-8110-007-000	NN P	1,257.84	1,257.84
96 PO-140082	04/04/2014	1015210020062960	1	01-0000-0-5540-106-0000-8110-007-000	NN P	629.63	629.63
96 PO-140082	04/04/2014	1015210020956980	1	01-0000-0-5540-106-0000-8110-007-000	NN P	510.77	510.77
TOTAL PAYMENT AMOUNT						2,398.24 *	2,398.24
020305/00	CDW GOVERNMENT INC.						
2003 PO-141712	04/04/2014	KM71126	1	01-9115-0-4400-115-0000-7700-007-000	NN F	2,083.36	2,083.36
2087 PO-141796	04/04/2014	KN07266	1	01-0000-0-4400-238-1110-1000-010-000	NN P	1,021.60	1,021.60
2087 PO-141796	04/04/2014	KS71431	1	01-0000-0-4400-238-1110-1000-010-000	NN F	224.43	197.40
2179 PO-141872	04/04/2001	KR66281	1	01-0000-0-4300-472-0000-2700-014-000	NN F	101.17	101.17
2182 PO-141875	04/04/2014	KR57877	1	01-0000-0-4300-472-1110-1000-014-602	NN F	363.94	363.96
2186 PO-141879	04/04/2014	KR68527	1	01-5640-0-4400-601-9728-1000-017-238	NN F	321.82	316.42
TOTAL PAYMENT AMOUNT						4,083.91 *	4,083.91
014449/00	CENTER HIGH SCHOOL STUDENT						
2315 PO-141994	04/04/2014	SLOEHR/TOPTEN	1	01-0000-0-4300-101-0000-7150-002-000	NN F	35.00	35.00
TOTAL PAYMENT AMOUNT						35.00 *	35.00
016731/00	COMMITTEE FOR CHILDREN						
2100 PO-141858	04/04/2014	252195	1	01-9601-0-4200-601-1110-1000-017-000	YN F	20.52	19.00
TOTAL PAYMENT AMOUNT						19.00 *	19.00
TOTAL USE TAX AMOUNT						1.52	
015735/00	COUNTY OF SACRAMENTO						
101 PO-140086	04/04/2014	18080	1	01-0000-0-5800-106-0000-8110-007-000	NN P	25.00	25.00
TOTAL PAYMENT AMOUNT						25.00 *	25.00
022569/00	DAVID WIGLEY						
2332 PO-142008	04/04/2014	PROPOSAL ACCEPTANCE	1	01-6520-0-5800-472-5770-1110-003-000	NN F	100.00	100.00
TOTAL PAYMENT AMOUNT						100.00 *	100.00

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Req Reference	Date			fd reso p obje	sit goal func	rep dep T9MP		
016681/00		DEPARTMENT OF INDUSTRIAL						
103	PO-140088	04/04/2014	E1165393SA	1	01-0000-0-5800-106-0000-8110-007-000	NN P	225.00	225.00
				TOTAL PAYMENT AMOUNT			225.00 *	225.00
021794/00		EAGLE SOFTWARE INC						
2352	PO-142024	04/04/2014	M&S-3606	1	01-0000-0-5612-115-0000-7700-007-000	NN F	14,800.00	14,800.00
				TOTAL PAYMENT AMOUNT			14,800.00 *	14,800.00
016797/00		EBONY GRIFFIN						
2329	PO-142006	04/04/2014	MAR 1-15 MILEAGE	1	01-5630-0-5800-601-1220-1000-017-000	NN F	57.34	57.34
				TOTAL PAYMENT AMOUNT			57.34 *	57.34
010336/00		ECOTECH PEST MANAGEMENT INC	273189708					
104	PO-140089	04/04/2014	4458	1	01-0000-0-5500-106-0000-8110-007-000	NN P	787.00	787.00
				TOTAL PAYMENT AMOUNT			787.00 *	787.00
010186/00		FOLLETT SOFTWARE COMPANY						
1797	PO-141544	04/04/2014	1120698	1	01-0000-0-5800-115-0000-2420-007-000	NN F	8,050.00	8,050.00
2094	PO-141801	04/04/2014	1119374	1	01-0000-0-4300-240-1110-1000-011-000	NN F	322.92	332.75
				TOTAL PAYMENT AMOUNT			8,382.75 *	8,382.75
022347/00		GIVE SOMETHING BACK						
2198	PO-141889	04/04/2014	0222018	1	01-0000-0-4300-234-1110-1000-008-000	NN P	226.93	226.93
2198	PO-141889	04/04/2014	0222493	1	01-0000-0-4300-234-1110-1000-008-000	NN F	106.79	106.79
2211	PO-141899	04/04/2014	0222020	1	01-0000-0-4300-472-1110-1000-014-000	NN F	324.98	324.98
2211	PO-141899	04/04/2014	0222020	2	01-0000-0-4400-472-1110-1000-014-000	NN F	165.66	165.67
				TOTAL PAYMENT AMOUNT			824.37 *	824.37
017618/00		GOPHER SPORT						
2233	PO-141919	04/04/2014	8746327	1	01-6300-0-4300-371-1110-1000-012-000	NN F	555.31	558.72
				TOTAL PAYMENT AMOUNT			558.72 *	558.72

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
010191/00	GRAINGER						
2318 PO-141997	04/04/2014	819394545	1 01-8150-0-4300-106-0000-8110-007-000	NN F		153.09	153.09
TOTAL PAYMENT AMOUNT						153.09 *	153.09
010397/00	GUIDANCE ASSOCIATES						
2167 PO-141934	04/04/2014	17328	1 01-3010-0-4200-601-1220-1000-017-000	YN F		579.38	537.80
TOTAL PAYMENT AMOUNT						537.80 *	537.80
TOTAL USE TAX AMOUNT						43.02	
013988/00	HAJOCA CORPORATION						
1517 PO-141299	04/04/2014	S007771852	1 01-8150-0-4300-106-0000-8110-007-000	NN P		37.75	37.75
TOTAL PAYMENT AMOUNT						37.75 *	37.75
010602/00	HI-LINE ELECTRICAL & MECH						
2147 PO-141842	04/04/2014	10293378	1 01-0000-0-4300-111-0000-8200-007-000	NN F		802.46	802.44
TOTAL PAYMENT AMOUNT						802.44 *	802.44
011341/00	HUNT & SONS INC						
74 PO-140064	04/04/2014	571318	1 01-7230-0-4308-112-0000-3600-007-000	NN P		25,162.18	25,162.18
TOTAL PAYMENT AMOUNT						25,162.18 *	25,162.18
017603/00	HUNT, CAROL						
2316 PO-141996	04/04/2014	REIMB	1 01-0000-0-4300-101-0000-7150-002-000	NN F		7.53	7.53
2349 PO-142022	04/04/2014	REIMB	1 01-0000-0-4300-101-0000-7150-002-000	NN F		10.62	10.62
TOTAL PAYMENT AMOUNT						18.15 *	18.15
021083/00	KIRK S. BRAINERD ARCHITECT	550155783					
1779 PO-141527	04/04/2014	1331.1	1 01-0000-0-5800-106-0000-8200-007-000	NY P		1,950.00	1,950.00
TOTAL PAYMENT AMOUNT						1,950.00 *	1,950.00

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
017726/00	LOS ANGELES FREIGHTLINER						
2122 PO-141825	04/04/2014	BNS3312	1	01-7230-0-4300-112-0000-3600-007-000	NN P	27.03	27.03
2122 PO-141825	04/04/2014	BNS3248	1	01-7230-0-4300-112-0000-3600-007-000	NN P	212.73	212.73
TOTAL PAYMENT AMOUNT						239.76 *	239.76
021914/00	LOY MATTISON ENTERPRISES	511602583					
2274 PO-141960	04/04/2014	030114033114	1	01-0000-0-5902-106-0000-8110-007-000	NY P	691.88	691.88
TOTAL PAYMENT AMOUNT						691.88 *	691.88
019935/00	MENDOZA, ROSE						
2346 PO-142019	04/04/2014	MILEAGE	1	01-3550-0-5211-472-1110-1000-014-000	NN F	12.81	12.81
TOTAL PAYMENT AMOUNT						12.81 *	12.81
022090/00	NASCO MODESTO						
2141 PO-141835	04/04/2014	914214	1	01-6500-0-4300-102-5750-1110-003-000	NN P	78.24	78.24
2141 PO-141835	04/04/2014	914787	1	01-6500-0-4300-102-5750-1110-003-000	NN F	132.04	85.45
TOTAL PAYMENT AMOUNT						163.69 *	163.69
017576/00	OFFICE DEPOT/BUS.SERVICES DIV						
2152 PO-141861	04/04/2001	701439833001	1	01-5640-0-4300-601-9728-1000-017-079	NN F	147.51	147.51
2196 PO-141887	04/04/2014	701442120001	1	01-5630-0-4300-601-1220-1000-017-000	NN F	324.38	324.38
2199 PO-141890	04/04/2014	701441883001	1	01-0000-0-4300-234-1110-1000-008-000	NN P	105.58	105.58
2199 PO-141890	04/04/2014	701441884001	1	01-0000-0-4300-234-1110-1000-008-000	NN F	15.07	15.07
2263 PO-141951	04/04/2014	702468489001	1	01-0000-0-4300-236-1110-1000-009-000	NN F	1,114.77	1,114.77
2286 PO-141968	04/04/2014	702469162001	1	01-0000-0-4300-238-1110-1000-010-000	NN F	54.33	54.33
2292 PO-141972	04/04/2014	702470884001	1	01-5630-0-4300-601-1220-1000-017-000	NN F	256.31	256.31
TOTAL PAYMENT AMOUNT						2,017.95 *	2,017.95
011822/00	OLARIU, STEFAN						
1391 PO-141197	04/04/2014	TRIP 244	1	01-7240-0-5800-112-5001-3600-007-000	NN P	10.21	10.21
1391 PO-141197	04/04/2014	TRIP 164	1	01-7240-0-5800-112-5001-3600-007-000	NN P	10.54	10.54
TOTAL PAYMENT AMOUNT						20.75 *	20.75

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
021752/00		PACIFIC POWER & SYSTEMS INC					
30	PO-140028	04/04/2014	414060	1 01-8150-0-4300-106-0000-8110-007-000	NN P	433.85	433.85
TOTAL PAYMENT AMOUNT						433.85 *	433.85
019031/00		PEARSON EDUCATION					
2119	PO-141819	04/04/2014	4023123793	1 01-6300-0-4200-472-1110-1000-014-000	NN F	2,285.32	2,297.93
TOTAL PAYMENT AMOUNT						2,297.93 *	2,297.93
014069/00		PLATT ELECTRIC SUPPLY	752304244				
32	PO-140029	04/04/2014	B955169	1 01-8150-0-4300-106-0000-8110-007-000	NN P	28.19	28.19
TOTAL PAYMENT AMOUNT						28.19 *	28.19
016973/00		PROJECT LEAD THE WAY					
2118	PO-141818	04/04/2014	BI03750	1 01-0029-0-4300-472-1110-1000-014-000	NN F	118.80	118.80
2118	PO-141818	04/04/2014	BI03751	2 01-0029-0-4400-472-1110-1000-014-000	NN F	746.28	746.28
2118	PO-141818	04/04/2014	027508	2 01-0029-0-4400-472-1110-1000-014-000	NN F	820.80	820.80
TOTAL PAYMENT AMOUNT						1,685.88 *	1,685.88
018509/00		QUINTESENTIAL SCHOOL SYSTEMS					
2350	PO-142023	04/04/2014	0304736-IN	1 01-0000-0-5612-115-0000-7700-007-000	NN F	58,070.88	58,070.88
TOTAL PAYMENT AMOUNT						58,070.88 *	58,070.88
014024/00		REMEDIA PUBLICATIONS					
1962	PO-141680	04/04/2014	442705	1 01-6500-0-4300-102-5750-1110-003-000	YN F	261.32	243.72
TOTAL PAYMENT AMOUNT						243.72 *	243.72
TOTAL USE TAX AMOUNT						19.50	
018529/00		RISO PRODUCTS OF SACRAMENTO					
2306	PO-141990	04/04/2014	INV122913	1 01-0000-0-5612-234-0000-2700-008-000	NN F	200.00	200.00
TOTAL PAYMENT AMOUNT						200.00 *	200.00

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
010552/00	SAC VAL JANITORIAL						
1453 PO-141240	04/04/2014	10078375	1	01-0000-0-9320-000-0000-0000-000-000	NN P	2,412.41	2,412.41
1453 PO-141240	04/04/2014	10078787	1	01-0000-0-9320-000-0000-0000-000-000	NN P	247.86	247.86
1453 PO-141240	04/04/2014	10078589	1	01-0000-0-9320-000-0000-0000-000-000	NN P	40.18	40.18
1453 PO-141240	04/04/2014	10078977	1	01-0000-0-9320-000-0000-0000-000-000	NN P	164.05	164.05
1453 PO-141240	04/04/2014	10078977	1	01-0000-0-9320-000-0000-0000-000-000	NN P	164.05	164.05
TOTAL PAYMENT AMOUNT						3,028.55 *	3,028.55
015592/00	SACRAMENTO CNTY OFFICE OF ED						
2348 PO-142021	04/04/2014	141128	1	01-7405-0-5200-103-0000-2130-003-000	NN F	20.00	20.00
TOTAL PAYMENT AMOUNT						20.00 *	20.00
014071/00	SACRAMENTO COUNTY OFFICE OF						
1755 PO-141503	04/04/2014	141214	1	01-0000-0-5200-103-0000-7200-003-000	NN F	50.00	50.00
TOTAL PAYMENT AMOUNT						50.00 *	50.00
017504/00	SACRAMENTO COUNTY OFFICE OF ED						
2314 PO-141993	04/04/2014	141128	1	01-7405-0-5200-472-0000-2130-014-000	NN F	20.00	20.00
TOTAL PAYMENT AMOUNT						20.00 *	20.00
010266/00	SACRAMENTO COUNTY UTILITIES						
106 PO-140091	04/04/2014	50000918618	1	01-0000-0-5540-106-0000-8110-007-000	NN P	498.63	498.63
106 PO-140091	04/04/2014	50000918556	1	01-0000-0-5540-106-0000-8110-007-000	NN P	384.91	384.91
106 PO-140091	04/04/2014	50000918485	1	01-0000-0-5540-106-0000-8110-007-000	NN F	144.22	2,921.26
TOTAL PAYMENT AMOUNT						3,804.80 *	3,804.80
010632/00	SACRAMENTO THEATRICAL LIGHTING	942611811					
1312 PO-141131	04/04/2014	290083	1	01-0000-0-4300-472-0000-2700-014-000	NN F	152.25	102.19
TOTAL PAYMENT AMOUNT						102.19 *	102.19
010279/00	SARGENT-WELCH LLC	911319190					
2117 PO-141817	04/04/2014	8057037528	1	01-0029-0-4300-472-1110-1000-014-000	NN F	128.21	114.21
TOTAL PAYMENT AMOUNT						114.21 *	114.21

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Req Reference	Date			fd reso p obje	sit goal func	rep dep T9MP		
020981/00	SAVE MART SUPERMARKETS							
743 PO-140646	04/04/2014	2296006		1 01-0000-0-4300-101-0000-7150-002-000	NN F		15.29	19.97
TOTAL PAYMENT AMOUNT							19.97 *	19.97
020695/00	SCHOOL OUTFITTERS							
2210 PO-141898	04/04/2014	INV11389870		1 01-7405-0-4400-238-0000-2420-010-000	NN F		633.16	615.63
TOTAL PAYMENT AMOUNT							615.63 *	615.63
013909/00	SKILLPATH SEMINARS							
2205 PO-141894	04/04/2014	10766217		1 01-0000-0-5200-472-0000-2700-014-000	NN F		149.00	149.00
TOTAL PAYMENT AMOUNT							149.00 *	149.00
018967/00	SPRINT CUSTOMER SERVICE							
662 PO-140583	04/04/2014	811116315-148		1 01-0000-0-5903-101-0000-7150-002-000	NN P		92.08	92.08
1483 PO-141263	04/04/2014	811116315		1 01-7230-0-4300-112-0000-3600-007-000	NN P		61.80	61.80
1634 PO-141407	04/04/2014	811116315-148		1 01-0000-0-5903-103-0000-2110-003-000	NN P		71.72	71.72
1634 PO-141407	04/04/2014	811116315-148		1 01-0000-0-5903-103-0000-2110-003-000	NN P		139.10	139.10
1649 PO-141414	04/04/2014	811116315-148		1 01-0000-0-5903-236-0000-2700-009-000	NN P		0.53	0.53
1676 PO-141437	04/04/2014	811116315-148		1 01-0000-0-5903-472-0000-2700-014-000	NN P		38.08	38.08
1644 PO-141446	04/04/2014	811116315-148		1 01-0000-0-5903-234-0000-2700-008-000	NN P		37.99	37.99
1710 PO-141467	04/04/2014	811116315-148		1 01-0000-0-5902-115-0000-7700-007-000	NN P		75.98	75.98
2323 PO-141999	04/04/2014	811116315-148		1 01-0000-0-5903-106-0000-8110-007-000	NN P		629.77	629.77
2323 PO-141999	04/04/2014	811116315-PAST DUE		1 01-0000-0-5903-106-0000-8110-007-000	NN P		200.70	200.70
TOTAL PAYMENT AMOUNT							1,347.75 *	1,347.75
021841/00	TOGO'S/BASKIN-ROBBINS							
2341 PO-142013	04/04/2014	CJUSD/384606		1 01-0000-0-4300-101-0000-7150-002-000	NN F		89.98	89.98
TOTAL PAYMENT AMOUNT							89.98 *	89.98
011078/00	TOPBULB							
2116 PO-141816	04/04/2014	400047873		1 01-0000-0-4300-472-1230-1000-014-000	YN F		160.95	149.75
TOTAL PAYMENT AMOUNT							149.75 *	149.75
TOTAL USE TAX AMOUNT							11.98	

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
010139/00	TROXELL COMMUNICATIONS INC						
2000 PO-141710	04/04/2014	770292-769448	1 01-9115-0-4400-115-0000-7700-007-000	NN P	4,949.00	4,949.00	
TOTAL PAYMENT AMOUNT			4,949.00 *			4,949.00	
015190/00	TROXELL COMMUNICATIONS, INC.						
2059 PO-141756	04/04/2014	770694	1 01-7405-0-4400-238-0000-2420-010-000	NN P	945.00	945.00	
2059 PO-141756	04/04/2014	770555	1 01-7405-0-4400-238-0000-2420-010-000	NN P	891.01	891.01	
2059 PO-141756	04/04/2014	769777	1 01-7405-0-4400-238-0000-2420-010-000	NN P	9,177.00	9,177.00	
2059 PO-141756	04/04/2014	770941	1 01-7405-0-4400-238-0000-2420-010-000	NN F	249.99	250.00	
TOTAL PAYMENT AMOUNT			11,263.01 *			11,263.01	
018567/00	TRULITE WSG LLC						
2276 PO-141961	04/04/2014	615152	1 01-8150-0-4300-106-0000-8110-007-000	NN P	45.75	45.75	
TOTAL PAYMENT AMOUNT			45.75 *			45.75	
016370/00	TWIN RIVERS UNIFIED SCH DIST						
1602 PO-141360	04/04/2014	143284	1 01-0031-0-5801-105-0000-8300-005-000	NN P	11,250.00	11,250.00	
TOTAL PAYMENT AMOUNT			11,250.00 *			11,250.00	
010938/00	UNIVERSAL SECURITY AND FIRE						
2270 PO-141957	04/04/2014	61403048	1 01-8150-0-5600-106-0000-8110-007-000	NN P	225.00	225.00	
TOTAL PAYMENT AMOUNT			225.00 *			225.00	
015018/00	VERHOVETCHI, VEACESLAV						
2082 PO-141785	04/04/2014	TRIP 90	1 01-7240-0-5800-112-5001-3600-007-000	NN P	12.50	12.50	
TOTAL PAYMENT AMOUNT			12.50 *			12.50	
020702/00	WALL-BUTLER, THELMA						
2336 PO-142010	04/04/2014	REIMB	1 01-6500-0-4300-102-5770-1110-003-000	NN F	58.60	58.60	
TOTAL PAYMENT AMOUNT			58.60 *			58.60	

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81 CENTER UNIFIED SCHOOL DIST.
040414

ACCOUNTS PAYABLE PRELIST
BATCH: 0068 040414
FUND : 09 CHARTER SCHOOLS

J11126 APY500 H.02.05 04/03/14 PAGE 12
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount
010669/00	ALHAMBRA & SIERRA SPRINGS						
2103 PO-141808	04/04/2014	4779099032614	1 09-0700-0-4300-503-0000-2700-018-000	NN P		65.22	65.22
TOTAL PAYMENT AMOUNT						65.22 *	65.22
TOTAL FUND PAYMENT						65.22 **	65.22

81 CENTER UNIFIED SCHOOL DIST.
040414

ACCOUNTS PAYABLE PRELIST
BATCH: 0068 040414
FUND : 11 ADULT EDUCATION FUND

J11126 APY500 H.02.05 04/03/14 PAGE 13
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount
020305/00	CDW GOVERNMENT INC.						
2280 PO-141965	04/04/2014	KS35832	1	11-0030-0-4300-601-4130-1000-017-000	NN F	111.94	105.99
TOTAL PAYMENT AMOUNT							105.99
010407/00	CENTER UNIFIED REVOLVING FUND	0000000000					
2343 PO-142004	04/04/2014	LEUKEMIA 4114	1	11-0030-0-8699-000-0000-0000-000-777	NN F	245.00	245.00
TOTAL PAYMENT AMOUNT							245.00
017576/00	OFFICE DEPOT/BUS.SERVICES DIV						
2292 PO-141972	04/04/2014	702470884001	2	11-0028-0-4300-601-4130-1000-017-000	NN F	28.50	28.50
TOTAL PAYMENT AMOUNT							28.50
TOTAL FUND PAYMENT						379.49	** 379.49

81 CENTER UNIFIED SCHOOL DIST.
040414

ACCOUNTS PAYABLE PRELIST
BATCH: 0068 040414
FUND : 12 CHILD DEVELOPMEN FUND

J11126 APY500 H.02.05 04/03/14 PAGE 14
<< Open >>

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	fd reso p obje	sit goal func rep dep	T5MP	Liq Amt	Net Amount
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014824/00 CALIFORNIA DEPARTMENT OF EDUC.

2338 PO-142011 04/04/2014 C-052825

1	12-6105-0-8590-000-0000-0000-000-000	NN F	11,327.00									11,327.00	11,327.00
TOTAL PAYMENT AMOUNT													11,327.00

TOTAL FUND	PAYMENT	11,327.00	**									11,327.00	11,327.00
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81 CENTER UNIFIED SCHOOL DIST.
040414

ACCOUNTS PAYABLE PRELIST
BATCH: 0068 040414
FUND : 13 CAFETERIA FUND

J11126 APY500 H.02.05 04/03/14 PAGE 15
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	fd reso p obje	sit goal func rep dep	T9MP	Liq Amt	Net Amount

014156/00	COUNTY OF SACRAMENTO						
660 PO-140581	04/04/2014	AR0006768	1	13-5310-0-5800-108-0000-3700-007-000	NN F	621.00	895.00
TOTAL PAYMENT AMOUNT				895.00 *			895.00
011602/00	DANIELSEN CO., THE						
381 PO-140343	04/04/2014	39795	2	13-5310-0-4300-108-0000-3700-007-000	NN P	8.00	8.00
381 PO-140343	04/04/2014	39163	2	13-5310-0-4300-108-0000-3700-007-000	NN P	8.00	8.00
381 PO-140343	04/04/2014	36322	2	13-5310-0-4300-108-0000-3700-007-000	NN P	8.00	8.00
381 PO-140343	04/04/2014	36912	2	13-5310-0-4300-108-0000-3700-007-000	NN P	8.00	8.00
381 PO-140343	04/04/2014	39795	1	13-5310-0-4700-108-0000-3700-007-000	NN P	2,757.55	2,757.55
381 PO-140343	04/04/2014	39163	1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,563.66	1,563.66
381 PO-140343	04/04/2014	38511	1	13-5310-0-4700-108-0000-3700-007-000	NN P	2,769.95	2,769.95
381 PO-140343	04/04/2014	36322	1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,346.47	1,346.47
381 PO-140343	04/04/2014	36912	1	13-5310-0-4700-108-0000-3700-007-000	NN P	3,636.70	3,636.70
TOTAL PAYMENT AMOUNT				12,106.33 *			12,106.33
011255/00	EARTHGRAINS BAKING CO INC						
563 PO-140500	04/04/2014	26564-6401890	1	13-5310-0-4700-108-0000-3700-007-000	NN P	390.37	390.37
563 PO-140500	04/04/2014	26564-6401891	1	13-5310-0-4700-108-0000-3700-007-000	NN P	661.71	661.71
563 PO-140500	04/04/2014	26564-6401893	1	13-5310-0-4700-108-0000-3700-007-000	NN P	241.50	241.50
563 PO-140500	04/04/2014	26564-6401894	1	13-5310-0-4700-108-0000-3700-007-000	NN P	181.06	181.06
563 PO-140500	04/04/2014	26564-6419052	1	13-5310-0-4700-108-0000-3700-007-000	NN P	338.18	338.18
563 PO-140500	04/04/2014	26564-6419639	1	13-5310-0-4700-108-0000-3700-007-000	NN P	196.35	196.35
563 PO-140500	04/04/2014	26564-6419664	1	13-5310-0-4700-108-0000-3700-007-000	NN P	118.59	118.59
TOTAL PAYMENT AMOUNT				2,127.76 *			2,127.76
021080/00	ED JONES FOOD SERVICE INC						
1821 PO-141567	04/04/2014	167581	1	13-5310-0-4700-108-0000-3700-007-000	NN P	7,168.79	7,168.79
1821 PO-141567	04/04/2014	167585	1	13-5310-0-4700-108-0000-3700-007-000	NN P	593.40	593.40
TOTAL PAYMENT AMOUNT				7,762.19 *			7,762.19
016279/00	P&R PAPER SUPPLY						
395 PO-140357	04/04/2014	N88322-00	1	13-5310-0-4300-108-0000-3700-007-000	NN P	1,540.79	1,540.79
TOTAL PAYMENT AMOUNT				1,540.79 *			1,540.79

81 CENTER UNIFIED SCHOOL DIST.
040414

ACCOUNTS PAYABLE PRELIST
BATCH: 0068 040414
FUND : 13 CAFETERIA FUND

J11126 APY500 H.02.05 04/03/14 PAGE 16
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			fd reso p obje	sit goal func	rep dep T9MP		
021194/00	PRUDENTIAL OVERALL SUPPLY INC							
387 PO-140349	04/04/2014	180180175		1	13-5310-0-5800-108-0000-3700-007-000	NN P	71.60	71.60
TOTAL PAYMENT AMOUNT							71.60 *	71.60
016043/00	SHELTONS UNLIMITED MECHANICAL		208118193					
389 PO-140351	04/04/2014	14-04NUTRI		1	13-5310-0-5600-108-0000-3700-007-000	NY P	1,575.00	1,575.00
TOTAL PAYMENT AMOUNT							1,575.00 *	1,575.00
018967/00	SPRINT CUSTOMER SERVICE							
1647 PO-141413	04/04/2014	811116315-148		1	13-5310-0-5903-108-0000-3700-007-000	NN P	19.93	19.93
TOTAL PAYMENT AMOUNT							19.93 *	19.93
011422/00	SYSCO OF SAN FRANCISCO							
383 PO-140345	04/04/2014	403041800		2	13-5310-0-4300-108-0000-3700-007-000	NN P	190.31	190.31
383 PO-140345	04/04/2014	403251611		2	13-5310-0-4300-108-0000-3700-007-000	NN P	535.98	535.98
383 PO-140345	04/04/2014	403111502		2	13-5310-0-4300-108-0000-3700-007-000	NN P	249.19	249.19
383 PO-140345	04/04/2014	403041800		1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,678.63	1,678.63
383 PO-140345	04/04/2014	403251611		1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,761.30	1,761.30
383 PO-140345	04/04/2014	403181545		1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,376.73	1,376.73
383 PO-140345	04/04/2014	403111502		1	13-5310-0-4700-108-0000-3700-007-000	NN P	2,032.79	2,032.79
383 PO-140345	04/04/2014	403131247		1	13-5310-0-4700-108-0000-3700-007-000	NN P	323.00	323.00
TOTAL PAYMENT AMOUNT							8,147.93 *	8,147.93
TOTAL FUND PAYMENT							34,246.53 **	34,246.53

81 CENTER UNIFIED SCHOOL DIST.
040414

ACCOUNTS PAYABLE PRELIST
BATCH: 0068 040414
FUND : 21 BUILDING FUND

J11126 APY500 H.02.05 04/03/14 PAGE 17
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount
020305/00	CDW GOVERNMENT INC.						
1788 PO-141554	04/04/2014	KR52796	1 21-0000-0-4400-115-0000-7700-007-000	NN F		25,203.46	21,878.96
TOTAL PAYMENT AMOUNT						21,878.96 *	21,878.96
014069/00	PLATT ELECTRIC SUPPLY	752304244					
1906 PO-141631	04/04/2014	B870394	1 21-0000-0-4300-115-0000-8500-007-000	NN P		34.05	34.05
TOTAL PAYMENT AMOUNT						34.05 *	34.05
TOTAL FUND PAYMENT						21,913.01 **	21,913.01
TOTAL BATCH PAYMENT						239,488.38 ***	0.00
TOTAL USE TAX AMOUNT						77.42	239,488.38
TOTAL DISTRICT PAYMENT						239,488.38 ****	0.00
TOTAL USE TAX AMOUNT						77.42	239,488.38
TOTAL FOR ALL DISTRICTS:						239,488.38 *****	0.00
TOTAL USE TAX AMOUNT						77.42	239,488.38

Number of warrants to be printed: 87, not counting voids due to stub overflows.

81 CENTER UNIFIED SCHOOL DIST.
VOIDED BATCH

ACCOUNTS PAYABLE PRELIST

J11125 APY500 H.02.05 04/03/14 PAGE 0

Batch status: A All

From batch: 0067

To batch: 0067

Include Revolving Cash: Y

Include Address: N

No records found...

Batch status: A All

From batch: 0066

To batch: 0066

Include Revolving Cash: Y

Include Address: N

81 CENTER UNIFIED SCHOOL DIST.

ACCOUNTS PAYABLE PRELIST
 BATCH: 0066 zero close april 4 2014
 FUND : 01 GENERAL FUND

J11124 APY500 H.02.05 04/03/14 PAGE 1
 << Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd	reso	p obje	sit goal func rep dep T9MP	
016813/00	CORTELCO INC						
1762 PO-141515	04/01/2014	close per KR mot	1	01-8150-0-4300-106-0000-8110-007-000	NN C	47.22	0.00
TOTAL PAYMENT AMOUNT						0.00 *	0.00
016380/00	CREST/GOOD MFG INC						
1800 PO-141547	04/01/2014	close per krMOT	1	01-8150-0-4300-106-0000-8110-007-000	NN C	19.44	0.00
TOTAL PAYMENT AMOUNT						0.00 *	0.00
015498/00	HARRIS WELDING						
124 PO-140109	04/01/2014	CLOSE PER kr MOT	1	01-7230-0-4300-112-0000-3600-007-000	NN C	500.00	0.00
TOTAL PAYMENT AMOUNT						0.00 *	0.00
015636/00	HASTIE'S SAND AND GRAVEL						
54 PO-140047	04/01/2014	CLOSE PER KR-MOT	1	01-0000-0-5600-106-0000-8110-007-000	NN C	7,125.85	0.00
TOTAL PAYMENT AMOUNT						0.00 *	0.00
014507/00	HORIZON DISTRIBUTORS						
1124 PO-140965	04/01/2014	CLOSE PER KR-MOT	1	01-0000-0-4300-106-0000-8110-007-000	NN C	797.42	0.00
TOTAL PAYMENT AMOUNT						0.00 *	0.00
018870/00	RAYNGUARD						
58 PO-140408	04/04/2014	close per kr mot	1	01-0000-0-4300-106-0000-8110-007-000	NN C	1,000.00	0.00
TOTAL PAYMENT AMOUNT						0.00 *	0.00
011357/00	TAP PLASTICS INC						
1565 PO-141338	04/01/2014	CLOSE PER KR-MOT	1	01-8150-0-4300-106-0000-8110-007-000	NN C	23.24	0.00
TOTAL PAYMENT AMOUNT						0.00 *	0.00
018567/00	TRULITE WSG LLC						
42 PO-140038	04/01/2014	CLOSE PER KR-MOT	1	01-8150-0-4300-106-0000-8110-007-000	NN C	178.57	0.00
TOTAL PAYMENT AMOUNT						0.00 *	0.00

81 CENTER UNIFIED SCHOOL DIST.

ACCOUNTS PAYABLE PRELIST
 BATCH: 0066 zero close april 4 2014
 FUND : 01 GENERAL FUND

J11124 APY500 H.02.05 04/03/14 PAGE 2
 << Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func rep dep T9MP			
019041/00	VALLEY TRUCK & TRACTOR CO						
958 PO-140838	04/01/2014	CLOSER PER KR-MOT	1 01-0000-0-4300-106-0000-8110-007-000	NN C	289.60	0.00	
TOTAL PAYMENT AMOUNT				0.00 *		0.00	
016889/00	WATER RITE PRODUCTS INC.	942993560					
60 PO-140052	04/04/2014	close per kr mot	1 01-0000-0-4300-106-0000-8110-007-000	NN C	1,446.26	0.00	
TOTAL PAYMENT AMOUNT				0.00 *		0.00	
TOTAL FUND PAYMENT				0.00 **		0.00	
TOTAL BATCH PAYMENT				0.00 ***	0.00	0.00	
TOTAL DISTRICT PAYMENT				0.00 ****	0.00	0.00	
TOTAL FOR ALL DISTRICTS:				0.00 ****	0.00	0.00	

Number of warrants to be printed: 0, not counting voids due to stub overflows.

81 CENTER UNIFIED SCHOOL DIST.
04-11-14

ACCOUNTS PAYABLE PRELIST

J240 APY500 H.02.05 04/10/14 PAGE 0

Batch status: A All

From batch: 0069

To batch: 0070

Include Revolving Cash: Y

Include Address: N

81 CENTER UNIFIED SCHOOL DIST.
04-11-14

ACCOUNTS PAYABLE PRELIST
BATCH: 0069 04-11-2014
FUND : 01 GENERAL FUND

J240 APY500 H.02.05 04/10/14 PAGE 1
<< Open >>

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			fd reso p obje	sit goal func	rep dep T9MP		
011617/00 AMADOR STAGE LINES								
2135 PO-141838	04/11/2014	49287		1	01-0000-0-5810-371-1110-1000-012-000	NN F	1,560.92	1,560.92
2134 PO-141859	04/11/2014	49286		1	01-0000-0-5810-371-1110-1000-012-000	NN F	1,560.92	1,560.92
TOTAL PAYMENT AMOUNT							3,121.84 *	3,121.84
011675/00 AT&T MESSAGING								
93 PO-140079	04/11/2014	6930327		1	01-0000-0-5902-106-0000-8110-007-000	NN P	720.00	720.00
TOTAL PAYMENT AMOUNT							720.00 *	720.00
021604/00 ATLAS DISPOSAL INDUSTRIES								
94 PO-140080	04/11/2014	571391		1	01-0000-0-5550-106-0000-8110-007-000	NN P	595.45	595.45
94 PO-140080	04/11/2014	571396		1	01-0000-0-5550-106-0000-8110-007-000	NN P	255.33	255.33
94 PO-140080	04/11/2014	571390		1	01-0000-0-5550-106-0000-8110-007-000	NN P	1,265.03	1,265.03
94 PO-140080	04/11/2014	571392		1	01-0000-0-5550-106-0000-8110-007-000	NN P	203.88	203.88
94 PO-140080	04/11/2014	571395		1	01-0000-0-5550-106-0000-8110-007-000	NN P	500.78	500.78
94 PO-140080	04/11/2014	571394		1	01-0000-0-5550-106-0000-8110-007-000	NN P	395.22	395.22
94 PO-140080	04/11/2014	571393		1	01-0000-0-5550-106-0000-8110-007-000	NN P	242.43	242.43
94 PO-140080	04/11/2014	571389		1	01-0000-0-5550-106-0000-8110-007-000	NN P	571.12	571.12
94 PO-140080	04/11/2014	570973		1	01-0000-0-5550-106-0000-8110-007-000	NN P	168.06	168.06
TOTAL PAYMENT AMOUNT							4,197.30 *	4,197.30
010700/00 AUS SACRAMENTO MC LOCKBOX								
747 PO-140656	04/11/2014	506-2947624		1	01-0000-0-5800-111-0000-8200-007-000	NN P	64.04	64.04
TOTAL PAYMENT AMOUNT							64.04 *	64.04
019504/00 B & H PHOTO-VIDEO								
2299 PO-141977	04/11/2014	81547948		1	01-0000-0-4300-240-1110-1000-011-000	NN F	80.45	71.86
TOTAL PAYMENT AMOUNT							71.86 *	71.86
017505/00 BEARPORT PUBLISHING								
2192 PO-141883	04/11/2014	140061		1	01-5630-0-4200-601-1220-1000-017-000	NN F	777.66	777.68
TOTAL PAYMENT AMOUNT							777.68 *	777.68

81 CENTER UNIFIED SCHOOL DIST.
04-11-14

ACCOUNTS PAYABLE PRELIST
BATCH: 0069 04-11-2014
FUND : 01 GENERAL FUND

J240 APY500 H.02.05 04/10/14 PAGE 2
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
016846/00	CALHOUN, ROGER						
756 PO-140663	04/11/2014	MARCH MILEAGE	1	01-0000-0-5210-472-0000-2700-014-000	NN P	9.31	9.31
TOTAL PAYMENT AMOUNT						9.31 *	9.31
020540/00	CALIFORNIA AMERICAN WATER CO						
96 PO-140082	04/11/2014	1015210021395847	1	01-0000-0-5540-106-0000-8110-007-000	NN P	1,257.84	1,257.84
TOTAL PAYMENT AMOUNT						1,257.84 *	1,257.84
019750/00	CAPITAL PROGRAM MGMT INC	364447158					
1362 PO-141266	04/11/2014	#3 FEB-MARCH31	1	01-6230-0-5800-106-9623-7700-007-000	NN P	95.00	95.00
TOTAL PAYMENT AMOUNT						95.00 *	95.00
021394/00	CARROLL, KARI						
2366 PO-142035	04/11/2014	MARCH MILEAGE	1	01-5630-0-5800-601-1220-1000-017-000	NN F	146.05	146.05
TOTAL PAYMENT AMOUNT						146.05 *	146.05
020305/00	CDW GOVERNMENT INC.						
1624 PO-141392	04/11/2014	KX23465	1	01-7405-0-4400-115-0000-7700-007-000	NN F	4,678.54	2,083.36
1918 PO-141646	04/11/2014	KS78123	2	01-7405-0-4400-115-0000-7700-007-000	NN F	1,443.31	1,440.91
1918 PO-141646	04/11/2014	KS78123	1	01-7405-0-4400-115-0000-7700-007-000	NN P	3,315.39	3,315.39
2166 PO-141865	04/11/2014	KV26127	1	01-5640-0-4300-601-9728-3140-017-085	NN F	51.25	51.25
2340 PO-142012	04/11/2014	KW13765	1	01-0000-0-4300-105-0000-7200-005-000	NN F	162.00	150.00
TOTAL PAYMENT AMOUNT						7,040.91 *	7,040.91
014371/00	CENGAGE LEARNING						
2232 PO-141918	04/11/2014	51818844	1	01-0037-0-4100-103-1110-1000-003-000	NN F	925.13	735.08
TOTAL PAYMENT AMOUNT						735.08 *	735.08
018142/00	CHILD'S WORLD						
2256 PO-141947	04/11/2014	NA123629	1	01-5630-0-4200-601-1220-1000-017-000	NN F	157.18	143.26
TOTAL PAYMENT AMOUNT						143.26 *	143.26

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Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type fd reso p obje	ABA num sit goal func	Account num rep dep T9MP	Liq Amt	Net Amount
015098/00	DAVIS, JULIUS L.							
	PV-141053	04/10/2014 JULIUS DAVIS		01-0000-0-1130-371-1110-1000-000-000	NN		488.97	
				TOTAL PAYMENT AMOUNT		488.97 *		488.97
018893/00	DIAMOND DIESEL SERVICES INC							
	2169 PO-141855	04/11/2014 22227-2		1 01-7230-0-4300-112-0000-3600-007-000	NN P		842.40	842.40
				TOTAL PAYMENT AMOUNT		842.40 *		842.40
016797/00	EBONY GRIFFIN							
	2367 PO-142036	04/11/2014 MARCH MILEAGE		1 01-5630-0-5800-601-1220-1000-017-000	NN F		53.65	53.65
				TOTAL PAYMENT AMOUNT		53.65 *		53.65
017322/00	ELDRIDGE PLAYS AND MUSICALS							
	2156 PO-141850	04/11/2014 1096221		1 01-6300-0-4300-371-1110-1000-012-000	YN P		180.55	180.55
	2156 PO-141850	04/11/2014 1096221		1 01-6300-0-4300-371-1110-1000-012-000	YN F		58.33	45.00
				TOTAL PAYMENT AMOUNT		225.55 *		225.55
				TOTAL USE TAX AMOUNT		18.04		
015594/00	GET SOCIAL! THERAPY							
	2330 PO-142007	04/11/2014 2550		1 01-6512-0-5200-102-5001-2700-002-000	NN F		175.00	175.00
				TOTAL PAYMENT AMOUNT		175.00 *		175.00
022347/00	GIVE SOMETHING BACK							
	2261 PO-141950	04/11/2014 IN-0223041,CM012145,0223583		1 01-0000-0-4300-475-3200-1000-015-000	NN F		180.65	146.64
				TOTAL PAYMENT AMOUNT		146.64 *		146.64
010191/00	GRAINGER							
	2360 PO-142030	04/11/2014 9395854673		1 01-0000-0-4300-106-0000-8110-007-000	NN F		81.71	81.71
				TOTAL PAYMENT AMOUNT		81.71 *		81.71

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
013988/00	HAJOCA CORPORATION						
1517 PO-141299	04/11/2014	S007788691.001	1 01-8150-0-4300-106-0000-8110-007-000	NN P		158.52	158.52
TOTAL PAYMENT AMOUNT						158.52 *	158.52
010992/00	HARBOR FREIGHT TOOLS USA INC						
2359 PO-142029	04/11/2014	0170298	1 01-8150-0-4300-106-0000-8110-007-000	NN P		71.25	71.25
TOTAL PAYMENT AMOUNT						71.25 *	71.25
010602/00	HI-LINE ELECTRICAL & MECH						
2365 PO-142034	04/11/2014	10293873	1 01-0000-0-4300-111-0000-8200-007-000	NN F		243.37	243.37
TOTAL PAYMENT AMOUNT						243.37 *	243.37
015311/00	HOWARD TARAS MD	550853589					
2369 PO-142047	04/11/2014	3/24 OT/RX	1 01-5640-0-5800-601-9728-3140-017-000	NY F		60.00	60.00
TOTAL PAYMENT AMOUNT						60.00 *	60.00
016865/00	IMAGESTUFF						
2298 PO-141976	04/11/2014	117936	1 01-5640-0-5800-601-9728-1000-017-371	NN F		947.03	947.03
TOTAL PAYMENT AMOUNT						947.03 *	947.03
014399/00	INSTITUTE FOR EDUCATIONAL DEV.						
1694 PO-141454	04/11/2014	4508205	1 01-7405-0-5200-234-0000-2140-008-000	NN F		229.00	229.00
TOTAL PAYMENT AMOUNT						229.00 *	229.00
018990/00	INTERSTATE BATTERY SYSTEM						
75 PO-140065	04/11/2014	10080213	1 01-7230-0-4300-112-0000-3600-007-000	NN P		205.09	205.09
TOTAL PAYMENT AMOUNT						205.09 *	205.09
020871/00	JESSICA KINGSLEY PUBLISHERS						
2258 PO-141949	04/11/2014	JKP1095149	1 01-5630-0-4200-601-1220-1000-017-000	NN F		37.27	34.95
TOTAL PAYMENT AMOUNT						34.95 *	34.95

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount
016750/00	JUST SEND IT POSTAL CENTER						
319 PO-140290	04/11/2014	321/697	1 01-5630-0-5800-601-1220-1000-017-000	NN P		160.00	160.00
TOTAL PAYMENT AMOUNT						160.00 *	160.00
010609/00	KELLY MOORE PAINT CO						
27 PO-140026	04/11/2014	203-00000173093	1 01-8150-0-4300-106-0000-8110-007-000	NN P		242.43	242.43
27 PO-140026	04/11/2014	203-00000173785	1 01-8150-0-4300-106-0000-8110-007-000	NN P		54.46	54.46
TOTAL PAYMENT AMOUNT						296.89 *	296.89
017726/00	LOS ANGELES FREIGHTLINER						
2122 PO-141825	04/11/2014	BP103921	1 01-7230-0-4300-112-0000-3600-007-000	NN P		50.98	50.98
2122 PO-141825	04/11/2014	BN53645	1 01-7230-0-4300-112-0000-3600-007-000	NN P		242.35	242.35
2122 PO-141825	04/11/2014	BN53682	1 01-7230-0-4300-112-0000-3600-007-000	NN P		40.43	40.43
TOTAL PAYMENT AMOUNT						333.76 *	333.76
018678/00	MCGRAW HILL						
2070 PO-141791	04/11/2014	79841509001	1 01-0037-0-4100-103-1110-1000-003-000	NN F		1,553.12	1,615.25
TOTAL PAYMENT AMOUNT						1,615.25 *	1,615.25
015289/00	MCQUEEN, JANET						
2378 PO-142038	04/11/2014	MED REIMB	1 01-0000-0-3404-105-0000-7200-005-000	NN F		50.00	50.00
TOTAL PAYMENT AMOUNT						50.00 *	50.00
022556/00	MERLINDA BALAGOT						
2355 PO-142040	04/11/2014	FEB MILEAGE	1 01-7405-0-5200-234-0000-2140-008-000	NN F		21.73	21.73
TOTAL PAYMENT AMOUNT						21.73 *	21.73
021692/00	MONOPRICE INC						
2031 PO-141732	04/11/2014	10123664	1 01-9115-0-4300-115-0000-7700-007-000	NN F		4,251.46	4,237.75
TOTAL PAYMENT AMOUNT						4,237.75 *	4,237.75

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	bit goal func	rep dep T9MP		
017315/00	NAPA AUTO PARTS - GENUINE AUTO						
1861 PO-141599	04/11/2014	948578/694/944053	1	01-7230-0-4300-112-0000-3600-007-000	NN P	69.34	69.34
1861 PO-141599	04/11/2014	949462/301/564	1	01-7230-0-4300-112-0000-3600-007-000	NN P	0.01	0.01
1861 PO-141599	04/11/2014	952569/951488	1	01-7230-0-4300-112-0000-3600-007-000	NN P	125.81	125.81
TOTAL PAYMENT AMOUNT						195.16 *	195.16
015787/00	O'REILLY AUTO PARTS						
1827 PO-141575	04/11/2014	275150	1	01-7230-0-4300-112-0000-3600-007-000	NN P	6.99	6.99
1827 PO-141575	04/11/2014	274854	1	01-7230-0-4300-112-0000-3600-007-000	NN P	201.98	201.98
1827 PO-141575	04/11/2014	273813	1	01-7230-0-4300-112-0000-3600-007-000	NN P	51.80	51.80
1827 PO-141575	04/11/2014	273806	1	01-7230-0-4300-112-0000-3600-007-000	NN P	33.06	33.06
2362 PO-142041	04/11/2014	3558-272835	1	01-7240-0-4300-112-5001-3600-007-000	NN F	2,646.00	2,646.00
TOTAL PAYMENT AMOUNT						2,939.83 *	2,939.83
017576/00	OFFICE DEPOT/BUS.SERVICES DIV						
2092 PO-141800	04/11/2014	696556294001,701259109001	2	01-5630-0-4300-601-1220-1000-017-000	NN F	991.01	1,003.97
2208 PO-141896	04/11/2014	701441162001	1	01-6500-0-4300-102-5750-1110-003-000	NN P	172.95	172.95
2208 PO-141896	04/11/2014	701441163001	1	01-6500-0-4300-102-5750-1110-003-000	NN F	117.89	16.31
2291 PO-141971	04/11/2014	702469803001	1	01-6300-0-4300-240-1110-1000-011-000	NN F	85.97	85.97
TOTAL PAYMENT AMOUNT						1,279.20 *	1,279.20
011822/00	OLARIU, STEFAN						
1391 PO-141197	04/11/2014	TRIP 277	1	01-7240-0-5800-112-5001-3600-007-000	NN P	19.70	19.70
TOTAL PAYMENT AMOUNT						19.70 *	19.70
015373/00	ORIENTAL TRADING COMPANY						
2177 PO-141870	04/11/2014	662735024-01	1	01-5630-0-4300-601-1220-1000-017-000	YN F	79.70	57.68
TOTAL PAYMENT AMOUNT						57.68 *	57.68
TOTAL USE TAX AMOUNT						4.61	
018082/00	PCM SALES	330964088					
2243 PO-141927	04/11/2014	S85656580101	1	01-7405-0-4400-236-0000-2420-009-000	NN F	2,240.00	2,240.00
TOTAL PAYMENT AMOUNT						2,240.00 *	2,240.00

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
014069/00	PLATT ELECTRIC SUPPLY	752304244					
32 PO-140029	04/11/2014	B141617	1 01-8150-0-4300-106-0000-8110-007-000	NN P		16.82	16.82
32 PO-140029	04/11/2014	B967298	1 01-8150-0-4300-106-0000-8110-007-000	NN P		26.24	26.24
TOTAL PAYMENT AMOUNT						43.06 *	43.06
018199/00	PRESTWICK HOUSE						
2250 PO-141930	04/11/2014	258829	1 01-6300-0-4200-371-1110-1000-012-000	YN F		493.36	411.24
TOTAL PAYMENT AMOUNT						411.24 *	411.24
TOTAL USE TAX AMOUNT						32.90	
021194/00	PRUDENTIAL OVERALL SUPPLY INC						
80 PO-140069	04/11/2014	180180758	1 01-7230-0-5600-112-0000-3600-007-000	NN P		111.14	111.14
TOTAL PAYMENT AMOUNT						111.14 *	111.14
010096/00	RESERVE ACCOUNT	841386389					
2386 PO-142055	04/11/2014	ACCT 15072143	1 01-0000-0-5901-105-0000-7200-005-000	NN F		10,000.00	10,000.00
TOTAL PAYMENT AMOUNT						10,000.00 *	10,000.00
010552/00	SAC VAL JANITORIAL						
354 PO-140320	04/11/2014	10079776	1 01-0000-0-4300-111-0000-8200-007-000	NN P		649.34	649.34
1453 PO-141240	04/11/2014	10080358	1 01-0000-0-9320-000-0000-0000-000-000	NN P		359.75	359.75
TOTAL PAYMENT AMOUNT						1,009.09 *	1,009.09
015769/00	SACRAMENTO COUNTY OFFICE OF ED						
2074 PO-141778	04/11/2014	141247	1 01-3010-0-5200-103-1110-1000-003-822	NN F		700.00	700.00
TOTAL PAYMENT AMOUNT						700.00 *	700.00
019364/00	SACRAMENTO WIRE ROPE & SUPPLY	941436180					
2337 PO-142017	04/11/2014	56904	1 01-7405-0-4300-115-0000-7700-007-000	NN F		338.26	338.26
TOTAL PAYMENT AMOUNT						338.26 *	338.26

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			fd reso p obje	sit goal func	rep dep T9MP		
013973/00	SAMBA SAFETY							
85 PO-140103	04/11/2014	6137-201403		1	01-7230-0-4300-112-0000-3600-007-000	NN P	55.60	55.60
TOTAL PAYMENT AMOUNT							55.60 *	55.60
020315/00	SCHOLASTIC INC							
2230 PO-141916	04/11/2014	8526597		1	01-0037-0-4100-103-1110-1000-003-000	NN F	2,866.50	2,856.55
TOTAL PAYMENT AMOUNT							2,856.55 *	2,856.55
018385/00	SCHOOL NURSE SUPPLY INC.							
2145 PO-141848	04/11/2014	0474502		1	01-0000-0-4300-102-0000-3140-003-000	NN F	203.70	182.27
2145 PO-141848	04/11/2014	0474502-IN		3	01-0000-0-4300-103-0000-2110-003-000	NN F	134.01	134.01
2145 PO-141848	04/11/2014	0474502-IN		2	01-0000-0-4300-103-0000-7200-003-000	NN F	133.98	112.54
TOTAL PAYMENT AMOUNT							428.82 *	428.82
010373/00	SCHOOLS INSURANCE AUTHORITY							
2381 PO-142051	04/11/2014	2014-15 UST-01		1	01-7230-0-5800-112-0000-3600-007-000	NN F	1,471.00	1,471.00
TOTAL PAYMENT AMOUNT							1,471.00 *	1,471.00
016909/00	SCOE ANNEX							
2143 PO-141847	04/11/2014	141246		1	01-7405-0-5200-240-0000-2140-011-000	NN F	700.00	700.00
TOTAL PAYMENT AMOUNT							700.00 *	700.00
015240/00	SF CABLE INC							
2324 PO-142000	04/11/2014	231596		1	01-9115-0-4300-115-0000-7700-007-000	NN F	1,520.34	1,568.28
TOTAL PAYMENT AMOUNT							1,568.28 *	1,568.28
011500/00	SIA / DELTA DENTAL							
PV-141052	04/09/2014	SIA/DELTA DENTAL		01	0000-0-9552-000-0000-0000-000-000	NN		46,124.38
TOTAL PAYMENT AMOUNT							46,124.38 *	46,124.38

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Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount	
017106/00	SIA/VISION SERVICE PLAN							
PV-141051	04/09/2014	SIA/VISIONS		01-0000-0-9552-000-0000-0000-000-000	NN		6,128.92	
			TOTAL PAYMENT AMOUNT		6,128.92 *		6,128.92	
020983/00	SIERRA PACIFIC TURF SUPPLY							
59 PO-140051	04/11/2014	0423681-IN	1	01-0000-0-4300-106-0000-8110-007-000	NN P	1,249.58	1,249.58	
2361 PO-142031	04/11/2014	0423325-IN	1	01-8150-0-4300-106-0000-8110-007-000	NN F	2,100.87	2,100.87	
			TOTAL PAYMENT AMOUNT		3,350.45 *		3,350.45	
010263/00	SMUD							
107 PO-140092	04/11/2014	FEB-7-347	1	01-0000-0-5530-106-0000-8110-007-000	NN P	42,986.29	42,986.29	
			TOTAL PAYMENT AMOUNT		42,986.29 *		42,986.29	
019389/00	SOUTHPAW ENTERPRISES							
2153 PO-141862	04/11/2014	0348189-IN	1	01-5640-0-4300-601-9728-1000-017-079	YN F	202.40	189.13	
			TOTAL PAYMENT AMOUNT		189.13 *		189.13	
			TOTAL USE TAX AMOUNT		15.13			
010519/00	TIM'S MUSIC		942778467					
1699 PO-141458	04/11/2014	157562	1	01-6300-0-4200-472-1110-1000-014-000	NN F	169.90	169.90	
			TOTAL PAYMENT AMOUNT		169.90 *		169.90	
010139/00	TROXELL COMMUNICATIONS INC							
2113 PO-141814	04/11/2014	770753	1	01-9115-0-5800-115-0000-7700-007-000	NN F	1,900.00	1,900.00	
2313 PO-141992	04/11/2014	772341	1	01-9115-0-4400-115-0000-7700-007-000	NN P	2,846.88	2,846.88	
			TOTAL PAYMENT AMOUNT		4,746.88 *		4,746.88	
015018/00	VERHOVETCHI, VEACESLAV							
2082 PO-141785	04/11/2014	TRIP 268	1	01-7240-0-5800-112-5001-3600-007-000	NN P	6.94	6.94	
2082 PO-141785	04/11/2014	TRIP166	1	01-7240-0-5800-112-5001-3600-007-000	NN P	11.14	11.14	
			TOTAL PAYMENT AMOUNT		18.08 *		18.08	

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Req Reference	Date			fd reso p obje	sit goal func	rep dep T9MP		

010492/00		WOLVERINE SPORTS						
2102 PO-141807	04/11/2014	574048		1 01-6300-0-4300-371-1110-1000-012-000	NN F		885.43	877.97
TOTAL PAYMENT AMOUNT								877.97
								877.97
017313/00		XEROX						
750 PO-140658	04/11/2014	718925167		1 01-0000-0-5800-115-9790-8200-007-000	NN P		735.15	735.15
TOTAL PAYMENT AMOUNT								735.15
								735.15
TOTAL FUND PAYMENT								160,810.44 **
TOTAL USE TAX AMOUNT								70.68
								160,810.44

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Req Reference	Date			fd reso p obje	sit goal func	rep dep T9MP		

010564/00	APPLE COMPUTER							
2288	PO-141932	04/11/2014	4278792594	1	11-0028-0-4400-601-4130-1000-017-000	NN F	1,077.84	1,083.84
				TOTAL PAYMENT AMOUNT				1,083.84
								1,083.84 *
011596/00	NEW READERS PRESS							
2251	PO-141942	04/11/2014	7205925	2	11-0028-0-4200-601-4130-1000-017-000	YN F	313.89	262.04
2251	PO-141942	04/11/2014	7205925	1	11-0030-0-4200-601-4130-1000-017-000	YN F	256.87	206.87
				TOTAL PAYMENT AMOUNT				468.91
				TOTAL USE TAX AMOUNT				37.51
017576/00	OFFICE DEPOT/BUS.SERVICES DIV							
2092	PO-141800	04/11/2014	696556292001	1	11-0028-0-4300-601-4130-1000-017-000	NN F	110.15	110.15
				TOTAL PAYMENT AMOUNT				110.15
								110.15 *
014773/00	OXFORD UNIVERSITY PRESS							
2247	PO-141940	04/11/2014	96862133	1	11-0030-0-4200-601-4130-1000-017-000	NN F	1,067.28	1,077.19
				TOTAL PAYMENT AMOUNT				1,077.19
								1,077.19 *
011527/00	SIERRA OFFICE SUPPLY							
2293	PO-141973	04/11/2014	2726165-0	1	11-0028-0-5800-601-4130-1000-017-000	NN F	48.60	48.60
				TOTAL PAYMENT AMOUNT				48.60
								48.60 *
				TOTAL FUND PAYMENT				2,788.69 **
				TOTAL USE TAX AMOUNT				37.51
								2,788.69

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Req Reference	Date			fd reso p obje	sit goal func	rep dep T9MP		
019834/00	BERKELEY FARMS INC							
386 PO-140348	04/11/2014	1099931		1 13-5310-0-4700-108-0000-3700-007-000	NN P		2,816.68	2,816.68
386 PO-140348	04/11/2014	1099932		1 13-5310-0-4700-108-0000-3700-007-000	NN P		2,709.20	2,709.20
386 PO-140348	04/11/2014	1101854		1 13-5310-0-4700-108-0000-3700-007-000	NN P		560.72	560.72
386 PO-140348	04/11/2014	1099933		1 13-5310-0-4700-108-0000-3700-007-000	NN P		2,086.60	2,086.60
386 PO-140348	04/11/2014	1099934		1 13-5310-0-4700-108-0000-3700-007-000	NN P		2,403.96	2,403.96
386 PO-140348	04/11/2014	1099935		1 13-5310-0-4700-108-0000-3700-007-000	NN P		1,607.68	1,607.68
386 PO-140348	04/11/2014	1099936		1 13-5310-0-4700-108-0000-3700-007-000	NN P		2,481.84	2,481.84
TOTAL PAYMENT AMOUNT				14,666.68 *				14,666.68
020098/00	BIG TRAY		830503020					
388 PO-140350	04/11/2014	589996		1 13-5310-0-4400-108-0000-3700-007-000	NN P		175.87	175.87
TOTAL PAYMENT AMOUNT				175.87 *				175.87
011205/00	CULTURE SHOCK YOGURT							
562 PO-140499	04/11/2014	1876		1 13-5310-0-4700-108-0000-3700-007-000	NN F		143.60	142.80
TOTAL PAYMENT AMOUNT				142.80 *				142.80
021080/00	ED JONES FOOD SERVICE INC		942828211					
1821 PO-141567	04/11/2014	167598		1 13-5310-0-4700-108-0000-3700-007-000	NN P		590.50	590.50
1821 PO-141567	04/11/2014	167822		1 13-5310-0-4700-108-0000-3700-007-000	NN F		4,784.25	6,513.33
TOTAL PAYMENT AMOUNT				7,103.83 *				7,103.83
022364/00	HEARTLAND PAYMENT SYSTEMS		223755714					
392 PO-140354	04/11/2014	HSS00000003456		1 13-5310-0-5300-108-0000-3700-007-000	NN F		404.50	415.80
TOTAL PAYMENT AMOUNT				415.80 *				415.80
019993/00	PROPACIFIC FRESH							
385 PO-140347	04/11/2014	MARCH CHS		1 13-5310-0-4700-108-0000-3700-007-000	NN P		7,339.03	7,339.03
385 PO-140347	04/11/2014	MARCH- WCR		1 13-5310-0-4700-108-0000-3700-007-000	NN P		3,173.96	3,173.96
385 PO-140347	04/11/2014	MARCH DUDLEY		1 13-5310-0-4700-108-0000-3700-007-000	NN P		2,904.70	2,904.70
385 PO-140347	04/11/2014	MARCH SPINELLI		1 13-5310-0-4700-108-0000-3700-007-000	NN P		1,286.10	1,286.10
385 PO-140347	04/11/2014	MARCH OAKHILL		1 13-5310-0-4700-108-0000-3700-007-000	NN P		2,685.23	2,685.23
385 PO-140347	04/11/2014	MARCH-GLOBAL		1 13-5310-0-4700-108-0000-3700-007-000	NN P		1,816.97	1,816.97
385 PO-140347	04/11/2014	N.COUNTRY		1 13-5310-0-4700-108-0000-3700-007-000	NN P		1,432.30	1,432.30
TOTAL PAYMENT AMOUNT				20,638.29 *				20,638.29

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ACCOUNTS PAYABLE PRELIST
BATCH: 0069 04-11-2014
FUND : 13 CAFETERIA FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
021194/00		PRUDENTIAL OVERALL SUPPLY INC					
387 PO-140349	04/11/2014	180180757	1	13-5310-0-5800-108-0000-3700-007-000	NN P	71.60	71.60
387 PO-140349	04/11/2014	180181322	1	13-5310-0-5800-108-0000-3700-007-000	NN P	71.60	71.60
TOTAL PAYMENT AMOUNT						143.20 *	143.20
017334/00		SEVEN UP BOTTLING CO. OF S.F.					
396 PO-140358	04/11/2014	21894233660	1	13-5310-0-4700-108-0000-3700-007-000	NN P	1,250.76	1,250.76
TOTAL PAYMENT AMOUNT						1,250.76 *	1,250.76
016043/00		SHELTONS UNLIMITED MECHANICAL	208118193				
389 PO-140351	04/11/2014	14-13116	1	13-5310-0-5600-108-0000-3700-007-000	NY P	568.43	568.43
TOTAL PAYMENT AMOUNT						568.43 *	568.43
020252/00		STAPLES ADVANTAGE					
2317 PO-141995	04/11/2014	3226897555	1	13-5310-0-4300-108-0000-3700-007-000	NN F	348.71	350.32
TOTAL PAYMENT AMOUNT						350.32 *	350.32
010127/00		UNITED PARCEL SERVICE					
1166 PO-141010	04/11/2014	00000YW013144	1	13-5310-0-5901-108-0000-3700-007-000	NN P	2.05	2.05
TOTAL PAYMENT AMOUNT						2.05 *	2.05
TOTAL FUND PAYMENT						45,458.03 **	45,458.03

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0069 04-11-2014
FUND : 14 DEFERRED MAINTENANCE FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount

013988/00	HAJOCA CORPORATION						
2353 PO-142025	04/11/2014	S007791041.001	1 14-0024-0-4300-106-9606-8110-007-000	NN F		896.40	896.40
TOTAL PAYMENT AMOUNT						896.40 *	896.40
TOTAL FUND PAYMENT						896.40 **	896.40

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0069 04-11-2014
FUND : 21 BUILDING FUND

J240 APY500 H.02.05 04/10/14 PAGE 15
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
014069/00	PLATT ELECTRIC SUPPLY	752304244					
1906 PO-141631	04/11/2014	B977387	1	21-0000-0-4300-115-0000-8500-007-000	NN P	26.24	26.24
1906 PO-141631	04/11/2014	E001099	1	21-0000-0-4300-115-0000-8500-007-000	NN P	127.73	127.73
TOTAL PAYMENT AMOUNT						153.97 *	153.97
TOTAL FUND PAYMENT						153.97 **	153.97
TOTAL BATCH PAYMENT						210,107.53 ***	210,107.53
TOTAL USE TAX AMOUNT						108.19	

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0070 ZERO CLOSE 4/11/14
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name		Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description		fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount

017313/00	XEROX							
490 PO-140438	04/11/2014	CLOSE PER JB BUS SVCS		1 01-0000-0-5800-115-9790-8200-007-000	NN C	311,191.55	0.00	0.00
				TOTAL PAYMENT AMOUNT	0.00 *			0.00
				TOTAL FUND	PAYMENT	0.00 **		0.00
				TOTAL BATCH PAYMENT	0.00 ***	0.00		0.00
				TOTAL DISTRICT PAYMENT	210,107.53 ****	0.00		210,107.53
				TOTAL USE TAX AMOUNT	108.19			
				TOTAL FOR ALL DISTRICTS:	210,107.53 ****	0.00		210,107.53
				TOTAL USE TAX AMOUNT	108.19			

Number of warrants to be printed: 82, not counting voids due to stub overflows.

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ACCOUNTS PAYABLE PRELIST

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0

Batch status: A All

From batch: 0071

To batch: 0071

Include Revolving Cash: Y

Include Address: N

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0071 042214
FUND : 01 GENERAL FUND

J457 APY500 H.02.05 04/21/14 PAGE 1
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
017647/00	ACT FINANCE						
2132 PO-141832	04/22/2014	31490925	1	01-3010-0-5800-371-1110-1000-012-000	NN F	324.00	267.00
TOTAL PAYMENT AMOUNT						267.00 *	267.00
011211/00	ADORAMA INC						
2226 PO-141912	04/22/2014	14939834	2	01-0000-0-4300-472-1110-1000-014-000	NN F	26.51	20.00
2226 PO-141912	04/22/2014	14939834	1	01-0000-0-4300-472-1215-1000-014-000	NN F	92.56	90.25
TOTAL PAYMENT AMOUNT						110.25 *	110.25
010002/00	ALDAR ACADEMY						
547 PO-140484	04/22/2014	MARCH	1	01-6500-0-5800-102-5750-1180-003-000	NN P	5,251.04	5,251.04
TOTAL PAYMENT AMOUNT						5,251.04 *	5,251.04
010669/00	ALHAMBRA & SIERRA SPRINGS						
192 PO-140175	04/22/2014	4780818	1	01-0000-0-4300-105-0000-7200-005-000	NN P	25.96	25.96
TOTAL PAYMENT AMOUNT						25.96 *	25.96
011617/00	AMADOR STAGE LINES						
1855 PO-141606	04/22/2014	48727	1	01-0000-0-5810-371-1110-1000-012-000	NN F	1,773.17	1,773.17
TOTAL PAYMENT AMOUNT						1,773.17 *	1,773.17
017075/00	AMERICAN RIVER SPEECH INC.	680337110					
548 PO-140485	04/22/2014	MARCH	1	01-6500-0-5800-102-5750-1180-003-000	NN P	7,579.05	7,579.05
TOTAL PAYMENT AMOUNT						7,579.05 *	7,579.05
022117/00	APPLE INC						
1925 PO-141653	04/22/2014	4276429323	1	01-7405-0-4400-115-0000-7700-007-000	NN F	219.84	213.84
TOTAL PAYMENT AMOUNT						213.84 *	213.84

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ACCOUNTS PAYABLE PRELIST
BATCH: 0071 042214
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	fd	reso	p	obje	sit	goal
			func	rep	dep	T9MP	Liq Amt	Net Amount
011481/00	AT&T							
91 PO-140077	04/22/2014	C60222378177	1	01-0000-0-5902-106-0000-8110-007-000	NN	P	4,690.15	4,690.15
TOTAL PAYMENT AMOUNT							4,690.15 *	4,690.15
022470/00	ATKINSON YOUTH SERVICES							
1177 PO-141018	04/22/2014	MARCH	1	01-6500-0-5800-102-5750-1180-003-000	NN	P	2,454.80	2,454.80
TOTAL PAYMENT AMOUNT							2,454.80 *	2,454.80
021235/00	BECKER, LEE ANN							
2076 PO-141780	04/22/2014	MARCH	1	01-0000-0-5210-102-0000-3140-003-000	NN	P	80.64	80.64
TOTAL PAYMENT AMOUNT							80.64 *	80.64
015662/00	BEHAVIORAL EDUCATION FOR							
551 PO-140488	04/22/2014	3521	1	01-6500-0-5800-102-5750-1180-003-000	NN	P	133.40	133.40
TOTAL PAYMENT AMOUNT							133.40 *	133.40
019075/00	BRIGHT FUTURES THERAPY							
2207 PO-141857	04/22/2014	3129	1	01-6500-0-5800-102-5750-1180-003-000	NN	P	16,800.00	16,800.00
TOTAL PAYMENT AMOUNT							16,800.00 *	16,800.00
010340/00	CA DEPT OF JUSTICE							
2377 PO-142049	04/22/2014	026022	1	01-0000-0-5800-110-0000-7200-004-000	NN	P	32.00	32.00
TOTAL PAYMENT AMOUNT							32.00 *	32.00
017906/00	CAAASA							
1851 PO-141589	04/22/2014	141589 JBEILLY	1	01-3010-0-5200-103-1110-1000-003-822	NN	F	475.00	475.00
TOTAL PAYMENT AMOUNT							475.00 *	475.00
021678/00	CAPITOL ACADEMY							
554 PO-140491	04/22/2014	419	1	01-6500-0-5800-102-5750-1180-003-000	NN	F	4,842.20	4,842.20
2392 PO-142062	04/22/2014	419	1	01-6500-0-5800-102-5750-1180-003-000	NN	P	3,687.80	3,687.80
2392 PO-142062	04/22/2014	431	1	01-6500-0-5800-102-5750-1180-003-000	NN	P	10,236.00	10,236.00

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0071 042214
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount	

TOTAL PAYMENT AMOUNT				18,766.00 *			18,766.00	
021036/00	CCHAT CENTER							
553 PO-140490	04/22/2014	CENTER3-14	1	01-6500-0-5800-102-5750-1180-003-000	NN P	2,483.40	2,483.40	
TOTAL PAYMENT AMOUNT				2,483.40 *			2,483.40	
020305/00	CDW GOVERNMENT INC.							
2335 PO-142016	04/22/2014	KX61593	1	01-6500-0-4300-102-5750-1110-003-000	NN F	62.05	62.05	
2356 PO-142026	04/22/2014	LB34766	1	01-0000-0-4300-472-1110-1000-014-000	NN F	434.16	434.16	
TOTAL PAYMENT AMOUNT				496.21 *			496.21	
016261/00	CEBULA RN, GAIL							
1054 PO-140920	04/22/2014	nov,dec,jan mileage	1	01-0000-0-5210-102-0000-3140-003-000	NN P	118.84	118.84	
TOTAL PAYMENT AMOUNT				118.84 *			118.84	
021175/00	CINTAS CORPORATION		311703809					
495 PO-140440	04/22/2014	8400911015	1	01-0000-0-5800-472-0000-2700-014-000	NN P	34.35	34.35	
TOTAL PAYMENT AMOUNT				34.35 *			34.35	
015415/00	COMPLIANCE SIGNS.COM							
2368 PO-142037	04/22/2014	34545	1	01-8150-0-4300-106-0000-8110-007-000	NN F	572.40	530.00	
TOTAL PAYMENT AMOUNT				530.00 *			530.00	
017092/00	CREATIVE MATHEMATICS							
2209 PO-141897	04/22/2014	34447	1	01-6500-0-4300-102-5770-1120-003-000	NN F	73.44	72.95	
TOTAL PAYMENT AMOUNT				72.95 *			72.95	
015718/00	CUSTOM BENEFIT ADMINISTRATORS							
PV-141056	04/17/2014	Custom Benefit-April 30		01-0000-0-9552-000-0000-0000-000-000	NN		2,935.40	
TOTAL PAYMENT AMOUNT				2,935.40 *			2,935.40	

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0071 042214
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
021797/00	D3 SPORTS INC						
2030 PO-141742	04/22/2014	17773	1	01-0000-0-4300-472-1110-4200-014-000	NN F	936.76	936.76
2030 PO-141742	04/22/2014	17773	2	01-0000-0-5800-472-1110-4200-014-000	NN F	118.80	118.80
TOTAL PAYMENT AMOUNT						1,055.56 *	1,055.56
018951/00	DELL						
1637 PO-141394	04/22/2014	XJ9T25489	1	01-6500-0-4400-102-5001-2700-003-000	NN F	1,075.59	1,049.35
1907 PO-141632	04/22/2014	XJCCNWP76	1	01-0000-0-4400-103-0000-7200-003-000	NN F	1,902.31	1,886.49
TOTAL PAYMENT AMOUNT						2,935.84 *	2,935.84
016816/00	DRY CREEK JT. ELEM.SCHOOL DIST						
2402 PO-142071	04/22/2014	IN14-00425	1	01-7240-0-5800-112-5001-3600-007-000	NN F	285.00	285.00
TOTAL PAYMENT AMOUNT						285.00 *	285.00
020844/00	E-COMPLETE LLC	208314228					
2151 PO-141860	04/22/2014	28889	1	01-0000-0-4300-472-1215-1000-014-000	NN F	152.52	151.87
TOTAL PAYMENT AMOUNT						151.87 *	151.87
018277/00	EASTER SEAL SOCIETY OF CA. INC						
1145 PO-140992	04/22/2014	FEB	1	01-6500-0-5800-102-5750-1180-003-000	NN P	1,417.50	1,417.50
TOTAL PAYMENT AMOUNT						1,417.50 *	1,417.50
010418/00	FREY SCIENTIFIC						
1998 PO-141709	04/22/2014	3025001320563	1	01-6300-0-4300-371-1110-1000-012-000	NN F	405.02	241.14
TOTAL PAYMENT AMOUNT						241.14 *	241.14
017877/00	GHA TECHNOLOGIES INC						
2217 PO-141903	04/22/2014	829278	1	01-0000-0-5800-472-1110-1000-014-000	NN F	735.00	735.00
TOTAL PAYMENT AMOUNT						735.00 *	735.00

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0071 042214
FUND : 01 GENERAL FUND

J457 APY500 H.02.05 04/21/14 PAGE 5
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
022347/00	GIVE SOMETHING BACK						
1609 PO-141380	04/22/2014	IN-0199125	1	01-0000-0-4300-472-0000-2700-014-000	NN F	28.07	38.06
1985 PO-141699	04/22/2014	IN-0215093	1	01-6500-0-4300-102-5750-1110-003-000	NN F	180.40	142.61
2002 PO-141711	04/22/2014	0215094	1	01-0000-0-4300-105-0000-7200-005-000	NN P	26.75	26.75
2002 PO-141711	04/22/2014	0217295	1	01-0000-0-4300-105-0000-7200-005-000	NN F	134.23	134.23
2043 PO-141750	04/22/2014	IN-0216198	1	01-6500-0-4300-102-5770-1110-003-000	NN F	304.89	292.15
2238 PO-141923	04/22/2014	IN-0222019	1	01-0000-0-4300-110-0000-7200-004-000	NN F	26.86	24.26
TOTAL PAYMENT AMOUNT						658.06 *	658.06
017618/00	GOPHER SPORT						
2106 PO-141810	04/22/2014	874234-2,8746428,CM270354	1	01-6300-0-4300-371-1110-1000-012-000	NN F	5,019.92	4,862.88
TOTAL PAYMENT AMOUNT						4,862.88 *	4,862.88
017718/00	GUIDING HANDS INC.						
2123 PO-141826	04/22/2014	1939	1	01-6500-0-5800-102-5750-1180-003-000	NN P	11,327.40	11,327.40
2123 PO-141826	04/22/2014	1979	1	01-6500-0-5800-102-5750-1180-003-000	NN P	350.00	350.00
2123 PO-141826	04/22/2014	1963	1	01-6500-0-5800-102-5750-1180-003-000	NN P	135.00	135.00
TOTAL PAYMENT AMOUNT						11,812.40 *	11,812.40
010992/00	HARBOR FREIGHT TOOLS USA INC						
2359 PO-142029	04/22/2014	642987	1	01-8150-0-4300-106-0000-8110-007-000	NN P	71.25	71.25
TOTAL PAYMENT AMOUNT						71.25 *	71.25
021775/00	HD SUPPLY FACILITIES MAINT.						
23 PO-140022	04/22/2014	9128872011	1	01-8150-0-4300-106-0000-8110-007-000	NN P	66.66	66.66
23 PO-140022	04/22/2014	9128893215	1	01-8150-0-4300-106-0000-8110-007-000	NN P	28.57	28.57
TOTAL PAYMENT AMOUNT						95.23 *	95.23
017002/00	HOME DEPOT CREDIT SERVICES						
1575 PO-141349	04/22/2014	3270456	1	01-8150-0-4300-106-0000-8110-007-000	NN P	84.06	84.06
1575 PO-141349	04/22/2014	1271033	1	01-8150-0-4300-106-0000-8110-007-000	NN P	72.45	72.45
1575 PO-141349	04/22/2014	6270916	1	01-8150-0-4300-106-0000-8110-007-000	NN P	82.52	82.52
1575 PO-141349	04/22/2014	8281932	1	01-8150-0-4300-106-0000-8110-007-000	NN P	511.60	511.60
1575 PO-141349	04/22/2014	8021935	1	01-8150-0-4300-106-0000-8110-007-000	NN P	6.25	6.25
TOTAL PAYMENT AMOUNT						756.88 *	756.88

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0071 042214
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
019832/00	HUGGINS, MARIE						
2415 PO-142077	04/22/2014	REIMB.-BATTERIES	1	01-0000-0-4300-105-0000-7200-005-000	NN F	17.65	17.65
TOTAL PAYMENT AMOUNT						17.65 *	17.65
010728/00	JOHNSTONE SUPPLY OF SACRAMENTO						
26 PO-140025	04/22/2014	27-S1924119.001	1	01-8150-0-4300-106-0000-8110-007-000	NN P	184.69	184.69
TOTAL PAYMENT AMOUNT						184.69 *	184.69
010355/00	KAISER FOUNDATION HEALTH PLAN						
PV-141054	04/17/2014	Kaiser		01-0000-0-9552-000-0000-0000-000-000	NN		153,823.21
TOTAL PAYMENT AMOUNT						153,823.21 *	153,823.21
017899/00	LAWSON, BECKY						
2380 PO-142057	04/22/2014	MARCH MILEAGE	1	01-7405-0-5210-103-0000-2130-003-000	NN F	19.04	19.04
TOTAL PAYMENT AMOUNT						19.04 *	19.04
016919/00	LITANIA SPORTS GROUP						
2237 PO-141922	04/22/2014	0000189919	1	01-6300-0-4300-371-1110-1000-012-000	NN F	283.98	282.72
TOTAL PAYMENT AMOUNT						282.72 *	282.72
017726/00	LOS ANGELES FREIGHTLINER						
2122 PO-141825	04/22/2014	BN54052	1	01-7230-0-4300-112-0000-3600-007-000	NN P	37.02	37.02
2122 PO-141825	04/22/2014	BN54047	1	01-7230-0-4300-112-0000-3600-007-000	NN P	44.33	44.33
TOTAL PAYMENT AMOUNT						81.35 *	81.35
022406/00	MAXIM HEALTHCARE SERVICES INC	521590951					
1733 PO-141490	04/22/2014	2299310262	1	01-0000-0-5800-102-0000-3140-003-000	NN P	3,140.00	3,140.00
1733 PO-141490	04/22/2014	2317650262	1	01-0000-0-5800-102-0000-3140-003-000	NN P	3,370.00	3,370.00
TOTAL PAYMENT AMOUNT						6,510.00 *	6,510.00

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0071 042214
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
019059/00	MILLENNIUM TERMITE & PEST						
105 PO-140090	04/22/2014	TR-71099	1	01-0000-0-5500-106-0000-8110-007-000	NN P	91.00	91.00
105 PO-140090	04/22/2014	TR-72628	1	01-0000-0-5500-106-0000-8110-007-000	NN P	116.00	116.00
TOTAL PAYMENT AMOUNT						207.00 *	207.00
021058/00	MULDOON, CARRIE						
2407 PO-142080	04/22/2014	REIMBURSEMENT	1	01-7405-0-5200-103-0000-2130-003-000	NN F	19.04	19.04
TOTAL PAYMENT AMOUNT						19.04 *	19.04
010235/00	NASCO MODESTO						
2229 PO-141915	04/22/2014	919643	1	01-6500-0-4300-102-5750-1110-003-000	NN P	27.32	27.32
2229 PO-141915	04/22/2014	920282	1	01-6500-0-4300-102-5750-1110-003-000	NN F	36.11	47.20
TOTAL PAYMENT AMOUNT						74.52 *	74.52
014425/00	NILES BIOLOGICAL						
1781 PO-141529	04/22/2014	464520	1	01-6300-0-4300-371-1110-1000-012-000	NN F	105.91	176.70
TOTAL PAYMENT AMOUNT						176.70 *	176.70
022163/00	ODYSSEY LEARNING CENTER INC						
559 PO-140496	04/22/2014	8002909	1	01-6500-0-5800-102-5750-1180-003-000	NN P	1,484.03	1,484.03
559 PO-140496	04/22/2014	8002927	1	01-6500-0-5800-102-5750-1180-003-000	NN P	3,731.45	3,731.45
TOTAL PAYMENT AMOUNT						5,215.48 *	5,215.48
017576/00	OFFICE DEPOT/BUS.SERVICES DIV						
2069 PO-141776	04/22/2014	704087760001	1	01-0000-0-4300-472-1215-1000-014-000	NN P	216.42	216.42
2069 PO-141776	04/22/2014	70408776001	1	01-0000-0-4300-472-1215-1000-014-000	NN F	129.03	90.07
2128 PO-141830	04/22/2014	696789405001	1	01-0000-0-4300-371-1110-1000-012-000	NN P	239.26	239.26
2128 PO-141830	04/22/2014	696789406001	1	01-0000-0-4300-371-1110-1000-012-000	NN F	42.33	41.04
2333 PO-142009	04/22/2014	703436971001	1	01-8150-0-4300-106-0000-8110-007-000	NN P	126.14	126.14
2333 PO-142009	04/22/2014	703436972001	1	01-8150-0-4300-106-0000-8110-007-000	NN F	87.72	100.42
2371 PO-142043	04/22/2014	704562954001	1	01-0000-0-4300-105-0000-7200-005-000	NN F	289.83	289.83
TOTAL PAYMENT AMOUNT						1,103.18 *	1,103.18

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num							
Req Reference	Date	Description	fd reso p obje sit goal func rep dep T9MP	Liq Amt	Net Amount							
<hr/>												
011822/00	OLARIU, STEFAN											
1391 PO-141197	04/22/2014	trip237	1 01-7240-0-5800-112-5001-3600-007-000 NN P	7.33	7.33							
1391 PO-141197	04/22/2014	TRIP183	1 01-7240-0-5800-112-5001-3600-007-000 NN P	6.87	6.87							
TOTAL PAYMENT AMOUNT				14.20 *								14.20
011759/00	PAYLESS SHOESOURCE GOLD VALUE											
2266 PO-141953	04/22/2014	GV045-0000002202	1 01-3010-0-4300-601-1220-1000-017-000 NN F	990.00	935.00							
TOTAL PAYMENT AMOUNT				935.00 *								935.00
011345/00	PLACER LEARNING CENTER											
2121 PO-141821	04/22/2014	MARCH	1 01-6500-0-5800-102-5750-1180-003-000 NN P	5,459.20	5,459.20							
TOTAL PAYMENT AMOUNT				5,459.20 *								5,459.20
022525/00	POST-IT LLC											
2394 PO-142064	04/22/2014	MARCH	1 01-0000-0-5800-110-0000-7200-004-000 NN P	20.00	20.00							
TOTAL PAYMENT AMOUNT				20.00 *								20.00
021401/00	PRACTI-CAL INC	200704949										
2395 PO-142065	04/22/2014	27966	1 01-5640-0-5800-103-0000-3140-003-000 NN P	647.52	647.52							
2395 PO-142065	04/22/2014	28087	1 01-5640-0-5800-103-0000-3140-003-000 NN P	590.56	590.56							
2395 PO-142065	04/22/2014	28159	1 01-5640-0-5800-103-0000-3140-003-000 NN P	598.11	598.11							
2395 PO-142065	04/22/2014	28229	1 01-5640-0-5800-103-0000-3140-003-000 NN P	248.84	248.84							
2395 PO-142065	04/22/2014	28300	1 01-5640-0-5800-103-0000-3140-003-000 NN F	248.98	248.98							
TOTAL PAYMENT AMOUNT				2,334.01 *								2,334.01
018239/00	PRO TEX SPORT PROJECTS INC											
1569 PO-141343	04/22/2014	12310	1 01-0000-0-4300-472-1110-4200-014-000 YN F	1,301.36	1,215.60							
TOTAL PAYMENT AMOUNT				1,215.60 *								1,215.60
TOTAL USE TAX AMOUNT				97.25								
021194/00	PRUDENTIAL OVERALL SUPPLY INC											
80 PO-140069	04/22/2014	180181323	1 01-7230-0-5600-112-0000-3600-007-000 NN P	58.62	58.62							
80 PO-140069	04/22/2014	180181969	1 01-7230-0-5600-112-0000-3600-007-000 NN P	58.62	58.62							
TOTAL PAYMENT AMOUNT				117.24 *								117.24

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0071 042214
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			fd reso p obje	sit goal func	rep dep T9MP		
018847/00	PYRAMID EDUCATIONAL CONSULTANT	223274825						
1893 PO-141624	04/22/2014	00081143		1 01-5640-0-4300-601-9728-3150-017-000	NN F		244.71	226.60
TOTAL PAYMENT AMOUNT								226.60
011238/00	RELIABLE TIRE							
1899 PO-141626	04/22/2014	112394		1 01-7230-0-4300-112-0000-3600-007-000	NN P		30.00	30.00
TOTAL PAYMENT AMOUNT								30.00
014231/00	RIVERA, IVAN							
1614 PO-141397	04/22/2014	MAR.		1 01-6500-0-5800-102-5770-3600-003-000	NN P		189.28	189.28
TOTAL PAYMENT AMOUNT								189.28
010627/00	RIVERVIEW INTERNATIONAL TRUCKS							
1498 PO-141282	04/22/2014	825260		1 01-7230-0-4300-112-0000-3600-007-000	NN P		48.18	48.18
1498 PO-141282	04/22/2014	825484		1 01-7230-0-4300-112-0000-3600-007-000	NN P		19.27	19.27
1498 PO-141282	04/22/2014	825900&FREIGHT		1 01-7230-0-4300-112-0000-3600-007-000	NN P		100.49	100.49
TOTAL PAYMENT AMOUNT								167.94
010266/00	SACRAMENTO COUNTY UTILITIES							
2403 PO-142072	04/22/2014	50000185866		1 01-0000-0-5540-106-0000-8110-007-000	NN P		700.59	700.59
TOTAL PAYMENT AMOUNT								700.59
018297/00	SCHOOL SERVICES OF CALIFORNIA	942447992						
1525 PO-141307	04/22/2014	W078942-IN		1 01-0000-0-5200-101-0000-7150-002-000	NN F		175.00	175.00
TOTAL PAYMENT AMOUNT								175.00
017763/00	SCHOOLDUDE.COM							
2413 PO-142075	04/22/2014	R34545		2 01-0000-0-5800-111-0000-8200-007-000	NN F		2,094.00	2,094.00
2413 PO-142075	04/22/2014	R34545		1 01-8150-0-9330-000-0000-0000-000-000	NN F		3,102.75	3,102.75
TOTAL PAYMENT AMOUNT								5,196.75

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ACCOUNTS PAYABLE PRELIST
BATCH: 0071 042214
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	fd	reso	p	obje	sit	goal
				func	rep	dep	T9MP	
022154/00	SHERRY, ROBERTA							
1436 PO-141225	04/22/2014	MARCH MILEAGE	1	01-0000-0-5210-102-0000-3140-003-000	NN	F	20.90	30.90
1926 PO-141654	04/22/2014	MARCH MILEAGE	1	01-0000-0-5210-102-0000-3140-003-000	NN	F	34.08	50.30
		TOTAL PAYMENT AMOUNT		81.20 *				81.20
018221/00	SMITH-LEHMANN, REBECCA							
2393 PO-142063	04/22/2014	REIMB	1	01-5640-0-4300-601-9728-3150-017-000	NN	F	103.13	103.13
2405 PO-142079	04/22/2014	REIMB- SUPPLIES	1	01-6500-0-4300-102-5001-2700-003-000	NN	F	80.60	80.60
		TOTAL PAYMENT AMOUNT		183.73 *				183.73
018967/00	SPRINT CUSTOMER SERVICE							
662 PO-140583	04/22/2014	811116315-149	1	01-0000-0-5903-101-0000-7150-002-000	NN	P	92.19	92.19
1483 PO-141263	04/22/2014	811116315-149	1	01-7230-0-4300-112-0000-3600-007-000	NN	P	62.29	62.29
1634 PO-141407	04/22/2014	811116315-149	1	01-0000-0-5903-103-0000-2110-003-000	NN	P	43.32	43.32
1634 PO-141407	04/22/2014	811116315-149	1	01-0000-0-5903-103-0000-2110-003-000	NN	P	72.43	72.43
1649 PO-141414	04/22/2014	811116315-149	1	01-0000-0-5903-236-0000-2700-009-000	NN	P	1.00	1.00
1676 PO-141437	04/22/2014	811116315-149	1	01-0000-0-5903-472-0000-2700-014-000	NN	P	38.44	38.44
1644 PO-141446	04/22/2014	811116315-149	1	01-0000-0-5903-234-0000-2700-008-000	NN	F	36.03	38.49
1710 PO-141467	04/22/2014	811116315-149	1	01-0000-0-5902-115-0000-7700-007-000	NN	P	75.98	75.98
2323 PO-141999	04/22/2014	811116315-149	1	01-0000-0-5903-106-0000-8110-007-000	NN	P	154.75	154.75
		TOTAL PAYMENT AMOUNT		578.89 *				578.89
014558/00	SPURR							
108 PO-140093	04/22/2014	55868	1	01-0000-0-5520-106-0000-8110-007-000	NN	P	3,770.37	3,770.37
		TOTAL PAYMENT AMOUNT		3,770.37 *				3,770.37
018370/00	STANLEY CONVERGENT SECURITY							
109 PO-140094	04/22/2014	11209652	1	01-0000-0-5800-106-0000-8110-007-000	NN	P	3,133.02	3,133.02
		TOTAL PAYMENT AMOUNT		3,133.02 *				3,133.02
020252/00	STAPLES ADVANTAGE							
2357 PO-142027	04/22/2014	3228118592	1	01-0000-0-4300-472-1110-1000-014-000	NN	P	114.66	114.66
2357 PO-142027	04/22/2014	3228292554	1	01-0000-0-4300-472-1110-1000-014-000	NN	F	12.45	10.72
		TOTAL PAYMENT AMOUNT		125.38 *				125.38

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0071 042214
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	fd	reso	p	obje	sit	goal
			func	rep	dep	T9MP	Liq Amt	Net Amount
010137/00	STATE BOARD OF EQUALIZATION							
1027 PO-140894	04/22/2014	57-415168	1	01-7230-0-5800-112-0000-3600-007-000	NN	P	91.92	91.92
TOTAL PAYMENT AMOUNT							91.92 *	91.92
021813/00	SUREWEST							
111 PO-140096	04/22/2014	604457-0001	1	01-0000-0-5902-106-0000-8110-007-000	NN	P	389.13	389.13
TOTAL PAYMENT AMOUNT							389.13 *	389.13
010498/00	TAYLOR, SHANNAN							
1231 PO-141060	04/22/2014	106	1	01-6500-0-5800-102-5750-1180-003-000	NN	P	100.00	100.00
TOTAL PAYMENT AMOUNT							100.00 *	100.00
010394/00	THE SMITH COMPANY INC							
1770 PO-141522	04/22/2014	2082	1	01-8150-0-5600-106-0000-8110-007-000	NN	F	660.00	330.00
TOTAL PAYMENT AMOUNT							330.00 *	330.00
018567/00	TRULITE WSG LLC							
2276 PO-141961	04/22/2014	623590	1	01-8150-0-4300-106-0000-8110-007-000	NN	P	45.76	45.76
2276 PO-141961	04/22/2014	623591	1	01-8150-0-4300-106-0000-8110-007-000	NN	P	103.44	103.44
TOTAL PAYMENT AMOUNT							149.20 *	149.20
022179/00	US HEALTHWORKS	954643269						
265 PO-140243	04/22/2014	2452975-CA	1	01-0000-0-5800-110-0000-7200-004-000	NN	P	28.00	28.00
265 PO-140243	04/22/2014	2462911-CA	1	01-0000-0-5800-110-0000-7200-004-000	NN	P	28.00	28.00
265 PO-140243	04/22/2014	2464880	1	01-0000-0-5800-110-0000-7200-004-000	NN	P	186.00	186.00
TOTAL PAYMENT AMOUNT							242.00 *	242.00
015018/00	VERHOVETCHI, VEACESLAV							
2082 PO-141785	04/22/2014	TRIP250	1	01-7240-0-5800-112-5001-3600-007-000	NN	P	11.35	11.35
2082 PO-141785	04/22/2014	TRIP 209	1	01-7240-0-5800-112-5001-3600-007-000	NN	P	13.00	13.00
TOTAL PAYMENT AMOUNT							24.35 *	24.35

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST
BATCH: 0071 042214
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			fd reso p obje	sit goal func	rep dep T9MP		
018071/00	VOTAW, ASHLEY							
2404 PO-142078	04/22/2014	REIMB-MILEAGE		1 01-3410-0-5210-472-1110-1000-003-000 NN F			11.65	11.65
TOTAL PAYMENT AMOUNT							11.65 *	11.65
015191/00	WACHOB, CYNTHIA							
2114 PO-141815	04/22/2014	MARCH MILEAGE		1 01-6500-0-5210-102-5060-2110-003-000 NN P			154.00	154.00
TOTAL PAYMENT AMOUNT							154.00 *	154.00
022221/00	WESTERN HEALTH ADVANTAGE							
PV-141055	04/17/2014	Western Health Advantage-May		01-0000-0-9552-000-0000-0000-000-000 NN				103,806.68
TOTAL PAYMENT AMOUNT							103,806.68 *	103,806.68
010116/00	WESTERN PSYCHOLOGICAL SERVICES							
2347 PO-142020	04/22/2014	WPS047602		1 01-0000-0-4300-103-0000-7200-003-000 NN F			55.35	53.76
TOTAL PAYMENT AMOUNT							53.76 *	53.76
TOTAL FUND PAYMENT							388,123.33 **	388,123.33
TOTAL USE TAX AMOUNT							97.25	

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ACCOUNTS PAYABLE PRELIST

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BATCH: 0071 042214

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FUND : 09 CHARTER SCHOOLS

Vendor/Addr	Remit name	Reg Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	fd reso p obje	sit goal	func rep dep	TSMP	Liq Amt	Net Amount
014786/00	SCHOOL SPECIALTY													

390971239

2283 PO-141967 04/14/2014 20811218025

1 09-6300-0-4300-501-1110-1000-016-000 NN F

TOTAL PAYMENT AMOUNT

46.97 * 55.26 46.97

TOTAL FUND PAYMENT

46.97 ** 46.97

81 CENTER UNIFIED SCHOOL DIST.
04-22-14

ACCOUNTS PAYABLE PRELIST
BATCH: 0071 042214
FUND : 13 CAFETERIA FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	fd	reso	p obje	sit	goal	func rep dep T9MP
								Liq Amt
								Net Amount
016279/00	P&R PAPER SUPPLY							
395 PO-140357	04/22/2014	N90694-00	1	13-5310-0-4300-108-0000-3700-007-000	NN	P		1,237.05
395 PO-140357	04/22/2014	N89755-00	1	13-5310-0-4300-108-0000-3700-007-000	NN	P		1,114.13
TOTAL PAYMENT AMOUNT								2,351.18 *
TOTAL FUND . PAYMENT								2,351.18 **
TOTAL BATCH PAYMENT								390,521.48 ***
TOTAL USE TAX AMOUNT								97.25
TOTAL DISTRICT PAYMENT								390,521.48 ****
TOTAL USE TAX AMOUNT								97.25
TOTAL FOR ALL DISTRICTS:								390,521.48 ****
TOTAL USE TAX AMOUNT								97.25

Number of warrants to be printed: 81, not counting voids due to stub overflows.

81 CENTER UNIFIED SCHOOL DIST.
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ACCOUNTS PAYABLE PRELIST

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Batch status: A All

From batch: 0072

To batch: 0072

Include Revolving Cash: Y

Include Address: N

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042514

ACCOUNTS PAYABLE PRELIST
BATCH: 0072 042514
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount	
020710/00	ACCURATE LABEL DESIGN							
2358 PO-142028	04/25/2014	129152	1 01-0000-0-5800-472-1110-1000-014-000	YN F		116.92	109.00	
			TOTAL PAYMENT AMOUNT			109.00 *	109.00	
			TOTAL USE TAX AMOUNT			8.72		
018067/00	ACE IT! TUTORING POWERED BY							
1663 PO-141425	04/25/2014	2015	1 01-3010-0-5800-103-1110-1000-003-822	NN P		1,605.04	1,605.04	
			TOTAL PAYMENT AMOUNT			1,605.04 *	1,605.04	
015797/00	ACE SUPPLY HARDWARE NORTH							
1009 PO-140883	04/25/2014	095982/2.	1 01-8150-0-4300-106-0000-8110-007-000	NN P		32.46	32.46	
1009 PO-140883	04/25/2014	96005/2.	1 01-8150-0-4300-106-0000-8110-007-000	NN P		25.15	25.15	
			TOTAL PAYMENT AMOUNT			57.61 *	57.61	
018439/00	ALEXANDER D. PLATT	112349931						
2418 PO-142085	04/25/2014	REIMBURSE EXPENSES	1 01-7405-0-5800-103-1110-1000-003-822	NY F		4,167.25	4,167.25	
			TOTAL PAYMENT AMOUNT			4,167.25 *	4,167.25	
010669/00	ALHAMBRA & SIERRA SPRINGS							
90 PO-140076	04/25/2014	4782453041014	1 01-8150-0-4300-106-0000-8110-007-000	NN P		78.22	78.22	
235 PO-140213	04/25/2014	4780794041014	1 01-0000-0-4300-103-0000-7200-003-000	NN P		75.10	75.10	
468 PO-140425	04/25/2014	4781839041014	1 01-0000-0-4300-475-3200-2700-015-000	NN P		42.34	42.34	
1718 PO-141477	04/25/2014	4781257-041014	1 01-7230-0-4300-112-0000-3600-007-000	NN P		75.10	75.10	
			TOTAL PAYMENT AMOUNT			270.76 *	270.76	
010700/00	AUS SACRAMENTO MC LOCKBOX							
747 PO-140656	04/25/2014	506-2977338	1 01-0000-0-5800-111-0000-8200-007-000	NN P		64.04	64.04	
			TOTAL PAYMENT AMOUNT			64.04 *	64.04	
010442/00	BAR HEIN	68-0316304						
46 PO-140041	04/25/2014	439563	1 01-0000-0-4300-106-0000-8110-007-000	NN P		82.02	82.02	
			TOTAL PAYMENT AMOUNT			82.02 *	82.02	

81 CENTER UNIFIED SCHOOL DIST.
042514

ACCOUNTS PAYABLE PRELIST
BATCH: 0072 042514
FUND : 01 GENERAL FUND

J617 APY500 H.02.05 04/24/14 PAGE 2
<< Open >>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
020540/00		CALIFORNIA AMERICAN WATER CO					
96 PO-140082	04/25/2014	1015210021268303	1 01-0000-0-5540-106-0000-8110-007-000	NN P		201.48	201.48
96 PO-140082	04/25/2014	1015210019694008	1 01-0000-0-5540-106-0000-8110-007-000	NN P		180.61	180.61
96 PO-140082	04/25/2014	1015210019695353	1 01-0000-0-5540-106-0000-8110-007-000	NN P		180.61	180.61
96 PO-140082	04/25/2014	1015210021268389	1 01-0000-0-5540-106-0000-8110-007-000	NN P		180.61	180.61
96 PO-140082	04/25/2014	1015210020037810	1 01-0000-0-5540-106-0000-8110-007-000	NN P		748.49	748.49
96 PO-140082	04/25/2014	1015210020062960	1 01-0000-0-5540-106-0000-8110-007-000	NN P		595.67	595.67
96 PO-140082	04/25/2014	1015210019904293	1 01-0000-0-5540-106-0000-8110-007-000	NN P		632.44	632.44
96 PO-140082	04/25/2014	1015210020445299	1 01-0000-0-5540-106-0000-8110-007-000	NN P		420.21	420.21
96 PO-140082	04/25/2014	1015210020957327	1 01-0000-0-5540-106-0000-8110-007-000	NN P		1,501.19	1,501.19
96 PO-140082	04/25/2014	1015210019695896	1 01-0000-0-5540-106-0000-8110-007-000	NN P		76.59	76.59
96 PO-140082	04/25/2014	1015210018891530	1 01-0000-0-5540-106-0000-8110-007-000	NN P		223.14	223.14
96 PO-140082	04/25/2014	1015210019904460	1 01-0000-0-5540-106-0000-8110-007-000	NN P		700.36	700.36
96 PO-140082	04/25/2014	1015210019694541	1 01-0000-0-5540-106-0000-8110-007-000	NN P		180.61	180.61
96 PO-140082	04/25/2014	1015210021268822	1 01-0000-0-5540-106-0000-8110-007-000	NN P		366.44	366.44
TOTAL PAYMENT AMOUNT						6,188.45 *	6,188.45
011374/00		CAPITOL MECHANICAL INC					
2411 PO-142073	04/25/2014	12163	1 01-8150-0-5600-106-0000-8110-007-000	NN F		850.00	850.00
2412 PO-142074	04/25/2014	12162	1 01-8150-0-5600-106-0000-8110-007-000	NN F		650.00	650.00
TOTAL PAYMENT AMOUNT						1,500.00 *	1,500.00
020305/00		CDW GOVERNMENT INC.					
2384 PO-142053	04/25/2014	LD61404	1 01-0000-0-4400-115-0000-7700-007-000	NN F		6,051.48	6,051.48
TOTAL PAYMENT AMOUNT						6,051.48 *	6,051.48
010407/00		CENTER UNIFIED REVOLVING FUND	0000000000				
2400 PO-142069	04/25/2014	PURPLE CORD	1 01-0000-0-4300-101-0000-7150-002-000	NN F		25.00	25.00
2400 PO-142069	04/25/2014	PURPLE CORD	2 01-0000-0-4300-120-0000-7110-001-000	NN F		75.00	75.00
TOTAL PAYMENT AMOUNT						100.00 *	100.00
015943/00		DAVISON, HUGH R.	557482076				
2424 PO-142089	04/25/2014	FIELD DISCING	1 01-8150-0-5800-106-0000-8110-007-000	NY F		1,000.00	1,000.00
TOTAL PAYMENT AMOUNT						1,000.00 *	1,000.00

81 CENTER UNIFIED SCHOOL DIST.
042514

ACCOUNTS PAYABLE PRELIST
BATCH: 0072 042514
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
018277/00	EASTER SEAL SOCIETY OF CA. INC						
1145 PO-140992	04/25/2014	MAR	1 01-6500-0-5800-102-5750-1180-003-000	NN P	1,934.25	1,934.25	
TOTAL PAYMENT AMOUNT						1,934.25 *	1,934.25
010336/00	ECOTECH PEST MANAGEMENT INC	273189708					
104 PO-140089	04/25/2014	4366	1 01-0000-0-5500-106-0000-8110-007-000	NN P	700.00	700.00	
TOTAL PAYMENT AMOUNT						700.00 *	700.00
021754/00	GAYNOR TELESYSTEMS INC						
19 PO-140018	04/25/2014	INV000026043	1 01-8150-0-5600-106-0000-8110-007-000	NN F	339.50	385.20	
TOTAL PAYMENT AMOUNT						385.20 *	385.20
017681/00	GEARY PACIFIC SUPPLY						
20 PO-140019	04/25/2014	2776134	1 01-8150-0-4300-106-0000-8110-007-000	NN P	45.10	45.10	
20 PO-140019	04/25/2014	2798034-2798913	1 01-8150-0-4300-106-0000-8110-007-000	NN P	853.29	853.29	
TOTAL PAYMENT AMOUNT						898.39 *	898.39
020258/00	HANDWRITING WITHOUT TEARS						
2158 PO-141851	04/25/2014	829593-1	1 01-6500-0-4300-102-5770-1120-003-000	NN F	111.08	110.35	
TOTAL PAYMENT AMOUNT						110.35 *	110.35
014399/00	INSTITUTE FOR EDUCATIONAL DEV.						
1696 PO-141456	04/25/2014	4525470	1 01-7405-0-5200-234-0000-2140-008-000	NN F	229.00	229.00	
TOTAL PAYMENT AMOUNT						229.00 *	229.00
018343/00	JBEILY, TAMI						
2420 PO-142086	04/25/2014	REIMB	1 01-3010-0-5200-103-1110-1000-003-822	NN F	21.00	21.00	
TOTAL PAYMENT AMOUNT						21.00 *	21.00

81 CENTER UNIFIED SCHOOL DIST.
042514

ACCOUNTS PAYABLE PRELIST
BATCH: 0072 042514
FUND : 01 GENERAL FUND

J617 APY500 H.02.05 04/24/14 PAGE 4
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
010728/00	JOHNSTONE SUPPLY OF SACRAMENTO						
26 PO-140025	04/25/2014	27S1926386.001	1 01-8150-0-4300-106-0000-8110-007-000	NN P		21.50	21.50
26 PO-140025	04/25/2014	27S1924050.001	1 01-8150-0-4300-106-0000-8110-007-000	NN P		117.47	117.47
26 PO-140025	04/25/2014	27-S1926386.002	1 01-8150-0-4300-106-0000-8110-007-000	NN P		54.69	54.69
TOTAL PAYMENT AMOUNT			193.66 *				193.66
017726/00	LOS ANGELES FREIGHTLINER						
809 PO-140718	04/25/2014	BN53168	1 01-7240-0-4300-112-5001-3600-007-000	NN P		122.66	122.66
TOTAL PAYMENT AMOUNT			122.66 *				122.66
022230/00	MANAGED HEALTH NETWORK	953817988					
49 PO-140044	04/25/2014	3200057046	1 01-0000-0-3401-100-1110-1000-000-000	NN P		1,197.90	1,197.90
TOTAL PAYMENT AMOUNT			1,197.90 *				1,197.90
022406/00	MAXIM HEALTHCARE SERVICES INC	521590951					
1733 PO-141490	04/25/2014	2335580262	1 01-0000-0-5800-102-0000-3140-003-000	NN P		3,430.00	3,430.00
1733 PO-141490	04/25/2014	2353850262	1 01-0000-0-5800-102-0000-3140-003-000	NN P		3,420.00	3,420.00
TOTAL PAYMENT AMOUNT			6,850.00 *				6,850.00
017576/00	OFFICE DEPOT/BUS.SERVICES DIV						
2224 PO-141910	04/25/2014	701440332001	1 01-6500-0-4300-102-5750-1110-003-000	NN P		131.28	131.28
2224 PO-141910	04/25/2014	701440333001	1 01-6500-0-4300-102-5750-1110-003-000	NN F		25.64	25.64
2305 PO-141983	04/25/2014	702686749001	1 01-0000-0-4300-234-1110-1000-008-000	NN P		1,949.53	1,949.53
2305 PO-141983	04/25/2014	702686750001	1 01-0000-0-4300-234-1110-1000-008-000	NN P		4.00	4.00
2305 PO-141983	04/25/2014	704854687001	1 01-0000-0-4300-234-1110-1000-008-000	NN F		7.09	7.10
2383 PO-142052	04/25/2014	704754255001	1 01-0000-0-4300-472-1110-1000-014-000	NN F		160.77	160.77
2389 PO-142059	04/25/2014	704978981001	1 01-6500-0-4400-102-5001-2700-003-000	NN F		296.99	285.44
2396 PO-142066	04/25/2014	705070502001	1 01-6500-0-4300-102-5001-2700-003-000	NN F		318.58	284.97
TOTAL PAYMENT AMOUNT			2,848.73 *				2,848.73
019700/00	PITNEY BOWES INC	201344287					
199 PO-140190	04/25/2014	1255240-AP14	1 01-0000-0-7439-106-0000-9100-007-000	NN F		1,252.03	1,250.99
TOTAL PAYMENT AMOUNT			1,250.99 *				1,250.99

81 CENTER UNIFIED SCHOOL DIST.
042514

ACCOUNTS PAYABLE PRELIST
BATCH: 0072 042514
FUND : 01 GENERAL FUND

J617 APY500 H.02.05 04/24/14 PAGE 5
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Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date			fd reso p obje	sit goal func	rep dep T9MP		
014069/00	PLATT ELECTRIC SUPPLY		752304244					
32	PO-140029	04/25/2014 E094012		1	01-8150-0-4300-106-0000-8110-007-000	NN F	63.74	51.56
TOTAL PAYMENT AMOUNT							51.56 *	51.56
010552/00	SAC VAL JANITORIAL							
1453	PO-141240	04/25/2014 10081147-CREDIT		1	01-0000-0-9320-000-0000-0000-000-000	NN P	432.54	432.54
1453	PO-141240	04/25/2014 10081395		1	01-0000-0-9320-000-0000-0000-000-000	NN P	181.18	181.18
TOTAL PAYMENT AMOUNT							613.72 *	613.72
016337/00	SAECHOA, PA							
1406	PO-141208	04/25/2014 FEB MILEAGE		1	01-6500-0-5800-102-5770-3600-003-000	NN P	168.00	168.00
1406	PO-141208	04/25/2014 MAR MILEAGE		1	01-6500-0-5800-102-5770-3600-003-000	NN P	224.00	224.00
TOTAL PAYMENT AMOUNT							392.00 *	392.00
020695/00	SCHOOL OUTFITTERS							
2390	PO-142060	04/25/2014 INV11400766		1	01-3010-0-4300-371-1110-1000-012-000	NN F	699.35	699.35
TOTAL PAYMENT AMOUNT							699.35 *	699.35
014786/00	SCHOOL SPECIALTY		390971239					
2160	PO-142005	04/25/2014 10769067		1	01-6500-0-4300-102-5770-1120-003-000	NN F	145.69	160.26
TOTAL PAYMENT AMOUNT							160.26 *	160.26
010373/00	SCHOOLS INSURANCE AUTHORITY							
638	PO-140569	04/25/2014 2014UST-KAM.20		1	01-7230-0-5800-112-0000-3600-007-000	NN P	150.00	150.00
TOTAL PAYMENT AMOUNT							150.00 *	150.00
015240/00	SF CABLE INC							
2374	PO-142048	04/25/2014 233120		1	01-7405-0-4300-115-0000-7700-007-000	NN F	980.54	959.98
TOTAL PAYMENT AMOUNT							959.98 *	959.98

81 CENTER UNIFIED SCHOOL DIST.
042514

ACCOUNTS PAYABLE PRELIST
BATCH: 0072 042514
FUND : 01 GENERAL FUND

J617 APY500 H.02.05 04/24/14 PAGE 6
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
020252/00		STAPLES ADVANTAGE					
2300 PO-141978	04/25/2014	3228823162	1 01-5640-0-4300-601-9728-1000-017-371	NN P		10.84	10.84
2300 PO-141978	04/25/2014	3227182811	1 01-5640-0-4300-601-9728-1000-017-371	NN F		52.87	54.24
TOTAL PAYMENT AMOUNT			65.08 *				65.08
021813/00		SUREWEST					
110 PO-140095	04/25/2014	604800-001	1 01-0000-0-5902-106-0000-8110-007-000	NN P		259.29	259.29
TOTAL PAYMENT AMOUNT			259.29 *				259.29
022567/00		TARGET EXCELLENCE					
2227 PO-141913	04/25/2014	10502	1 01-3010-0-5800-103-1110-1000-003-822	NN P		595.00	595.00
TOTAL PAYMENT AMOUNT			595.00 *				595.00
010519/00		TIM'S MUSIC	942778467				
984 PO-140856	04/25/2014	141543	1 01-0000-0-5600-472-1262-1000-014-000	NN F		510.50	510.50
TOTAL PAYMENT AMOUNT			510.50 *				510.50
010139/00		TROXELL COMMUNICATIONS INC					
2000 PO-141710	04/25/2014	773213	1 01-9115-0-4400-115-0000-7700-007-000	NN F		476.96	94.77
2313 PO-141992	04/25/2014	773400	1 01-9115-0-4400-115-0000-7700-007-000	NN P		2,612.53	2,612.53
2373 PO-142044	04/25/2014	773900	1 01-7405-0-4400-115-0000-7700-007-000	NN P		13,293.73	13,293.73
TOTAL PAYMENT AMOUNT			16,001.03 *				16,001.03
011191/00		TUTORIAL SERVICES					
2421 PO-142088	04/25/2014	2421	1 01-3010-0-5800-103-1110-1000-003-832	NN P		106.75	106.75
TOTAL PAYMENT AMOUNT			106.75 *				106.75
016889/00		WATER RITE PRODUCTS INC.	942993560				
2136 PO-141833	04/25/2014	552315	1 01-8150-0-4300-106-0000-8110-007-000	NN P		136.47	136.47
2136 PO-141833	04/25/2014	552899	1 01-8150-0-4300-106-0000-8110-007-000	NN F		1,170.82	1,170.82
TOTAL PAYMENT AMOUNT			1,307.29 *				1,307.29

81 CENTER UNIFIED SCHOOL DIST.
042514

ACCOUNTS PAYABLE PRELIST
BATCH: 0072 042514
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num			
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount	

020841/00	XEROX CORPORATION							
643 PO-140562	04/25/2014	073511045	1	01-0000-0-5600-472-0000-2700-014-000	NN P	24.29	24.29	
TOTAL PAYMENT AMOUNT						24.29 *	24.29	
TOTAL FUND PAYMENT						59,833.88 **		
TOTAL USE TAX AMOUNT						8.72		59,833.88

81 CENTER UNIFIED SCHOOL DIST.
042514

ACCOUNTS PAYABLE PRELIST
BATCH: 0072 042514
FUND : 13 CAFETERIA FUND

J617 APY500 H.02.05 04/24/14 PAGE 8
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	Liq Amt	Net Amount
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP		
019834/00	BERKELEY FARMS INC						
386 PO-140348	04/25/2014	SHORTAGE ON CK271074	1 13-5310-0-4700-108-0000-3700-007-000	NN P		75.30	75.30
TOTAL PAYMENT AMOUNT						75.30 *	75.30
017051/00	DAVIS, LAURA						
399 PO-140361	04/25/2014	MAR/APR MILEAGE	1 13-5310-0-5210-108-0000-3700-007-000	NN P		28.56	28.56
TOTAL PAYMENT AMOUNT						28.56 *	28.56
021194/00	PRUDENTIAL OVERALL SUPPLY INC						
387 PO-140349	04/25/2014	180181968	1 13-5310-0-5800-108-0000-3700-007-000	NN P		71.60	71.60
TOTAL PAYMENT AMOUNT						71.60 *	71.60
017334/00	SEVEN UP BOTTLING CO. OF S.F.						
396 PO-140358	04/25/2014	2191415444	1 13-5310-0-4700-108-0000-3700-007-000	NN P		434.96	434.96
TOTAL PAYMENT AMOUNT						434.96 *	434.96
TOTAL FUND PAYMENT						610.42 **	610.42

81 CENTER UNIFIED SCHOOL DIST.
042514

ACCOUNTS PAYABLE PRELIST
BATCH: 0072 042514
FUND : 21 BUILDING FUND

J617 APY500 H.02.05 04/24/14 PAGE 9
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num		
Req Reference	Date	Description	fd reso p obje	sit goal func	rep dep T9MP	Liq Amt	Net Amount
014069/00	PLATT ELECTRIC SUPPLY	752304244					
1906 PO-141631	04/25/2014	E046284	1 21-0000-0-4300-115-0000-8500-007-000	NN P		582.17	582.17
TOTAL PAYMENT AMOUNT						582.17 *	582.17
020695/00	SCHOOL OUTFITTERS						
2370 PO-142042	04/25/2014	INV11399407	1 21-0000-0-4300-115-0000-8500-007-000	NN F		261.49	261.49
TOTAL PAYMENT AMOUNT						261.49 *	261.49
TOTAL FUND PAYMENT						843.66 **	843.66
TOTAL BATCH PAYMENT						61,287.96 ***	61,287.96
TOTAL USE TAX AMOUNT						8.72	
TOTAL DISTRICT PAYMENT						61,287.96 ****	61,287.96
TOTAL USE TAX AMOUNT						8.72	
TOTAL FOR ALL DISTRICTS:						61,287.96 ****	61,287.96
TOTAL USE TAX AMOUNT						8.72	

Number of warrants to be printed: 46, not counting voids due to stub overflows.

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Family Resource Center

Date: 5/27/2014

To: Board of Trustees

From: Alyson Collier

Action Item _____

Information Item X

Attached Pages 3

Principal's Initials: 

SUBJECT: FRC Annual Update

Family Resource Center Service Totals 2013/2014

Service Type	Total Students
--------------	----------------

Advocacy	10
Air Mattress	2
Backpack	193
Hygeine Kit	6
Individual Counseling	29
Clothing	167
Consultation	41
Free Lunch Access	286
Mentoring Other	31
Mentoring PIP	81
Mentoring/Tutoring Americorps	47
Counseling Referral	55
Dental Referral	4
Food Referral	11
Housing Referral	11
Shelter Referral	3
Vision Care Referral	3
Shoes	66
School Supplies	199
School Transportation Assistar	14

	Homeless	Foster	Other	Total
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FRC Total Students Served:	397	43	232	672
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Center Adult School 2013/2014

ESL Learning Gains	
Students with Pre & Post Test Records	60
Students Attaining 1 or more bench marks	39
% of Students achieving federal benchmark sta	65%
Total Benchmarks Earned	83

Students Served	
Parenting	128
GED	39
ESL	125

Proposed changes for next year

Implementation of new WIA federal grant
Estbalish CAS as school instead of program
High School Diploma Program
GED classroom instruction
Advanced ESL Class

Homeless Totals 2013/2014					
	Doubled Up	Hotel/Motel	Shelter	Transshelters	Totals
Dudley	60	0	2	2	64
Country	27	0	0	0	27
Oak Hill	38	1	0	0	39
Spinelli	58	3	0	1	62
WCR	63	0	0	0	63
CHS	88	0	1	0	89
MHS	20	0	0	0	20
AVCS	2	0	0	0	2
GYCS	1	0	0	0	1
Totals	357	4	3	3	367

Center Joint Unified School District

AGENDA REQUEST FOR:

Dept./Site: Personnel Department

Action Item **X**

Date: May 21, 2014

Information Item

To: Board of Trustees

Attached Pages **3**

From: David Grimes 
Director of Personnel and Student Services

Subject: **Declaration of Need for Fully Qualified Educators 2014/15 SY**

The Department of Education and the Commission on Teacher Credentialing regulations for the issuance of emergency teaching credentials require individual districts to submit a "Declaration of Need for Fully Qualified Educators" each year for any *anticipated* certificated positions that may need to be filled with an individual holding an emergency credential.

In the event a District may wish to employ any teacher(s) needing emergency credentials, school districts are required to file a "Declaration of Need for Fully Qualified Educators" at the beginning of each school year. The "Declaration of Need for Fully Qualified Educators" is to be approved by the Board and will be valid for one school year. Each year, a new "Declaration of Need for Fully Qualified Educators" must be filed at the Commission on Teacher Credentialing.

Recommendation: Approve Declaration of Need for Fully Qualified Educators as Submitted.



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- ☒ Original Declaration of Need for year: 2014/2015
☐ Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Center Joint Unified School District District CDS Code: 73973
Name of County: Sacramento County CDS Code: 34

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05/21/2014 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► *Enclose a copy of the board agenda item*

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2015.

Submitted by (Superintendent, Board Secretary, or Designee):

David Grimes

(916) 338-6415

8408 Watt Avenue

Antelope, CA 95843

davidgrimes@centerusd.org

Mailing Address

Email Address

Dir. Personnel/Student Serv.

Title

05/21/2014

Date

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► *Enclose a copy of the public announcement*

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

- This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	4
<input type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	0
List target language(s) for bilingual authorization:	
<input type="checkbox"/> Resource Specialist	0
<input type="checkbox"/> Teacher Librarian Services	0
<input type="checkbox"/> Visiting Faculty Permit	0

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? ☐ Yes ☒ No

If no, explain. We use Fortune School of Education

Does your agency participate in a Commission-approved college or university intern program? ☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 0

If yes, list each college or university with which you participate in an intern program.

California State University Sacramento

Chapman University

National University

If no, explain why you do not participate in an intern program.

Center Unified School District

AGENDA REQUEST FOR:

Dept./Site: Instructional Services

Date: May 21, 2014

To: Board of Trustees

From: Rebecca Lawson
Coordinator or Curriculum

Initials: 

Action Item X

Information Item

1 Attached Page

SUBJECT: Instructional Materials Adoption Kindergarten-5th Grade Math Textbooks

In December 2013, CJUSD formed a committee to begin the process of selecting Math textbooks for adoption. The committee, with representation from all sites, reached agreement in recommending the textbooks from My Math published by McMillian/McGraw Hill. The committee further recommended that My Math be our Kindergarten-5th grade adopted Math curriculum. With the adoption of these materials, we will have completed our adoption cycle for Math materials.

To ensure compliance with Williams Legislation, we have outlined which specific materials we will be adopting. We will be receiving "gratis" materials, but they are not listed on the adopted materials list. The attached page also outlines the criteria the committee used to select this publisher.

Our Kindergarten through 5th grade materials were selected from the State approved textbook list.

RECOMMENDATION: CJUSD Board of Trustees to approve the adoption of My Math-McMillian/McGraw Hill curriculum for our Kindergarten through 5th grade classrooms.

CJUSD Adoption Process

Kick Off meeting held December 5, 2013

- Goals and timeline of the District Math Adoption discussed
- Traditional vs. Integrated pros and cons discussion and vote
- District Philosophy K-12 an integrated discovery approach for students to build an understanding of mathematics through the Common Core State Standards

Invited Publishers presentations held on February 4 & 5, 2014

- Go Math by Houghton Mifflin
- EnVisions by Pearson
- My Math by McMillian/McGraw Hill
- Committee voted to pilot 2 of the 3 presented curriculums-My Math and EnVisions

Grades K-5 Classroom Piloting of My Math and EnVisions curriculum February-May, 2014

Discussion, analysis, and determination of curriculum recommendation on May 1, 2014

- Each Committee member shared the pros and cons of their piloting curriculum
- An official vote was taken with all piloting teachers unanimously voting to recommend My Math
- The recommendation from the vote grades K-5: My Math published by McMillian/McGraw Hill
- Planning of future dates for agenda items including: collaborative topics, professional development needs and ideas